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Head Office:
15/A Kalicharan Ghosh Road,
Kolkata- 700050

Subject: Offer Letter

Rahul Sharma
78, RASTRAGURU AVENUE, SOUTH DUMDUM, N- 24 PGS, KOLKATA-28

Offer Date:14-09-2020
Joining Date:16-09-2020

Dear,

Rahul Sharma

DMGS is pleased to provisionally offer you the position of Academic Content Writer. You will report directly to the HR Manager along with all your documents on the date of induction and you will be a member of our **DMGS Academic Project Team**. Your joining date will be as per the discussion made with you during interview. You will be working in our various Branches inside Kolkata.

In accepting our offer of employment, you agree your understanding that your employment will be on an at-will basis. It is notified that neither you nor any Company representative has entered into a contract regarding the terms or the duration of your employment. As an at-will employee, you will be free to discontinue your employment with the Company at any time, with **15 days of advance and uninterrupted notice period**. Likewise, the Company has the right to reassign you, to change your compensation, or to terminate your employment at any time, with cause or with or without advance notice if you violate our terms & conditions. We are looking forward to your arrival at our company and are confident that you can play a key role in our company's growth. You need to accept the offer, thereby confirming your date of joining.

Designation : Academic Content Writer

Employee Status : Active

Availability : Trainee

Reporting Place : 15/A Kalicharan Ghosh Road, Kolkata- 700050 (Opposite to Corporation Bank)

Remuneration: 13000INR (Per Month)

Thanks and Regards

DMGS

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