

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME: INDIVIDUAL

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements you should join the organization.

Position Applied for	Job Location

Personal Information

Name of the Candidate(As per Government Identity proof)		Pancard Number	Aadhar Number
Md Khalid Hussain		ARCPH3431M	349505455589
Father's Name		Date of Birth(dd/mm/yy)	Husband's Name
Mr. Abid Hissain		03/08/1992	Shabana anjum
Gender	Mobile Number	Nationality	Marital Status
Male	7260932350	Indian	Married
Permanant Address		Period of Stay	Contact details
Full Address	Village - Pipra Chanki, P. O - Said pur, P. S - Shikar pur	From	Residence Landline Number
Pin code	845455	1992	1
State	Bihar	To	Alternate Mobile Number
Prominent Landmark	Chanki gudh	September-2024	
Nearest Police Station	Shikarpur		

Education Qualification - Please attach the equivalent education supporting documents

College Name & Location	University Name & Address	Dates Attended		Qualification Gained	
		From(dd/mm/yy)	To(dd/mm/yy)	Course Name	ID/ Roll No
T. P Verma college, Narkatiagunj	Bihar School Examination Board Patna,	2008	June-2010	Science	10129/3512
				Full Time Part Time	
Please tick mark the documents submitted for this qualification along with this form Provisional Certificate Degree Certificate None					

College Name & Location	University Name & Address	Dates Attended		Qualification Gained	
		From(dd/mm/yy)	To(dd/mm/yy)	Course Name	ID/ Roll No
AL - Falah School of Engg &Technology, Faridabad (Haryana)	MAHARSHI DAYANAND UNIVERSITY, ROHTAK,	February-2012	May -2016	B-Tech (Mechanical Engineer)	MA-12-101/12-AF ED-1731
				Full Time Part Time	
Please tick mark the documents submitted for this qualification along with this form Provisional Certificate Degree Certificate None					

Previous Employment History - Please attach a copy of your relieving letter/service certificate

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Employment Type : Experienced	Overall years of experience : 7 years	No. of employments : 25	
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LAST EMPLOYMENT		Job Location	
Md khalid hussain		Hyderabad	
Telephone No	Employee Code	Designation	Department
	VIL1010	MEP ENGINEER	101521481994
Employment Period		Reporting Manager's Name	
From	To	Mr Qaiser	
03-01-2024	06-04-2024		
Duties & Responsibilities		Reasons for Leaving	
		For personal Reasons	
HR Name		HR Contact No	HR Email ID
Nidhi kumari		8512890442	
First Salary Drawn	Was this position Permanent Temporary Contractual	Agency Details(if temporary or contractual), provide details	
Last Salary Drawn			
18583			
Please tick mark the documents for this employment <input type="checkbox"/> Resignation Acceptance <input type="checkbox"/> Relieving Letter <input type="checkbox"/> Latest 3 months pay slip			

EX-EMPLOYMENT-2		Job Location	
Telephone No	Employee Code	Designation	Department
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
Duties & Responsibilities			Reasons for Leaving
HR Name		HR Contact No	HR Email ID
First Salary Drawn	Was this position Permanent Temporary Contractual	Agency Details(if temporary or contractual), provide details	
Last Salary Drawn			
Please tick mark the documents for this employment <input type="checkbox"/> Resignation Acceptance <input type="checkbox"/> Relieving Letter <input type="checkbox"/> Latest 3 months pay slip			

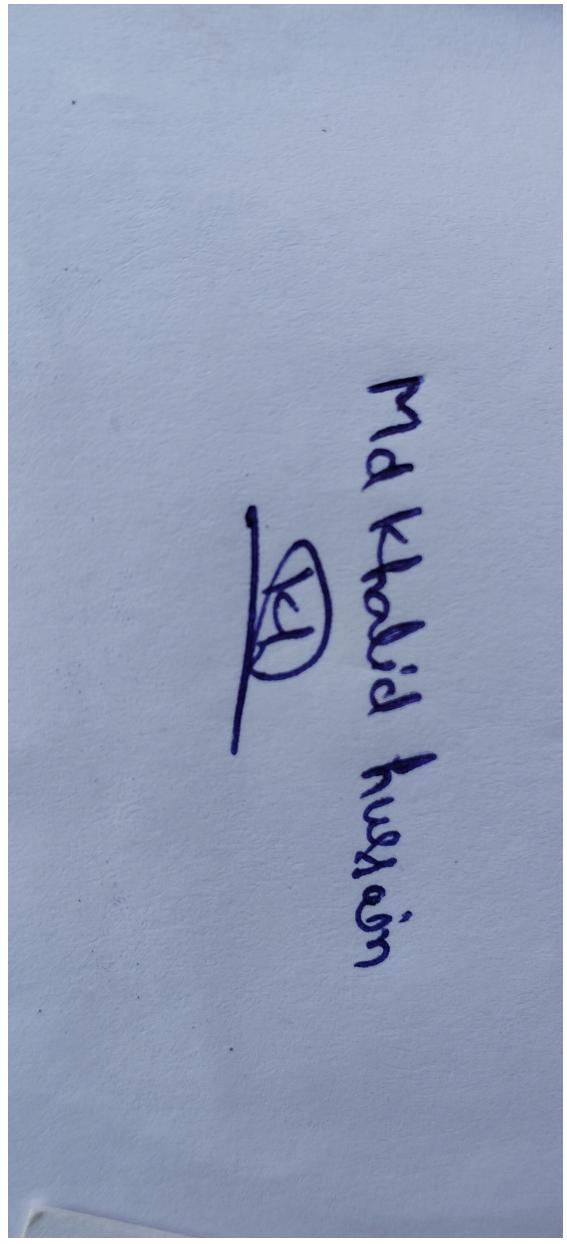
Professional Reference Contact Details (Team Lead/Manager/Business Head/Director) (Mandatory if applicable)			
Name of the Person	Designation	Contact No	Email ID
1) Md khalid hussain	MEP ENGINEER	7260932350	

Documents Required(Mandatory)
<u>Education</u>
• Photocopy of degree certificate and final mark sheet of all examinations
<u>Employment</u>
• Photocopy of relieving / experience letter for each employer mentioned in the form
<u>Identity</u>
• Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company ..

Md Khalid Hissain		12-09-2024
Full name of the candidate	Signature	Date of form filled