

# SHREYASI LODH

Kolkata 700203

09330115208

shreyasilodh.mba@gmail.com

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## SUMMARY

I am an enthusiastic, self-motivated, reliable, responsible, and hard-working person. I am a mature team worker and adaptable to all challenging situations. I work well in a team environment and use my own initiative. I am able to work well under pressure and adhere to strict deadlines.

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## PROFESSIONAL SUMMARY

Detail-oriented and proactive banking professional with hands-on experience in branch banking operations, specializing in back-office support for AML and KYC compliance. Proven track record in executing Customer Due Diligence (CDD), Enhanced Due Diligence (EDD), and sanctions screening processes. Adept at maintaining regulatory standards and ensuring seamless customer onboarding aligned with global compliance frameworks.

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## EXPERIENCE

**SENIOR ASSOCIATE - CORPORATE EMPLOYEE BANK** , Feb 2024 –July 2025  
**HSBC, KOLKATA, INDIA**

- Supported back-office compliance teams by ensuring accurate documentation for KYC and AML checks.
- Conducted initial CDD and escalated cases requiring EDD to compliance units.
- Ensured adherence to sanctions screening protocols and flagged suspicious activity.
- Acted as a bridge between front-office and compliance units to streamline customer verification.
- Maintained audit-ready records and collaborated with internal teams to meet regulatory timelines.
- Acted as a liaison between front-office and compliance departments to streamline onboarding.
- Cross-sell asset products of the bank- mainly Home Loans (via referral), Personal Loans, Cards, Premier (referral)- Ensure a consistently high level of product and service delivery for relevant customer touch points
- - Develop and maintain good customer relations and ensure effective service delivery

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**PERSONAL BANKER, 07/2023 - 02/2024**

**HDFC, KOLKATA, INDIA**

- Assisted Relationship Managers and operations teams in KYC verification and AML monitoring.

- Facilitated KYC verification and account documentation for new and existing clients.
- Monitored customer transactions for AML red flags and coordinated with risk teams.
- Ensured compliance with internal policies and RBI guidelines during account servicing.
- Supported periodic reviews and re-certification of high-risk customer profiles.
- Maintained CRM records to track customer interactions and compliance status.
- Acquire new customers who meet product criteria and flag them on the system and upgrade these customers under the Preferred programme in line with the preferred grouping criteria.
- Retention of the customers by providing the best possible services and being the dedicated point of contact for these customers.

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**KEY SKILLS**

- Customer Due Diligence (CDD)
- Enhanced Due Diligence (EDD)
- Know Your Customer (KYC)
- Communication & Team Collaboration
- Anti-Money Laundering (AML)
- Sanctions Screening
- Regulatory Compliance

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**EDUCATION AND TRAINING**

*IIIM, KOLKATA, 2023*

**MBA: MARKETING**

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*MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, KOLKATA, 2019*

**BBA: Hospital Management**

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**LANGUAGES KNOWN**

- English
- Hindi
- Bengali