

# Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

Triyasha Dutta

Kolkata, West Bengal | 9830983906 | triyashadutta.business@gmail.com | www.linkedin.com/in/triyashadutta

CAREER SUMMARY

Enthusiastic and detail-oriented recent graduate with experience in Industrial/Organizational Psychology and a strong foundation in Project Management principles and methodologies. Demonstrated ability to coordinate tasks, manage timelines, and ensure project deliverables. Proficient in utilizing project management software and tools to track progress and collaborate with cross-functional teams. Adept at virtual communication, stakeholder management, and problem-solving. Eager to contribute to dynamic projects and drive business success through effective communication and positive influencing skills.

SKILLS AND STRENGTHS

**Leadership & Talent Management:** Developed through the "Leading People and Teams" specialization, focusing on managing talent to improve performance, retention, and employee development.

**Human Resources & Business Psychology:** Hands-on experience in I/O Psychology during my internship at Cognizavest, including recruitment and organizational behavior analysis.

**Project Management:** Proficient in planning, executing, and monitoring projects, with experience in using Agile methodologies and project management tools to track progress and collaborate with teams.

**Communication & Influencing:** Strong skills in creating and communicating visions as a leader, with the ability to influence and manage conflict within teams to drive high performance.

**Analytical & Strategy Skills:** Trained in business analysis and strategy formulation, particularly in aligning organizational goals with leadership initiatives using the Michigan Model of Leadership.

**Office Software:** Proficient in Microsoft Office Suite (Word, Excel, PowerPoint), essential for creating project plans, presentations, and tracking recruitment metrics.

INTERNSHIP

**Cognizavest,** Remote, I/O Psychology Intern

**CRM INC.,** On-Site, Project Coordinator

CERTIFICATES

- Google Project Management Professional Certificate
- IBM Generative AI Specialisation
- Generative AI Overview for Project Managers, Project Management Institute
- Google Introduction to Generative AI
- Leading People and Teams Specialization, University of Michigan

EDUCATION

Bachelor of Science Honours in Psychology, 2021-2024, Sister Nivedita University, Kolkata, West Bengal.

Ashok Hall Girl's Higher Secondary School

Govt ID #1



ভারত সরকার  
Government of India



Aadhaar no. issued: 20/08/2013



ত্রিআশা দত্ত  
Triyasha Dutta  
জন্মতারিখ/DOB: 22/08/2002  
মহিলা/ FEMALE

আধার পরিচয়ের প্রমাণ, নাগরিকত্ব বা জন্মতিথির নয়। এটি শুধুমাত্র যাচাইকরণের (অনলাইন প্রমাণীকরণ বা কিউআর কোড/ অফলাইন এক্সএমএল স্ক্যানিং) সঙ্গে ব্যবহার করা উচিত।  
Aadhaar is proof of identity, not of citizenship or date of birth. It should be used with verification (online authentication, or scanning of QR code / offline XML).

XXXX XXXX 9364

আমার আধার, আমার পরিচয়

## Personal Information

Full Name	Triyasha Dutta
Former Name / Maiden Name	NA
Mobile Number	9830983906
Father's Name	Tamas Dutta
Spouse's Name	N/A
Date of Birth	2002-08-22
Gender	female
Aadhar Card Number	561016819364
Pan Card Number	GVNPD6447L
Nationality	Indian
Marital Status	Single

## Permanent Address

Permanent Address	62,Vivekananda Nagar, Siddhi Vinayak Apartment, First floor,Flat-2
Pin Code	711109
Mobile Number	9830983906
Current State	West Bengal
Current Landmark	Opposite Narayana Multispeciality Hospital,Howrah
Current Address Stay No.	9831260400
Nearest Police Station	Sankrail



## Current Address

Current Address	62,Vivekananda Nagar, Siddhi Vinayak Apartment, First floor,Flat-2
Pin Code	711109
Mobile Number	9830983906
Current State	West Bengal
Current Landmark	Opposite Narayana Multispeciality Hospital,Howrah
Current Address Stay No.	9831260400
Nearest Police Station	Sankrail

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## POST GRADUATION

I haven't done my Post Graduation	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

## GRADUATION

I haven't done my Graduation	
College Name:	Sister Nivedita University
College Location:	Action Area II, Newtown, Kolkata, West Bengal
University Name:	Sister Nivedita University
Major / Specialisation	Bachelor of Science (honors) in Psychology
Course / Qualification:	Degree obtained
Part Time/ Full Time:	full_time
Roll Number / Register Number:	student id- 2112230001027, registration number- 210010279364
From:	2021-08-25
To:	
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1



No. : 56251257

Registration Number: 210010279364

# SISTER NIVEDITA UNIVERSITY

## Degree Certificate



This is to certify that

**TRIYASHA DUTTA**

after having passed the prescribed course of study  
was awarded the degree

of

**BACHELOR OF SCIENCE (HONOURS) (PSYCHOLOGY)**

for the Examination held in **2024** with **FIRST CLASS**

Dated : 22/02/2025



Digitally signed on  
Date : 18/03/2025 19:49:34 IST



**Note:-**

1. This is a digital certificate. The format of this certificate may differ from the document issued by the Issuer.
2. Information presented on the certificate is as per the latest data provided by the awarding body.
3. This certificate is electronically generated by DigiLocker - National Academic Depository.
4. This digitally signed document is legally valid as per the IT Act 2000 when used electronically.
5. To verify this certificate, download DigiLocker Android application from Google Play and scan the QR code on the certificate.

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Ashok Hall Girls Higher Secondary School
School Location:	Kolkata, West Bengal
Board Name/University Name:	CBSE
Major Subjects	English, Maths, Physics, Chemistry, Biology, Computer
Course / Qualification:	Passed
Part Time/ Full Time:	full_time
Roll Number / Register Number:	12636356
From:	2018-04-03
To:	
Marksheet	1



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION  
अंक विवरणिका  
MARKS STATEMENT  
सीनियर स्कूल सर्टिफिकेट परीक्षा, 2020  
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2020

परीक्षार्थी का नाम Name of Candidate TRIYASHA DUTTA

अनुक्रमांक Roll No. 12636356

माता का नाम Mother's Name SUBHRA DUTTA

पिता/संरक्षक का नाम Father's/Guardian's Name TAMAS DUTTA

विद्यालय School ASHOK HALL GIRLS HR SEC SCH KOLKATA WB (15542)



विषय कोड SUBJECT CODE	विषय SUBJECT NAME	लिखित THEORY	प्रायोगिक PRACTICAL	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	स्थितीय ग्रेड POSITIONAL GRADE
301	ENGLISH CORE	075	018	093	NINETY THREE	A2
042	PHYSICS	038	023	061	SIXTY ONE	D1
043	CHEMISTRY	024	025	049	FORTY NINE	D2
044	BIOLOGY	049	026	075	SEVENTY FIVE	C1
083	COMPUTER SCIENCE (NEW)	051	027	078	SEVENTY EIGHT	C2
041	MATHEMATICS	032	018	050	FIFTY	D1
500	WORK EXPERIENCE			---		B1
502	HEALTH & PHYSICAL EDUCATION			---		B1
503	GENERAL STUDIES			---		B2

परिणाम RESULT: PASS



Digitally signed by:  
Controller of Examinations  
Central Board of Secondary Education  
Date: 22/03/2023 19:29:40 IST

दिल्ली Delhi

Date of declaration of result : 13/07/2020

**Note:**

1. This mark sheet is generated by DigiLocker (<https://digilocker.gov.in>) directly from CBSE's database.
2. This digitally signed document is legally valid as per the IT Act 2000 when used electronically.
3. To verify this mark sheet, download DigiLocker Android application from Google Play and scan the QR code on the mark sheet.

**4. Abbreviations:**

AB - Absent

EX - Exempted

RP - Repeat in Practical

RT - Repeat in Theory

NC - Not Conducted

## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Oxford High School
School Location:	Howrah, West Bengal
Board Name/University Name:	ICSE
Major Subjects	English,Mathematics,History,Civics,Geography,Science,Computer Applications,Bengali
Course / Qualification:	Passed
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6701829
From:	2006-04-03
To:	
Marksheet	1



COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI  
INDIAN CERTIFICATE OF SECONDARY EDUCATION (CLASS - X) - YEAR 2018

No.TF 20161677



1185692/082

**STATEMENT OF MARKS**

Name **TRIYASHA DUTTA**  
of **OXFORD HIGH SCHOOL, HOWRAH**  
UNIQUE ID **6701829**  
Daughter of  
Smt **SUBHRA DUTTA**  
Shri **TAMAS DUTTA**

**SUBJECTS**

External Examination

ENGLISH  
BENGALI  
HISTORY, CIVICS & GEOGRAPHY (HCS-C, GEO-A)  
MATHEMATICS  
SCIENCE (PHY-C, CHE-D, BIO-C)  
COMPUTER APPLICATIONS

**Percentage Marks**

86 EIGHT SIX  
83 EIGHT THREE  
80 EIGHT ZERO  
68 SIX EIGHT  
54 FIVE FOUR  
77 SEVEN SEVEN

**Internal Assessment**

SUPW & COMMUNITY SERVICE

**Grade**

A

Date of birth as  
certified by the (in words) **Twenty Second August Two Thousand Two**  
Head of the School  
at the time of (in figures) **22.08.2002**  
registration

RESULT - **PASS CERTIFICATE AWARDED**

Date of declaration of Result - **14.05.2018**

Note: 1. The pass mark for each subject is 33%  
2. No divisions are awarded.

  
**Triyasha Dutta**  
Chief Executive & Secretary

## DIPLOMA

I haven't done my DIPLOMA	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Diploma Certificate / Other Certificates	

GRADUATION	
University / Institute Name	Sister Nivedita University
Course	Bachelor of Science Honors
Specialization Major	Psychology
Start Date	2021-08-25
End Date	2024-07-06
Gap Status	1 years and 5 months

Correspondence Graduation Details

Correspondence	University/Institute Name	Course	Specialization Major	Start Date	End Date
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Correspondence	University/Institute Name	Course	Specialization Major	Start Date	End Date
Correspondence Graduation 1	N/A	N/A	N/A	N/A	N/A

SENIOR SECONDARY	
School Name	Ashok Hall Girls Higer Secondary School
Start Date	2018-04-03
End Date	2020-03-20
Gap Status	0 years and 1 months



## SECONDARY

School Name	Oxford High School
Start Date	2006-04-03
End Date	2018-03-31

## Employment Deails

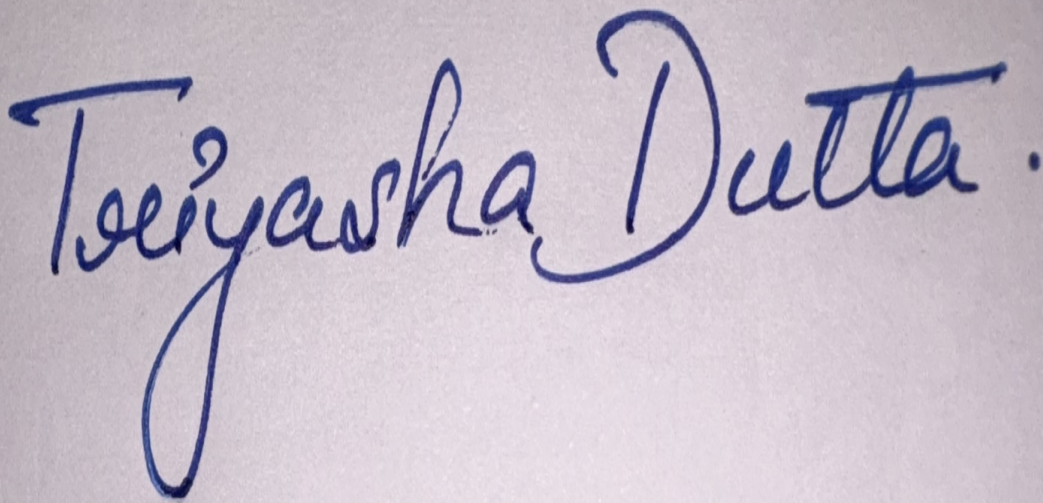
Years of Experience	
No of Employment	0

## Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure. I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Name	
Date	

**Attach Signature.**



## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).