

JASMEET KAUR

BBA HONOURS GRADUATE

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A BBA (Honours) finance graduate with a basic understanding of financial concepts and a growing interest in financial analysis and data-driven decision-making. Brings proficiency in Excel, data organization, backed by a detail-oriented and methodical work approach. Eager to contribute to structured, analytical environments while developing practical skills under professional guidance. Recognized for being dependable, quick to learn, and focused on accuracy.

EDUCATION

Shri Shikshayatan College, Calcutta University	2022-2025
Bachelor's of Business Administration in Finance 6.41/10 CGPA	
St Agnes' Convent School	2021-2022
XII (ISC) Humanities with Mathematics 94%	
Agrasain Balika Siksha Sadan	2019-2021
X (ICSE) 93%	

SKILLS

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| <ul style="list-style-type: none">• MS Excel• MS Office• Data Entry• Data Analytics• Stock Market Analysis | <ul style="list-style-type: none">• Analytical Thinking• Attention to detail• Willingness to learn• Time Management• Teamwork |
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CERTIFICATIONS

• Google Data Analytics Professional Certificate - Coursera	In Progress
• Advanced Excel – Internshala	2025
• Stock Market Trading – Internshala	2025
• Microsoft Excel(Introduction) – Coursera	2024
• Merit: Preparatory Test for Entrance Examinations in Mathematics (Grade B) By Centre For Pedagogical Studies in Mathematics	2019
• Merit: Preparatory Test for Entrance Examinations in Mathematics (Grade A) By Centre For Pedagogical Studies in Mathematics	2014

AWARDS & RECOGNITION

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| • Certificate of Excellence for Leadership Qualities Shri Shikshayatan College | 2025 |
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EXTRACURRICULAR ACHIEVEMENTS

- **Third Position in Financial Quiz | Insitute of Engineering and Management, Kolkata** **2024**

POSITION OF RESPONSIBILITY

BBA Department Treasurer | Shri Shikshayatan College **2024-2025**

- Managed finances, budgeting, and resource allocation.

Core Committee Member, Podium'24 | Shri Shikshayatan College **2024**

- Served as PR Head and anchored the event, ensuring seamless audience engagement.
- Played a key role in planning and execution, including inviting judges, coordinating with sponsors, and managing event logistics.
- Oversaw food arrangements and budget allocation, ensuring smooth operations on the event day.

Event Head, Podium'23 | Shri Shikshayatan College **2024**

- Conceptualized, planned, and conducted the "Leadership Summit" event as part of the college fest.
- Managed end-to-end event execution, from designing the format to coordinating with participants and ensuring timely delivery on the day of the event.

College Representative

- Ripples'24 (THK Jain College) **2024**
- Bonfire'25 (The Bhawanipur Education Society College) **2025**

LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Punjabi (Conversational)
- Bengali (Conversational)