

# Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

Triyasha Dutta  
Kolkata, West Bengal | 9830983906 | triyashadutta.business@gmail.com | www.linkedin.com/in/triyashadutta

**CAREER SUMMARY**  
Enthusiastic and detail-oriented recent graduate with experience in Industrial/Organizational Psychology and a strong foundation in project management principles and methodologies. Demonstrated ability to coordinate tasks, manage timelines and ensure project deliverables. Proficient in utilizing project management software and tools to track progress and collaborate with cross-functional teams. Adept at virtual communication, stakeholder management, and problem-solving. Eager to contribute to dynamic projects and drive business success through effective communication and positive influencing skills.

**SKILLS AND STRENGTHS**  
**Leadership & Talent Management:** Developed through the "Leading People and Teams" specialization, focusing on managing talent to improve performance, retention, and employee development.  
**Human Resources & Business Psychology:** Hands-on experience in I/O Psychology during my internship at Cognizavest, including recruitment and organizational behavior analysis.  
**Project Management:** Proficient in planning, executing, and monitoring projects, with experience in using Agile methodologies and Scrum framework to manage projects and collaborate with teams.  
**Communication & Influencing:** Strong skills in creating and communicating visions as a leader, with the ability to influence and manage conflict within teams to drive high performance.  
**Analytical & Strategy Skills:** Trained in business analysis and strategy formulation, particularly in aligning organizational goals with leadership initiatives using the Michigan Model of Leadership.  
**Office Software:** Proficient in Microsoft Office Suite (Word, Excel, PowerPoint), essential for creating project plans, presentations, and tracking recruitment metrics

**INTERNSHIP**  
Cognizavest, Remote, I/O Psychology Intern  
CRM INC., On-Site, Project Coordinator

**CERTIFICATES**  
Google Project Management Professional Certificate  
IBM Generative AI Specialisation  
Google Project Management for Product Managers, Project Management Institute  
Google Introduction to Generative AI  
Leading People and Teams Specialization, University of Michigan

**EDUCATION**  
Bachelor of Science Honours in Psychology, 2021-2024, Sister Nivedita University, Kolkata, West Bengal.  
Ashok Hall Girl's Higher Secondary School

## Govt ID #1



ভারত সরকার

Government of India



Aadhaar no. issued: 20/08/2013



ত্রিয়াশা দত্ত

Triyasha Dutta

জন্মতারিখ/DOB: 22/08/2002

মহিলা/ FEMALE

আধার পরিচয়ের প্রমাণ, নাগরিকত্ব বা জন্মতিথির লয়। এটি শুধুমাত্র যাচাইকরণের (অনলাইন প্রমাণীকরণ বা কিউআর কোড/অফলাইন এক্সএমএল স্কানিং) সঙ্গে ব্যবহার করা উচিত।

**Aadhaar is proof of identity, not of citizenship or date of birth. It should be used with verification (online authentication, or scanning of QR code / offline XML).**

XXXX XXXX 9364

আমার আধার, আমার পরিচয়

## Personal Information

|                           |                |
|---------------------------|----------------|
| Full Name                 | Triyasha Dutta |
| Former Name / Maiden Name | NA             |
| Mobile Number             | 9830983906     |
| Father's Name             | Tamas Dutta    |
| Spouse's Name             | N/A            |
| Date of Birth             | 2002-08-22     |
| Gender                    | female         |
| Aadhar Card Number        | 561016819364   |
| Pan Card Number           | GVNPD6447L     |
| Nationality               | Indian         |
| Marital Status            | Single         |

## Permanent Address

|                          |  |
|--------------------------|--|
| Permanent Address        | 62,Vivekananda Nagar, Siddhi Vinayak Apartment, First floor,Flat-2 |
| Pin Code                 | 711109   |
| Mobile Number            | 9830983906   |
| Current State            | West Bengal  |
| Current Landmark         | Opposite Narayana Multispeciality Hospital,Howrah                  |
| Current Address Stay No. | 9831260400   |
| Nearest Police Station   | Sankrail   |

## Current Address

|                          |  |
|--------------------------|--|
| Current Address          | 62,Vivekananda Nagar, Siddhi Vinayak Apartment, First floor,Flat-2 |
| Pin Code                 | 711109   |
| Mobile Number            | 9830983906   |
| Current State            | West Bengal  |
| Current Landmark         | Opposite Narayana Multispeciality Hospital,Howrah                  |
| Current Address Stay No. | 9831260400   |
| Nearest Police Station   | Sankrail   |

## LATEST EMPLOYMENT 1

|  |   |
|--|---|
| I am a Fresher and do not have any prior employment experience | 1 |
| Name of the Employer:  |   |
| Job Location:  |   |
| Employee ID:   |   |
| Designation:   |   |
| UAN Number:  |   |
| From Date:   |   |
| To Date:   |   |
| Name of the Reporting Manager:                                 |   |
| Manager's Contact No:  |   |
| Manager's Contact Email:                                       |   |
| Reasons for leaving:   |   |
| HR Name:   |   |
| HR Contact No:   |   |
| HR Email ID:   |   |
| Last Salary Drawn:   |   |
| Position Type:   |   |
| Agency Details:  |   |
| Resignation Acceptance   |   |
| Relieving Letter   |   |
| Latest 3 months pay slip                                       |   |

## EX EMPLOYMENT 2

|                                   |   |
|-----------------------------------|---|
| I haven't done my EX-EMPLOYMENT-2 | 1 |
| Name of the Employer:             |   |
| Job Location:                     |   |
| Employee ID:                      |   |
| Designation:                      |   |
| UAN Number:                       |   |
| From Date:                        |   |
| To Date:                          |   |
| Name of the Reporting Manager:    |   |
| Manager's Contact No:             |   |
| Manager's Contact Email:          |   |
| Reasons for leaving:              |   |
| HR Name:                          |   |
| HR Contact No:                    |   |
| HR Email ID:                      |   |
| Last Salary Drawn:                |   |
| Position Type:                    |   |
| Agency Details:                   |   |
| Resignation Acceptance            |   |
| Relieving Letter                  |   |
| Latest 3 months pay slip          |   |

## PREVIOUS EMPLOYMENT 3

|   |   |
|---|---|
| I haven't done my PREVIOUS EMPLOYMENT 3 | 1 |
| Name of the Employer:                   |   |
| Job Location:                           |   |
| Employee ID:                            |   |
| Designation:                            |   |
| UAN Number:                             |   |
| From Date:                              |   |
| To Date:                                |   |
| Name of the Reporting Manager:          |   |
| Manager's Contact No:                   |   |
| Manager's Contact Email:                |   |
| Reasons for leaving:                    |   |
| HR Name:                                |   |
| HR Contact No:                          |   |
| HR Email ID:                            |   |
| Last Salary Drawn:                      |   |
| Position Type:                          |   |
| Agency Details:                         |   |
| Resignation Acceptance                  |   |
| Relieving Letter                        |   |
| Latest 3 months pay slip                |   |

## PREVIOUS EMPLOYMENT 4

|   |   |
|---|---|
| I haven't done my PREVIOUS EMPLOYMENT 4 | 1 |
| Name of the Employer:                   |   |
| Job Location:                           |   |
| Employee ID:                            |   |
| Designation:                            |   |
| UAN Number:                             |   |
| From Date:                              |   |
| To Date:                                |   |
| Name of the Reporting Manager:          |   |
| Manager's Contact No:                   |   |
| Manager's Contact Email:                |   |
| Reasons for leaving:                    |   |
| HR Name:                                |   |
| HR Contact No:                          |   |
| HR Email ID:                            |   |
| Last Salary Drawn:                      |   |
| Position Type:                          |   |
| Agency Details:                         |   |
| Resignation Acceptance                  |   |
| Relieving Letter                        |   |
| Latest 3 months pay slip                |   |

## PREVIOUS EMPLOYMENT 5

|   |   |
|---|---|
| I haven't done my PREVIOUS EMPLOYMENT 5 | 1 |
| Name of the Employer:                   |   |
| Job Location:                           |   |
| Employee ID:                            |   |
| Designation:                            |   |
| UAN Number:                             |   |
| From Date:                              |   |
| To Date:                                |   |
| Name of the Reporting Manager:          |   |
| Manager's Contact No:                   |   |
| Manager's Contact Email:                |   |
| Reasons for leaving:                    |   |
| HR Name:                                |   |
| HR Contact No:                          |   |
| HR Email ID:                            |   |
| Last Salary Drawn:                      |   |
| Position Type:                          |   |
| Agency Details:                         |   |
| Resignation Acceptance                  |   |
| Relieving Letter                        |   |
| Latest 3 months pay slip                |   |

## POST GRADUATION

|  |   |
|--|---|
| I haven't done my Post Graduation                      | 1 |
| College Name:  |   |
| College Location:                                      |   |
| University Name:                                       |   |
| Major / Specialisation                                 |   |
| Course / Qualification:                                |   |
| Part Time/ Full Time:                                  |   |
| Roll Number / Register Number:                         |   |
| From:  |   |
| To:  |   |
| Marksheet  |   |
| Provisional Certificate / Diploma / Other Certificates |   |
| Degree Certificate                                     |   |

## GRADUATION

|  |  |
|--|--|
| I haven't done my Graduation                           |  |
| College Name:  | Sister Nivedita University                                   |
| College Location:                                      | Action Area II, Newtown, Kolkata, West Bengal                |
| University Name:                                       | Sister Nivedita University                                   |
| Major / Specialisation                                 | Bachelor of Science (honors) in Psychology                   |
| Course / Qualification:                                | Degree obtained  |
| Part Time/ Full Time:                                  | full_time  |
| Roll Number / Register Number:                         | student id- 2112230001027, registration number- 210010279364 |
| From:  | 2021-08-25   |
| To:  |  |
| Marksheet  |  |
| Provisional Certificate / Diploma / Other Certificates |  |
| Degree Certificate                                     | 1  |

No. : 56251257

Registration Number: 210010279364

## SISTER NIVEDITA UNIVERSITY

### Degree Certificate



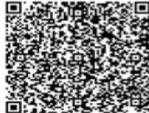
This is to certify that

**TRIYASHA DUTTA**

after having passed the prescribed course of study  
was awarded the degree  
of

**BACHELOR OF SCIENCE (HONOURS) (PSYCHOLOGY)**  
for the Examination held in 2024 with FIRST CLASS

Dated : 22/02/2025



Digitally signed on  
Date : 18/03/2025 19:49:34 IST



**Note:-**

1. This is a digital certificate. The format of this certificate may differ from the document issued by the Issuer.
2. Information presented on the certificate is as per the latest data provided by the awarding body.
3. This certificate is electronically generated by DigiLocker - National Academic Depository.
4. This digitally signed document is legally valid as per the IT Act 2000 when used electronically.
5. To verify this certificate, download DigiLocker Android application from Google Play and scan the QR code on the certificate.

## 12TH STANDARD

|                                 |   |
|---------------------------------|---|
| I haven't done my 12th Standard |   |
| School Name/College Name:       | Ashok Hall Girls Higher Secondary School              |
| School Location:                | Kolkata, West Bengal                                  |
| Board Name/University Name:     | CBSE  |
| Major Subjects                  | English, Maths, Physics, Chemistry, Biology, Computer |
| Course / Qualification:         | Passed  |
| Part Time/ Full Time:           | full_time   |
| Roll Number / Register Number:  | 12636356  |
| From:                           | 2018-04-03  |
| To:                             |   |
| Marksheet                       | 1   |



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION  
अंक विवरणिका  
MARKS STATEMENT  
सीनियर स्कूल सर्टिफिकेट परीक्षा, 2020  
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2020

परीक्षार्थी का नाम Name of Candidate TRIYASHA DUTTA

अनुक्रमांक Roll No. 12636356

माता का नाम Mother's Name SUBHRA DUTTA

पिता/संरक्षक का नाम Father's/Guardian's Name TAMAS DUTTA

विद्यालय School ASHOK HALL GIRLS HR SEC SCH KOLKATA WB (15542)



TRIYASHA DUTTA

| विषय कोड<br>SUBJECT<br>CODE | विषय<br>SUBJECT NAME           | लिखित<br>THEORY | प्रायोगिक<br>PRACTICAL | योग<br>TOTAL | योग (शब्दों में)<br>TOTAL (IN WORDS) | स्थितीय ग्रेड<br>POSITIONAL<br>GRADE |
|-----------------------------|--------------------------------|-----------------|------------------------|--------------|--------------------------------------|--------------------------------------|
| 301                         | ENGLISH CORE                   | 075             | 018                    | 093          | NINETY THREE                         | A2                                   |
| 042                         | PHYSICS                        | 038             | 023                    | 061          | SIXTY ONE                            | D1                                   |
| 043                         | CHEMISTRY                      | 024             | 025                    | 049          | FORTY NINE                           | D2                                   |
| 044                         | BIOLOGY                        | 049             | 026                    | 075          | SEVENTY FIVE                         | C1                                   |
| 083                         | COMPUTER SCIENCE (NEW)         | 051             | 027                    | 078          | SEVENTY EIGHT                        | C2                                   |
| 041                         | MATHEMATICS                    | 032             | 018                    | 050          | FIFTY                                | D1                                   |
| 500                         | WORK EXPERIENCE                |                 |                        | ---          |                                      | B1                                   |
| 502                         | HEALTH & PHYSICAL<br>EDUCATION |                 |                        | ---          |                                      | B1                                   |
| 503                         | GENERAL STUDIES                |                 |                        | ---          |                                      | B2                                   |

परिणाम RESULT: PASS



Digitally signed by:  
Controller of Examinations  
Central Board of Secondary Education  
Date: 22/03/2023 19:29:40 IST

दिल्ली Delhi

Date of declaration of result : 13/07/2020

**Note:**

1. This mark sheet is generated by DigiLocker (<https://digilocker.gov.in>) directly from CBSE's database.
2. This digitally signed document is legally valid as per the IT Act 2000 when used electronically.
3. To verify this mark sheet, download DigiLocker Android application from Google Play and scan the QR code on the mark sheet.
4. Abbreviations:

AB - Absent  
NC - Not Conducted

EX - Exempted

RP - Repeat in Practical

RT - Repeat in Theory

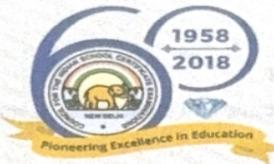
## 10TH STANDARD

|                                 |  |
|---------------------------------|--|
| I haven't done my 10TH Standard |  |
| School Name/College Name:       | Oxford High School   |
| School Location:                | Howrah, West Bengal  |
| Board Name/University Name:     | ICSE   |
| Major Subjects                  | English,Mathematics,History,Civics,Geography,Science,Computer Applications,Bengali |
| Course / Qualification:         | Passed   |
| Part Time/ Full Time:           | full_time  |
| Roll Number / Register Number:  | 6701829  |
| From:                           | 2006-04-03   |
| To:                             |  |
| Marksheet                       | 1  |

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI  
INDIAN CERTIFICATE OF SECONDARY EDUCATION (CLASS - X) - YEAR 2018

No.TF 20161677

1185692/082



**STATEMENT OF MARKS**

Name **TRIYASHA DUTTA**

of **OXFORD HIGH SCHOOL, HOWRAH**

UNIQUE ID **6701829**

Daughter of

Smt **SUBHRA DUTTA**

Shri **TAMAS DUTTA**

**SUBJECTS**

External Examination

**ENGLISH**

**BENGALI**

**HISTORY, CIVICS & GEOGRAPHY (HCS-C, GEO-A)**

**MATHEMATICS**

**SCIENCE (PHY-C, CHE-D, BIO-C)**

**COMPUTER APPLICATIONS**

**Percentage Marks**

|    |             |
|----|-------------|
| 86 | EIGHT SIX   |
| 83 | EIGHT THREE |
| 80 | EIGHT ZERO  |
| 68 | SIX EIGHT   |
| 54 | FIVE FOUR   |
| 77 | SEVEN SEVEN |

**Internal Assessment**

SUPW & COMMUNITY SERVICE

**Grade**

**A**

**Date of birth as**

certified by the (in words) **Twenty Second August Two Thousand Two**

**Head of the School**

at the time of (in figures) **22.08.2002**

registration

**RESULT - PASS CERTIFICATE AWARDED**

Date of declaration of Result - **14.05.2018**

Note: 1. The pass mark for each subject is 33%  
2. No divisions are awarded.

*Triyasha Dutta*  
(See Signature)

*Mr. Bhattacharjee*

Chief Executive & Secretary

# DIPLOMA

|  |   |
|--|---|
| I haven't done my DIPLOMA                | 1 |
| College Name:                            |   |
| College Location:                        |   |
| University Name:                         |   |
| Major / Specialisation                   |   |
| Course / Qualification:                  |   |
| Part Time/ Full Time:                    |   |
| Roll Number / Register Number:           |   |
| From:                                    |   |
| To:                                      |   |
| Marksheet                                |   |
| Diploma Certificate / Other Certificates |   |

## GRADUATION

|                             |                            |
|-----------------------------|----------------------------|
| University / Institute Name | Sister Nivedita University |
| Course                      | Bachelor of Science Honors |
| Specialization Major        | Psychology                 |
| Start Date                  | 2021-08-25                 |
| End Date                    | 2024-07-06                 |
| Gap Status                  | 1 years and 5 months       |

## Correspondence Graduation Details

| Correspondence | University/Institute Name | Course | Specialization Major | Start Date | End Date |
|----------------|---------------------------|--------|----------------------|------------|----------|
|                |                           |        |                      |            |          |

| Correspondence              | University/Institute Name | Course | Specialization Major | Start Date | End Date |
|-----------------------------|---------------------------|--------|----------------------|------------|----------|
| Correspondence Graduation 1 | N/A                       | N/A    | N/A                  | N/A        | N/A      |

## SENIOR SECONDARY

|             |   |
|-------------|---|
| School Name | Ashok Hall Girls Higer Secondary School |
| Start Date  | 2018-04-03                              |
| End Date    | 2020-03-20                              |
| Gap Status  | 0 years and 1 months                    |

## SECONDARY

|             |                    |
|-------------|--------------------|
| School Name | Oxford High School |
| Start Date  | 2006-04-03         |
| End Date    | 2018-03-31         |

## Employment Details

|                     |   |
|---------------------|---|
| Years of Experience |   |
| No of Employment    | 0 |

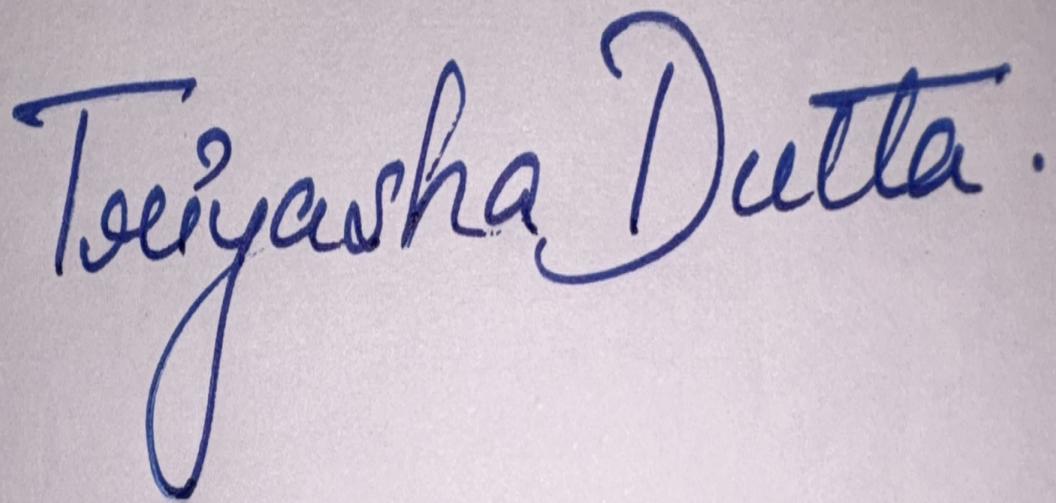
## Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure. I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Name

Date

**Attach Signature.**

A handwritten signature in blue ink, appearing to read "Tejyasha Dutta". The signature is fluid and cursive, with a large, stylized 'T' at the beginning.

## Documents (Mandatory)

| Education   | Employment  | Government ID / Address Proof  |
|---|---|--|
| Photocopy of degree certificate and final mark sheet of all examinations. | Photocopy of relieving / experience letter for each employer mentioned in the form. | Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID. |

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).