


Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

Ankana Maiti
D. O. B. - 21.3.1997
A BSc. Graduate student with hopes to achieve the most with keen interest of learning new things.



ankana97maiti@gmail.com [6291497426](tel:6291497426) [Kolkata, India](https://www.linkedin.com/in/ankana-maiti-b3b734201) [linkedin.com/in/ankana-maiti-b3b734201](https://www.linkedin.com/in/ankana-maiti-b3b734201)

EDUCATION QUALIFICATION
B. Sc. (Honours)
Bangabasi College
Kolkata
Courses
• Anthropology, passed with 72.37 % marks.
Higher secondary
R. S. G. High School
Tamluk, Purbamedinipur
Courses
• WBCHSE, passed with 84.4% marks.
Secondary
R. S. G. High School
Tamluk, Purbamedinipur
Courses
• WBBSE, passed with 74.28% marks.

SKILLS
Customer service
Ms Excel
Ms office
Medical Billing

CAREER OBJECTIVE
To build career in a growing Organization to prove my abilities by accepting challenges.

ADDRESSES
Permanent-
Tamluk, Purbamedinipur, 721636
Present -
Kestopur, Kolkata, 700102

WORK EXPERIENCE
HDFC BANK
Relationship Manager
05/2023 - 11/2023
Kolkata
Process Associate
Marblebox
03/2024 - 07/2024
Kolkata
USA General Insurance

LANGUAGES
Bengali
Hindi
English

DECLARATION
I hereby declare that all the above information are correct to the best of my knowledge and belief.

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड
Permanent Account Number Card
GNLPM0750F



नाम / Name
ANKANA MAITI

माता का नाम / Mother's Name
BHARATI MAITI

जन्म की तारीख / Date of Birth
21/03/1997

हस्ताक्षर / Signature
Ankana Maiti

30012021

Personal Information

Full Name	Ankana Maiti
Former Name / Maiden Name	N/A
Mobile Number	6291497426
Father's Name	Chandan Kumar Maiti
Spouse's Name	N/A
Date of Birth	21-03-1997
Age	28 years 1 month
Gender	female
Alternative Mobile Number	9775025843
Aadhar Card Number	363941782386
Aadhar Card Number	6291497426
Pan Card Number	GNLPM0750F
Nationality	Indian
Marital Status	Don't wish to disclose

Permanent Address

House no	Ward no. 12
Street	Tamluk Ramkrishna mission
District	Parbatipur
City	Tamluk
State	West Bengal
Pincode	721636

Current Address

House no	CF 13, Swapnaneel apartment
Street	Kestopur
District	Chandiberia
City	Kolkata
State	West Bengal
Pincode	700102

LATEST EMPLOYMENT 1


I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Marble Box Solutions LLP
Job Location:	Kolkata
Employee ID:	MB1754
Designation:	Process Associate
UAN Number:	101945374224
From Date:	29-03-2024
To Date:	
Name of the Reporting Manager:	Tamali Sasmal
Manager's Contact No:	9831421550
Manager's Contact Email:	tamali.sasmal@marblebox.com
Reasons for leaving:	Short nature of service
HR Name:	Shikha Mitra
HR Contact No:	
HR Email ID:	hr@marble-box.com
Last Salary Drawn:	19000
Position Type:	permanent
Agency Details:	
Resignation Acceptance	0
Relieving Letter	1
Latest 3 months pay slip	0
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Marble Box Solutions LLP
Job Location:	Kolkata
Employee ID:	MB1754
Designation:	Process Associate
UAN Number:	101945374224
From Date:	29-03-2024
To Date:	
Name of the Reporting Manager:	Tamali Sasmal
Manager's Contact No:	9831421550
Manager's Contact Email:	tamali.sasmal@marblebox.com

LATEST EMPLOYMENT 1

Reasons for leaving:	Short nature of service
HR Name:	Shikha Mitra
HR Contact No:	
HR Email ID:	hr@marble-box.com
Last Salary Drawn:	19000
Position Type:	permanent
Agency Details:	
Resignation Acceptance	0
Relieving Letter	1
Latest 3 months pay slip	0



MARBLE BOX SOLUTIONS, LLP

 www.marblebox.com

03-Aug-2024

Employee Name - Ankana Maiti
Ward 12,
Parbatipur, Tamluk M
Tamluk, Purba Medinipur
West Bengal - 721636
Employee Code - MB1754

Sub: Relieving Letter

Dear Ankana Maiti,

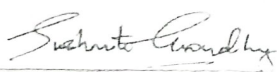
This is in reference to your resignation from Marble Box Solutions LLP, a limited liability partnership incorporated under the laws of India, having registered office at 10th and 11th Floor, 22, TIRUMALA, EAST TOPSIA ROAD, Topsia More, Topsia, KOLKATA, Kolkata, West Bengal- 700046 ("**Company**") vide letter/email dated **31-Jul-2024**.

The Company has accepted your resignation. Subject to the terms and conditions of the severance letter dated **31-Jul-2024**, you shall be relieved from your duties and responsibilities from the closing hours of **31-Jul-2024**.

We wish you **Ankana Maiti**, a grand success for your future endeavors.

Best Wishes

For Marble Box Solutions LLP



Authorized Signatory
Sushmita Choudhury
Chief People Officer


DATE :

Registered Office

 Tirumala 22 (10th & 11th Floor)
22, East Topsia Road, Kolkata 700046
West Bengal, India

Phone: +91 33 7155 5000

Branch Office

 Godrej Waterside, Tower II,
4th Floor, Unit 405, Salt Lake,
Sector - V, Kolkata 700091

Phone: +91 33 7155 5050

LLPIN: AAH-0897

Email ID: mbsolutions@marble-box.com



MARBLE BOX SOLUTIONS, LLP
www.marblebox.com

03-Aug-2024

TO WHOMSOEVER IT MAY CONCERN

Sub: Experience Letter

This is to certify that **Ankana Maiti (MB1754)**, resident at Ward 12, Parbatipur, Tamluk M, Tamluk, Purba Medinipur, West Bengal - 721636, was employed with us, Marble Box Solutions LLP, a limited liability partnership incorporated under the laws of India, having registered office at 10th and 11th Floor, 22, TIRUMALA, EAST TOPSIA ROAD, Topsia More, Topsia, KOLKATA, Kolkata, West Bengal- 700046 ("**Company**"), as **Process Associate** in MB1, in Insurance of the Company, from **29-Mar-2024** to **31-Jul-2024**.

We wish her all the best in her future endeavors.

Best Wishes

For Marble Box Solutions LLP

Authorized Signatory
Sushmita Choudhury
Chief People Officer

DATE :

Registered Office

Tirumala 22 (10th & 11th Floor)
22, East Topsia Road, Kolkata 700046
West Bengal, India

Phone: +91 33 7155 5000

Branch Office

Godrej Waterside, Tower II,
4th Floor, Unit 405, Salt Lake,
Sector - V, Kolkata 700091

Phone: +91 33 7155 5050

LLPIN: AAH-0897

Email ID: mbsolutions@marble-box.com

EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	0
Name of the Employer:	HDFC BANK
Job Location:	Kolkata
Employee ID:	523576
Designation:	Relationship manager
UAN Number:	101945374224
From Date:	18-05-2023
To Date:	
Name of the Reporting Manager:	Manish Jha
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Medical issue
HR Name:	Suprava Patra
HR Contact No:	
HR Email ID:	suprava.patra@hdfcbank.com
Last Salary Drawn:	14636
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	0
I haven't done my EX-EMPLOYMENT-2	0
Name of the Employer:	HDFC BANK
Job Location:	Kolkata
Employee ID:	523576
Designation:	Relationship manager
UAN Number:	101945374224
From Date:	18-05-2023
To Date:	
Name of the Reporting Manager:	Manish Jha
Manager's Contact No:	
Manager's Contact Email:	

EX EMPLOYMENT 2

Reasons for leaving:	Medical issue
HR Name:	Suprava Patra
HR Contact No:	
HR Email ID:	suprava.patra@hdfcbank.com
Last Salary Drawn:	14636
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	0



January 09, 2024

HDFC Bank Limited,
Human Resources Divisions
HDFC Bank House, 2nd Floor,
Senapati Bapat Marg,
Lower Parel, Mumbai 400013
Tel: 66521000
Fax: 24904016
CIN: L65920MH1994PLC080618

Relieving Cum Experience Letter

**Ankana Maiti
Emp Code : 523576
Kolkata**

Dear Ankana Maiti,

This is with reference to your Resignation dated November 30, 2023

Your resignation has been accepted with regret and you are relieved from the services of the Bank with effect from the close of business hours on November 30, 2023

We confirm that you were employee with Bank from May 18, 2023 to November 30, 2023 and your designation at the time of leaving was PB Officer.

We wish you the very best in your future career.

Yours truly,

For HDFC Bank Limited

Since the Letter is generated online, hence Signature not required

GRADUATION

I haven't done my Graduation	
College Name:	Bangladeshi college
College Location:	Kolkata
University Name:	University of Calcutta
Major / Specialisation	Anthropology
Course / Qualification:	B.Sc.Honours
Part Time/ Full Time:	full_time
Roll Number / Register Number:	142-1221-0849-16
From:	07-07-2016
To:	
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	Bangladeshi college
College Location:	Kolkata
University Name:	University of Calcutta
Major / Specialisation	Anthropology
Course / Qualification:	B.Sc.Honours
Part Time/ Full Time:	full_time
Roll Number / Register Number:	142-1221-0849-16
From:	07-07-2016
To:	
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

ADJ



**B. SC. PART-III (THREE YEAR HONOURS) EXAMINATION, 2020
(UNDER 2009 REGULATIONS, 1+1+1 SYSTEM)**

Roll Number. 3142-51-0022

& Registration number 142-1221-0849-16

HONOURS / GENERAL / MAJOR SUBJECTS

Aggregate Marks & Result							Common Codes	Explanation of codes
[Part - I, Part - II & Part - III marks taken together excluding marks in ENVS & Compulsory Language Group] For Honours : Major Course, marks obtained in Honours; Major papers only are taken into account for the purpose of calculating final result on completion of Part I, Part II & Part III examinations]								
FOR PART III EXAMINATION ONLY		EXAMINATION RESULT			# Class	Range of Marks		
Aggregate Marks	Marks Obtained	PART I	PART II	PART III				
800	579	GH	GH	I	(I)	60 % & above	H	Qualified with Honours
					(II)	40-5% to below 60 %	G	Qualified in General Course
					Division		F	Failed
					(I)	60% & above	E	Excluded
					(II)	45-5% to below 60%	D	Theoretical Portion
					(P)	30 % to below 45 %	C	Practical Portion
					(N)		B	Previous marks retained
Lower Category : #Minimum Marks Grade to be obtained in each Subject : Undergraduate & Graduate							AB/AS	Current marks in syllabus
Best Noted : 50% in each of Historical & Practical Portions of Part I, II & III Examinations & 40% in the Aggregate of Part I, II & III taken together.							F-1	Abstract
Worst General Tally : 50% in each of Historical & Practical Portions & each Part I, II & III Examinations							MEI	Maps
Compulsory English & ENVS : Grade C							EN	Marks Obtained
# Remarks:							EC	Examinations Cancelled
PASSED WITH HONOURS AND PLACED IN FIRST CLASS							HONVS	Honours
							GENL	General
							MAJE	Major
							MEI	Minor
							ENVS	Course
							 CONTROLLER OF EXAMINATIONS	

UG-ASC-019/ 0349554

(Acting)

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Rajkumari Santanamoyee Girls' school
School Location:	Tamluk
Board Name/University Name:	WBCHSE
Major Subjects	Science
Course / Qualification:	H.S.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	310621-1073
From:	01-04-2014
To:	
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Rajkumari Santanamoyee Girls' school
School Location:	Tamluk
Board Name/University Name:	WBCHSE
Major Subjects	Science
Course / Qualification:	H.S.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	310621-1073
From:	01-04-2014
To:	
Marksheet	1

WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION

INSTITUTION
CODE

105136

NO.

B443003



MARK-SHEET
Higher Secondary Examination

2015

THE FOLLOWING IS THE STATEMENT OF MARKS AND GRADE OBTAINED BY

ANKANA MAITI

ROLL 310621

No. 1073

AT THE HIGHER SECONDARY EXAMINATION 2015.

SUBJECTS	FULL MARKS		PASS MARKS		MARKS/GRADE		TOTAL	SUBJECT GRADE
	THEORY	PRACTICAL /ORAL/ PROJECT	THEORY	PRACTICAL /ORAL/ PROJECT	THEORY	PRACTICAL /ORAL/ PROJECT	IN FIGURES	
							IN WORDS	
COMPULSORY LANGUAGE								
BNGA	80	20	24	6	59/A	19/O	78	A
					(SEVENTY EIGHT)			
ENGB	80	20	24	6	67/A+	18/O	85	A+
					(EIGHTY FIVE)			
COMPULSORY ELECTIVE								
BIOS	70	30	21	9	63/O	29/O	92	O
					(NINETY TWO)			
CHEM	70	30	21	9	13/F	27/O	40	N.A.
					(FORTY)			
NUTN	70	30	21	9	69/O	27/O	96	O
					(NINETY SIX)			
OPTIONAL ELECTIVE								
COMA	70	30	21	9	43/B+	30/O	73	A
					(SEVENTY THREE)			
COMPULSORY								
GRAND TOTAL						424		
RESULT: PASSED								

RESULT: PASSED

OVERALL GRADE: A+

Kalyan Sen Gupta

PLEASE SEE REVERSE

DEPUTY SECRETARY (EXAMINATION)

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Rajkumari Santanamoyee Girls' school
School Location:	Tamluk
Board Name/University Name:	WBBSE
Major Subjects	Science
Course / Qualification:	Madhyamik
Part Time/ Full Time:	full_time
Roll Number / Register Number:	201542B-0151
From:	03-01-2012
To:	
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Rajkumari Santanamoyee Girls' school
School Location:	Tamluk
Board Name/University Name:	WBBSE
Major Subjects	Science
Course / Qualification:	Madhyamik
Part Time/ Full Time:	full_time
Roll Number / Register Number:	201542B-0151
From:	03-01-2012
To:	
Marksheet	1

NO. MP/074691

INDEX NO. V3-204

West Bengal Board Of Secondary Education



MARK SHEET OF MADHYAMIK PARIKSHA
(SECONDARY EXAMINATION) 2013

ROLL 201542B

NO. 0151



NAME ANKANA MAITI

FATHER OF CHANDAN KUMAR MAITI

APPEARING FROM RAJKUMARI SANTANAMOYEE GIRLS HIGH SCHOOL

X/HER COMBINATION OF SUBJECTS (IN SYMBOLS) BFL ESL

SUBJECT	FULL MARKS			MARKS OBTAINED			
	WRITTEN	ORAL	TOTAL	WRITTEN	ORAL	TOTAL	GRADE
COMPULSORY SUBJECTS							
FIRST LANGUAGE	90	10	100	64	09	73	A
SECOND LANGUAGE	90	10	100	76	10	86	A+
MATHEMATICS	90	10	100	58	09	67	A
PHYSICAL SCIENCE	90	10	100	64	09	73	A
LIFE SCIENCE	90	10	100	75	09	84	A+
HISTORY	90	10	100	54	09	63	A
GEOGRAPHY	90	10	100	65	09	74	A
OPTIONAL ELECTIVE SUBJECT			100				
GRAND TOTAL → 520 (Five Hundred Twenty)							
RESULT → P				OVERALL GRADE : A			

Grade Scale	Grade	Performance Indicator
90-100	AA	Outstanding
80-89	A+	Excellent
60-79	A	Very Good
45-59	B+	Good
35-44	B	Satisfactory
25-34	C	Marginal
Below 25	D	Disqualified

RESULT :

P	For Successful Candidate
Comp.	For Compartmental Candidate
X	For Unsuccessful Candidate

Overall Grade is calculated dividing Grand Total by 7 (number of Compulsory Subjects).

Candidate securing total marks with a fractional Percentage of 0.5 and above is placed in the next higher grade.

Samir Kr. Saha
Deputy Secretary (Exam.)

Kalyanmoy Ganguly
Administrator

Employment Deails	
Years of Experience	
No of Employment	

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.