

Ishita Paul (CSD3 R)

From: Ishita Paul (CSD3 R)
Sent: 24 April 2025 11:33
To: Saikat Datta (CSD3 R)
Cc: Renu Chowdhury (CSD3 R)
Subject: RE: Letter of Resignation

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Saikat ,

Thanks for your email and I acknowledge the same.

Thanks and Regards
Ishita Paul .

From: Saikat Datta (CSD3 R) <saikat.datta@bt.com>
Sent: 24 April 2025 11:29
To: Ishita Paul (CSD3 R) <ishita.pal@bt.com>
Cc: Renu Chowdhury (CSD3 R) <renu.2.chowdhury@bt.com>
Subject: RE: Letter of Resignation

Hi Ishita,

Thank you for your email and regret that you have decided to leave BT.

After having understood your reason of leaving BT, I do accept your resignation and confirm that your **last working day would be 16th June, 2025.**

This will enable me to find the backfill for your role and to assist with the transition to ensure business continuity. As you are aware basis your employment contract, you are required to serve a notice of 2 months.

Any annual leaves (AL balance – 32.5 as on 24th April, '25) taken during this period will be adjusted on a pro-rata basis and the balance will be refunded to you.

If you have any further questions, please feel free to reach out to me.

I'd like to thank you for all your contribution and wish you all the best for all your future endeavours.

Kindly share your acknowledgement.

Regards,

Saikat Datta
Team Lead Operations – Business | GBS
Mobile: +91-9836067484

This email contains information from BT that might be privileged or confidential. And it's only meant for the person above. If that's not you, we're sorry - we must have sent it to you by mistake. Please email us to let us know, and don't copy or forward it to anyone else. Thanks.

Ishita Paul (CSD3 R)

From: Ishita Paul (CSD3 R)
Sent: 18 April 2025 16:46
To: Saikat Datta (CSD3 R)
Subject: Letter of Resignation .

Hi Saikat ,

I am writing to formally resign from my position effective today 18 April 2025 , for further studies and growth opportunity .

The experience of working for BT for over 3 years has help me grow professionally and personally I will ensure smooth transition and expect the same as well .

Happy to assist with the process .

Thanks and Regards,

Ishita Paul

Business Service Support Advisor

BT Group


WPS Office