

Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1



Personal Information

Full Name	Saurav Sharma
Former Name / Maiden Name	N/A
Mobile Number	9476737543
Father's Name	Dipak Sharma
Spouse's Name	N/A
Date of Birth	13-07-1998
Age	26 years 11 months
Gender	male
Alternative Mobile Number	N/A
Aadhar Card Number	374734219648
Aadhar Card Number	9476737543
Pan Card Number	HWAPS4598N
Nationality	Indian
Marital Status	Single

Permanent Address

House no	House No.14
Street	Karagaon
District	Balijan B
City	Karbi Anglong
State	AS
Pincode	782480

Current Address

House no	N/A
Street	44/4, Christian Para, Krishnapur, Kestopur
District	Rajbanshi Para
City	Kolkata
State	WB
Pincode	700102

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	ICICI Bank
Job Location:	Kolkata, West Bengal
Employee ID:	90052607
Designation:	Accounts Manager (Business Development) - Transaction Banking Department
UAN Number:	101976547945
From Date:	21-06-2023
To Date:	21-03-2025
Name of the Reporting Manager:	Manjima Biswas
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	I wanted to pursue further studies to up-skill myself in the AML and KYC field and I also wanted to work in my hometown.
HR Name:	Annie Kisku
HR Contact No:	
HR Email ID:	annie.kisku@icicibank.com
Last Salary Drawn:	33345
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
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Job Location:	Kolkata, West Bengal
Employee ID:	90052607
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LATEST EMPLOYMENT 1

Name of the Reporting Manager:	Manjima Biswas
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	I wanted to pursue further studies to up-skill myself in the AML and KYC field and I also wanted to work in my hometown.
HR Name:	Annie Kisku
HR Contact No:	
HR Email ID:	annie.kisku@icicibank.com
Last Salary Drawn:	33345
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1

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POST GRADUATION

I haven't done my Post Graduation	
College Name:	Manipal Academy of Higher Education
College Location:	Bangalore
University Name:	Manipal Academy of Higher Education
Major / Specialisation	Banking
Course / Qualification:	Post Graduate Diploma in Banking
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Registration No. - 220692558203
From:	01-02-2023
To:	20-02-2024
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	1
I haven't done my Post Graduation	
College Name:	Manipal Academy of Higher Education
College Location:	Bangalore
University Name:	Manipal Academy of Higher Education
Major / Specialisation	Banking
Course / Qualification:	Post Graduate Diploma in Banking
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Registration No. - 220692558203
From:	01-02-2023
To:	20-02-2024
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	1



MANIPAL

ACADEMY of HIGHER EDUCATION

(Institution of Eminence Deemed to be University)

This is to certify that

SAURAV SHARMA

has been conferred

Post Graduate Diploma

in

Banking

having fulfilled the prescribed requirements in February 2024

Vice-Chancellor

Given under the seal of Manipal Academy of Higher Education, Manipal - India | On this date : June 07, 2024



Reg. No. : 220692558203

Sl. No. : MAHE0335664



MANIPAL
ACADEMY of HIGHER EDUCATION
(Institution of Eminence Deemed to be University)



No.: 390238

OFFICE OF THE REGISTRAR - EVALUATION
manipal.edu, Madhav Nagar, Manipal - 576 104, Karnataka, India

Date : 12 APRIL 2024

**CONSOLIDATED GRADE REPORT
POST GRADUATE DIPLOMA IN BANKING (PGDB)**

Name : SAURAV SHARMA

Duration of the Program: 1 Year

Registration No. : 220692558203

Month & Year of commencement : FEBRUARY-2023

Medium of Instruction: English

Month & Year of completion : FEBRUARY-2024

Subject Code	Subject	Course Credit	Grade	GPA
TERM I				
PGD 701	RETAIL BANKING SOLUTIONS	3	A	9.29
PGD 703	DIGITAL BANKING SOLUTIONS	2	A+	
PGD 705	BANKING PROCESS	3	A	
PGD 707	REGULATION AND COMPLIANCE	2	A+	
PGD 709	SALES AND RELATIONSHIP MANAGEMENT - 1	2	A	
PGD 711	ENGLISH & COMMUNICATION SKILLS - 1	2	A	
TERM II				
PGD 702	BUSINESS BANKING SOLUTIONS	2	B	8.88
PGD 704	TRADE FINANCE SOLUTIONS	3	A	
PGD 706	BUSINESS CREDIT ASSESSMENT	3	A	
PGD 708	INVESTMENT SOLUTIONS	4	A	
PGD 710	SALES AND RELATIONSHIP MANAGEMENT - 2	2	A	
PGD 712	ENGLISH & COMMUNICATION SKILLS - 2	2	A	
TERM III				
PGD 715	INTERNSHIP	4	A	9.00
TERM IV				
PGD 720	ON THE JOB TRAINING	6	A+	10.00
Total Course Credits : 40		Credits Earned : 40		

Cumulative Grade Point Average (CGPA) = $\frac{\sum (\text{GPA of each term} \times \text{Corresponding number of credits})}{\text{Sum of the entire course credits}}$ = 9.20

GRADING SYSTEM

MARKS(%)	85 & above	75 - 84	65 - 74	60 - 64	55 - 59	50 - 54	Less than 50
GRADE	A+	A	B	C	D	E	F
GRADE VALUE	10	09	08	07	06	05	00

Entered by :

Verified by :

Scrutinized by :

Signature of the Head of the Institution
(with seal)



Registrar - Evaluation

GRADUATION

I haven't done my Graduation	
College Name:	Unity College
College Location:	Dimapur, Nagaland
University Name:	Nagaland University
Major / Specialisation	Accounting and Finance
Course / Qualification:	Bachelor of Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Roll No. - CH17280081 and Registration No. - 17280601 of 2017
From:	01-05-2017
To:	01-09-2020
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	Unity College
College Location:	Dimapur, Nagaland
University Name:	Nagaland University
Major / Specialisation	Accounting and Finance
Course / Qualification:	Bachelor of Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Roll No. - CH17280081 and Registration No. - 17280601 of 2017
From:	01-05-2017
To:	01-09-2020
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

Sl. No:-OC-20- 27273



B.Com. Examination, 2020
Three-Year Degree Course (Honours)

This is to certify that

SAURAV SHARMA

of UNITY COLLEGE, DIMAPUR

Roll No CH17280081 *Registration No* 17280601

of 2017 *has qualified for the Degree of*

BACHELOR OF COMMERCE

with Honours in ACCOUNTING AND FINANCE

in this University at the Final Examination held in the
year 2020 *with a CGPA of* 5.15

and placed in Grade B

Given under the seal of the University.

Lumami,

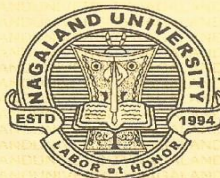
Date, 10 MAY 2021



Pradeshi Lal

Vice Chancellor

NAGALAND UNIVERSITY



Sl. No. : 17- **7284**

STATEMENT OF MARKS

Following is the Consolidated Six Semesters Assessment Record of **SAURAV SHARMA**
 Bearing Roll No. **CH17280081** Registration No. **17280601 of 2017**
 of **UNITY COLLEGE, DIMAPUR**
 Final Examination of the Three Year Under Graduate Course in **Bachelor Of Commerce, Accounting And Finance (H)** During **Sept-Oct 2020**

Course Code	Subject/Paper	Marks Obtained			Total Marks (100)	Grades	Grade Point	Credit Points	CG=C*G
		Int. Asst.(30)	End. Asst.(70)	Practical Marks(50)					
CBCP(BC-606)	Entrepreneurship Development	23	51	--	74	A	6	3	18
BC-601	Business Communication	23	57	--	80	O	7	4	28
BC-603	Business Statistics	22	52	--	74	A	6	4	24
BC-604	Income Tax Law And Practice	21	60	--	81	O	7	4	28
BC-605	Financial Market Operation	22	59	--	81	O	7	3	21
BCAF-06	Project	XX	XX	XX	75	A	6	4	24
Σ CG=									143
SGPA of 6th Semester End Term Examination		:	6.5	GRADE :	A	REMARK :	PASSED		
SGPA of 5th Semester End Term Examination		:	5.09	GRADE :	B	REMARK :	PASSED		
SGPA of 4th Semester End Term Examination		:	4.37	GRADE :	C	REMARK :	PASSED		
SGPA of 3rd Semester End Term Examination		:	4.63	GRADE :	C	REMARK :	PASSED		
SGPA of 2nd Semester End Term Examination		:	5.37	GRADE :	B	REMARK :	PASSED		
SGPA of 1st Semester End Term Examination		:	4.95	GRADE :	C	REMARK :	PASSED		
CGPA (Average of SGPA of all Semesters)		:	5.15	FINAL GRADE	B	REMARK :	PASSED		

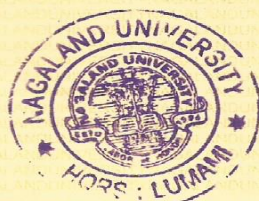
Grading Range

	O	A	B	C	D	E	F (Fail)
Marks	80 and above	70 to 79.99	60 to 69.99	55 to 59.99	50 to 54.99	45 to 49.99	Less than 44.99
Grade Points	7	6	5	4	3	2	0

Abbreviation Used

C : Credit
G : Grade
CG : Product of Credits & Grades
SGPA : Semester Grade Point Average
SGPA : $\Sigma CG / \Sigma C$

Marks compared by : *R. J.*



23-10-2020

M. J.

COE/Dy. Reg./AR (Exams)

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Holy Cross Higher Secondary School
School Location:	Dimapur, Nagaland
Board Name/University Name:	Nagaland Board of School Education
Major Subjects	English, Accountancy, Business Studies, Economics and Entrepreneurship
Course / Qualification:	Higher Secondary - Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Roll No. - 173802167
From:	01-05-2015
To:	01-04-2017
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Holy Cross Higher Secondary School
School Location:	Dimapur, Nagaland
Board Name/University Name:	Nagaland Board of School Education
Major Subjects	English, Accountancy, Business Studies, Economics and Entrepreneurship
Course / Qualification:	Higher Secondary - Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Roll No. - 173802167
From:	01-05-2015
To:	01-04-2017
Marksheet	1

No. 00801

NAGALAND BOARD OF SCHOOL EDUCATION, KOHIMA



HIGHER SECONDARY SCHOOL LEAVING CERTIFICATE EXAMINATION, 2017

Marksheet

Statement of marks obtained by the candidate mentioned below at the
HSSLC Examination, 2017

Stream : Commerce

Mr. SAURAV SHARMA

Son of DIPAK SHARMA

Roll number : 173802167

Date of Birth : 13th July, 1998

Institution : HOLY CROSS HR.SEC.SCHOOL,DIMAPUR

Marks Obtained

Subject	Max. Marks	Theory	Practical / Internal	Total
English	100	67	-	67
Accountancy	100	48	29	77
Business Studies	100	60	-	60
Economics	100	74	-	74
Entrepreneurship	100	54	30	84
Alternative English	100	47	-	47
			Total	362
Percentage				72.40

EE = A

WAE = A

PHE = A

Result-

First division

08/05/2017



Rangumasa
NISE

Controller of Examinations

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Don Bosco Higher Secondary School
School Location:	Dimapur, Nagaland
Board Name/University Name:	Nagaland Board of School Education
Major Subjects	English, Mathematics, Science, Social Sciences and Alternative English
Course / Qualification:	Matriculation - 10th Standard
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Roll No. - 1582298
From:	01-01-2014
To:	01-04-2015
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Don Bosco Higher Secondary School
School Location:	Dimapur, Nagaland
Board Name/University Name:	Nagaland Board of School Education
Major Subjects	English, Mathematics, Science, Social Sciences and Alternative English
Course / Qualification:	Matriculation - 10th Standard
Part Time/ Full Time:	full_time
Roll Number / Register Number:	Roll No. - 1582298
From:	01-01-2014
To:	01-04-2015
Marksheet	1

No. **08597**

NAGALAND BOARD OF SCHOOL EDUCATION, KOHIMA



HIGH SCHOOL LEAVING CERTIFICATE EXAMINATION, 2015

Marksheet-cum-Certificate

Certified that the candidate mentioned below has qualified the HSLC

Examination, 2015

Mr. SAURAV SHARMA

son of DIPAK SHARMA

Roll number : 1582298

Date of birth : 13th July, 1998

Institution : DON BOSCO HR.SEC.SCHOOL,DIMAPUR

Marks Obtained

Subject	Max. Marks	External	Internal	Total	Grades
English	100	58	17	75	A2
Mathematics	100	55	18	73	A2
Science	100	44	17	61	B1
Social Sciences	100	40	17	57	B2
Alternative English	100	44	17	61	B2
I.I.Technology	100	13	60	--	D

Work & Art Education - A

Physical & Health Education - B

Result - Qualified



[Signature]

Controller of Examinations

Dated: 30/04/2015

POST GRADUATION	
University / Institute Name	Manipal Academy of Higher Education
Course	Post Graduate Diploma in Banking
Specialization Major	Banking
Start Date	2023-02-01
End Date	2024-02-20
Gap Status	2 years and 5 months

GRADUATION	
University / Institute Name	Nagaland University
Course	Bachelor of Commerce
Specialization Major	Accounting and Finance
Start Date	2017-05-01
End Date	2020-09-01
Gap Status	0 years and 1 months

SENIOR SECONDARY	
School Name	Holy Cross Higher Secondary School
Start Date	2015-05-01

SECONDARY	
School Name	Don Bosco Higher Secondary School
Start Date	2014-01-01
End Date	2015-04-01

Employment Deails	
Years of Experience	1.9
No of Employment	1

Employment (1)	
Employment Type	employed
Start Date	2023-06-21
End Date	2025-03-21

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.