

Irani Mitra

PROFILE SUMMARY

Result-oriented individual with a robust understanding of financial crime, money laundering, KYC, transaction monitoring, and fraud. Experienced as both an individual contributor and a team manager. I enjoy working independently as well as helping peers achieve their deliverables. Beyond technical knowledge, I possess excellent written and oral communication skills.

SKILLS

Good communication
SAR Filing
Customer Due Diligence
Identifying Financial Crime
Fraud Investigations
Report Writing
Transaction Monitoring
Risk Assessment
Excel
Stakeholder management
Delivering training

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LINKEDIN

[Irani Mitra](#)

EDUCATION:

B.A with specialization in English from Calcutta University.

EXPERIENCE

Manager Sr Investigative Reporting at HSBC (01/03/2024 – Till date)

- I Conduct written review of escalated cases to identify any financial crime concern associated to money laundering, fraud, bribery and corruption, PEP reviews, transactions to sanctioned countries etc. Review is also conducted on individuals to confirm if they possess any financial or reputational risk to the bank. End to end investigation of transactions, customer's profile is conducted for both business accounts and personal accounts. Take necessary action if financial crime is identified including taking decision if the customer should be excited from the bank or if any necessary action is to be taken.
- Act as SME to guide new joiners in the team consisting 15 individuals. Help them to follow best practices to achieve productivity and quality target.

Sr. Fraud Officer at HSBC bank {24/09/2020 to 29/02/2024}

- Conduct review for payments held for fraud check triggered by internal system. Contact customers and establish telephonic conversation to understand payments in detail. Establish fraud or scam related activity on customer's account. Report first party fraud, report confirmed frauds and scams to the system.
- Supported both outbound and inbound voice process supporting UK process with track record of being able to meet quality and productivity target constantly.
- Supported as a subject matter expert from December 2022, in the same process till March 2024 This involves delivering training, doing quality audit, performance management, performance audit, conducting daily meeting with senior stakeholders, coordinating with different teams, data management. Also, I provide floor support to multiple teams within the same process simultaneously. Successfully helped 4 batches of people to go on-board till June, where team strength is from 4 to 8 people per batch in Kolkata, Hyderabad, Bangalore, Manila.

Marketing Officer at ICFAI Foundation for Higher Education: From (14/02/2020 — 14/09/2020)

- Organized promotional events in line with marketing objectives of the business school.

Education executive at ISBM: From (27/02/2018 – 13/02/2020)

- I have achieved sales target monthly, follow up with existing students. Providing post sales services, and solving problems for students, taking care of the reception and coordinating proactively.