

08th August, 2022

Dear Mr. Md Umer,

Re: Transfer of Services pursuant transfer of domestic B2B businesses from Voltas Limited to its 100% wholly owned subsidiary viz. Universal MEP Projects & Engineering Service Limited.

The domestic B2B businesses of Voltas Limited shall stand transferred to its 100% wholly owned subsidiary viz. Universal MEP Projects & Engineering Services Limited ("UMPESL") with effect from 1st August, 2022.

In view of the above, please note that:

- a) With effect from 1st August, 2022 your services will stand transferred from Voltas Limited to Universal MEP Projects & Engineering Services Limited.
- b) The period of your service with Voltas Limited shall be henceforth added to that of UMPESL for the purpose of payment of any retirement benefit / compensation.
- c) Your accounts/funds, if any, including your retiral and other accrued benefits shall be identified, determined and transferred/settled.
- d) All other terms and conditions of your service will remain unchanged.

Thanking you,

Yours faithfully,
For Voltas Limited



Narendren Nair
EVP & CHRO

VOLTAS LIMITED

Human Resources Development Department

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A **TATA** Enterprise