

From HR Helpdesk, <alerts.hrms@muthoot.com> ☆

Subject Resignation Request Approved by your HR Manager-RAHUL KUMAR SINGH (MP10110642)

To Me ☆

Cc soumen.bandyopadhyay@muthoot.com ☆, prosenjit.kayal@muthoot.com ☆, BIBIL JACOB ☆

Reply

Reply All

Forward

Archive

Junk

Delete

More

25/01/2025, 12:40

Dear RAHUL KUMAR SINGH ,

Your resignation has been accepted by your HR Manager. Your relieving from the organization is subject to completion of relieving formalities.

Date of Resignation: Jan 13, 2025  
Applicable Notice Period: 90

Your approved last working date: Apr 12, 2025

Regards,  
Team People & Culture

File Edit View Go Message Tools Help

Inbox Resignation Approved-RAH X Resignation Request Appro X

Get Messages Write Chat Address Book Tag Quick Filter

Search <Ctrl+K>

From: HR Helpdesk. <alerts.hrms@muthoot.com> ☆

Subject: **Resignation Approved-RAHUL KUMAR SINGH (MP10110642)**

To: Me ☆

Cc: SUBHAJIT MAJUMDAR ☆, soumen.bandyopadhyay@muthoot.com ☆, BIBIL JACOB ☆

16/01/2025, 14:21

Reply Reply All Forward Archive Junk Delete More

Dear RAHUL KUMAR SINGH (MP10110642),

Your resignation request has been duly accepted by your Reporting Manager. Your relieving from the organization is subject to completion of relieving formalities.

Date of Resignation: Jan 13, 2025  
Applicable Notice Period: 90

Your approved last working date: Apr 12, 2025

The system will auto trigger a No Dues Clearance Process 10 days prior to the approved last working date. Please ensure that you complete the formalities including Attendance Regularizations, Investment proofs, assets returned etc. before last working date. No changes will be accepted post last working date and F&F shall be processed basis the inputs received.

Regards,

Team People & Culture