

Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

स्थायी लेखा संख्या कार्ड
Permanent Account Number Card
DAPPR1392E

नाम / Name
SUPRAKSHITA RAMAN

पिता का नाम / Father's Name
SRINIVASAN JANAKIRAMAN RAMAN

जन्म की तारीख / Date of Birth
18/11/1996

Suprakshita Raman
हस्ताक्षर / Signature

Scanned by Camera Scanner

Personal Information

Full Name	Suprakshita Raman
Former Name / Maiden Name	N/A
Mobile Number	8334008138
Father's Name	S J Raman
Spouse's Name	N/A
Date of Birth	18-11-1996
Age	28 years 11 months
Gender	female
Alternative Mobile Number	9830077652
Aadhar Card Number	687808540596
Aadhar Card Number	8334008138
Pan Card Number	DAPPR1392E
Nationality	Indian
Marital Status	Single

Permanent Address

House no	83E/1 B1
Street	Chetla Road
District	N/A
City	Kolkata
State	WB
Pincode	700027

Current Address

House no	83E/1 B1
Street	Chetla Road
District	N/A
City	Kolkata
State	WB
Pincode	700027

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Tata Consultancy Services
Job Location:	Kolkata
Employee ID:	2262848
Designation:	Associate
UAN Number:	101778577444
From Date:	12-01-2022
To Date:	23-07-2025
Name of the Reporting Manager:	Oishi Mitra
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Resignation
HR Name:	
HR Contact No:	
HR Email ID:	pradipta.biswas@tcs.com
Last Salary Drawn:	36925
Position Type:	permanent
Agency Details:	
Resignation Acceptance	0
Relieving Letter	1
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Tata Consultancy Services
Job Location:	Kolkata
Employee ID:	2262848
Designation:	Associate
UAN Number:	101778577444
From Date:	12-01-2022
To Date:	23-07-2025
Name of the Reporting Manager:	Oishi Mitra
Manager's Contact No:	
Manager's Contact Email:	

LATEST EMPLOYMENT 1

Reasons for leaving:	Resignation
HR Name:	
HR Contact No:	
HR Email ID:	pradipta.biswas@tcs.com
Last Salary Drawn:	36925
Position Type:	permanent
Agency Details:	
Resignation Acceptance	0
Relieving Letter	1
Latest 3 months pay slip	



TCS/EMP/2262848

July 28, 2025

Ms. Suprakshita Raman

TCS - Kolkata

Dear Ms. Suprakshita Raman,

This has reference to your resignation letter dated April 25, 2025 indicating your desire to resign from the services of the organization.

With regret, we accept your decision to cease your employment with us.

We would like to inform you that you stand relieved from the services of the organization from the close of office hours of July 23, 2025.

We would also like to remind you of the obligations of the confidentiality and non-disclosure agreement which you had signed during your employment with the Company.

We earnestly hope that you will continue to bestow the same degree of commitment in protecting the Intellectual Property of the company as you have agreed to uphold as per the terms of the confidentiality and non-disclosure agreement. We request you to strive and ensure that the trade secrets, confidential and the intellectual property that were developed when you were in the employment of the company continue to be protected and are not compromised in any way.

We wish you success in your future endeavors.

With kind regards,

Yours sincerely,

Tata Consultancy Services Limited

Milind Lakkad
Executive Vice President & Global Head - Human Resources

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

TCS House Raveline Street 21 D S Marg Fort Mumbai 400 001 India

Tel 91 22 6778 9999 Fax 91 22 6778 9000 e-mail corporate.office@tcs.com website www.tcs.com

Registered Office 9th Floor Nirmal Building Nariman Point Mumbai 400 021

Corporate Identification No. (CIN): L22210MH1995PLC084781

EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	Mahasin Educorpo PVT LTD
Job Location:	Kolkata
Employee ID:	NA
Designation:	HR Admin
UAN Number:	
From Date:	25-05-2018
To Date:	10-11-2021
Name of the Reporting Manager:	Nafis Mukhtar
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Resignation
HR Name:	
HR Contact No:	
HR Email ID:	Nafis.mukhtar@gmail.com
Last Salary Drawn:	20000
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	Mahasin Educorpo PVT LTD
Job Location:	Kolkata
Employee ID:	NA
Designation:	HR Admin
UAN Number:	
From Date:	25-05-2018
To Date:	10-11-2021
Name of the Reporting Manager:	Nafis Mukhtar
Manager's Contact No:	
Manager's Contact Email:	

EX EMPLOYMENT 2

Reasons for leaving:	Resignation
HR Name:	
HR Contact No:	
HR Email ID:	Nafis.mukhtar@gmail.com
Last Salary Drawn:	20000
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	



A DIVISION OF MAHASIN EDUCORPO(OPC) PVT LTD
CIN- U74999WB20170PC222911

10th Nov 2021,
Kolkata

RELEASE LETTER

Dear Suprakshita Raman,

This has reference to your letter of resignation dated 10th November 2021, wherein you have requested to be relieved from the services of the company on 11th November 2021. We would like to inform you that your resignation is hereby accepted and you are being relieved from the services of the company.

We also certify that your full and final settlement of account has been cleared with the organization.

Your contributions to the organization and its success will always be appreciated. We at "ME CORPORATE" wish you all the best in your future endeavors.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Nafiz Mukhtar'.

NafizMukhtar
Me Corporate

Signature: Suprakshita
Raman

Date: 10-11-2021

Address: 8th Floor, DN-12, Sector V, Salt Lake City, Kolkata- 700 091
Email: info@mecorporate.in

GRADUATION

I haven't done my Graduation	
College Name:	Ashutosh College
College Location:	Kolkata
University Name:	Calcutta University
Major / Specialisation	Human Resource
Course / Qualification:	Bachelor in Business Administration
Part Time/ Full Time:	full_time
Roll Number / Register Number:	012-BBA15F 0017 012-1221-2666-14
From:	29-06-2014
To:	25-09-2017
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	Ashutosh College
College Location:	Kolkata
University Name:	Calcutta University
Major / Specialisation	Human Resource
Course / Qualification:	Bachelor in Business Administration
Part Time/ Full Time:	full_time
Roll Number / Register Number:	012-BBA15F 0017 012-1221-2666-14
From:	29-06-2014
To:	25-09-2017
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

012-BBA15F-0017

0012

University of Calcutta



This is to certify that

Suprakshita Raman

obtained the degree of Bachelor of Business Administration (Three Year Course) with Honours in this University in the year 2017 and that she was placed in the Second Class with specialization in Human Resource Management.

*Senate House,
The 25th September, 2017*

Sl. No. : 17/- 0060070



*Sonali Chakravarti Banerjee
Vice-Chancellor.*

1701212210017824

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Andhra Association High School
School Location:	Kolkata
Board Name/University Name:	West Bengal
Major Subjects	Hindi, English, Accountacy, Business administration, Economic Geography
Course / Qualification:	Higher Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	400421 0009
From:	02-07-2012
To:	30-05-2014
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Andhra Association High School
School Location:	Kolkata
Board Name/University Name:	West Bengal
Major Subjects	Hindi, English, Accountacy, Business administration, Economic Geography
Course / Qualification:	Higher Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	400421 0009
From:	02-07-2012
To:	30-05-2014
Marksheet	1

Institution Code 101083

No. 329855

West Bengal Council Of Higher Secondary Education



Certified that SUPRAKSHITA RAMAN

Roll 400421 *No.* 0009

son/daughter/ward of S J RAMAN

passed the Higher Secondary Examination 2014 from

ANDHRA ASSOCIATION HIGH SCHOOL

with overall Grade A



Vidyasagar Bhavan
Salt Lake, Kolkata - 700 091
India

Date 30th May, 2014

Subrata Ghosh
Secretary

Mahua Das
President

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	GSS Girls School
School Location:	Kolkata
Board Name/University Name:	CBSC
Major Subjects	English, Hindi, Maths, Science, Social Science
Course / Qualification:	Madhyamik Pass
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6127198
From:	25-04-2002
To:	24-05-2012
Marksheet	
I haven't done my 10TH Standard	
School Name/College Name:	GSS Girls School
School Location:	Kolkata
Board Name/University Name:	CBSC
Major Subjects	English, Hindi, Maths, Science, Social Science
Course / Qualification:	Madhyamik Pass
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6127198
From:	25-04-2002
To:	24-05-2012
Marksheet	

क्रम संख्या/
S.No.SSE/2012

165164

केन्द्रीय माध्यमिक शिक्षा बोर्ड, दिल्ली
Central Board of Secondary Education, Delhi
माध्यमिक विद्यालय परीक्षा (सत्र : 2010-12)

पंजीकरण सं. BSE/12/08491/00033
Registration No. :

यह प्रमाणित किया जाता है कि This is to certify that
माता/पिता/संरक्षक का नाम RINA RAMAN / SRINIVASAN JANAKI RAMAN
Mother's/Father's/Guardian's Name
जन्म तिथि Date of Birth 18-11-1996 18TH NOVEMBER NINETEEN HUNDRED NINETY SIX
विद्यालय School 08491 - GURBACHAN SINGH S G SCH PRATAPDITYA RD KOLKATA
का निष्पादन निम्नानुसार रहा has performed as follows :

अनुक्रमांक Roll No. : 6127198



1 (क)(A) : शैक्षणिक निष्पादन Academic Performance : भाग Part-1 शैक्षिक क्षेत्र Scholastic Areas

विषय कोड तथा नाम Subject Code and Name	कक्षा Class IX				कक्षा Class X			
	Grade		Overall Grade (FA-SA)		Grade		Overall Grade (FA-SA)	
	FA	SA	Grade	Grade Point (GP)	FA	SA	Grade	Grade Point (GP)
101 ENGLISH COMM.	C1	C1	C1	06	B1	B1	B1	08
002 HINDI COURSE-A	B2	C2	C1	06	A1	C1	B1	08
041 MATHEMATICS	C2	D	C2**	05	B2	D	C1**	06
086 SCIENCE	C2	E1	D	04	B1	C2	C1	06
087 SOCIAL SCIENCE	C2	E1	D	04	A2	C2	B2	07

सीजीपीए अवयवों की योजना के अनुसार, अतिरिक्त छठे विषय को छोड़कर सभी विषयों में अंतिम श्रेणी विद्युत का औसत है।
श्रेणी विद्युत की निर्देशांक समानता तथा अंकों की प्रतिशतता की गणना निम्नानुसार की जा सकती है :
• विषयवार अंकों की निर्देशांक प्रतिशतता = 9.5 x विषय का जीपी
• अंकों की समग्र निर्देशांक प्रतिशतता = 9.5 x सीजीपीए
As per Scheme of Studies CGPA is the average of Grade Points obtained in all the subjects excluding additional 6th subject.
An indicative equivalence of Grade Point and Percentage of Marks can be calculated as follows :
• Subject wise indicative percentage of marks = 9.5 x GP of the subject
• Overall indicative percentage of marks = 9.5 x CGPA

संचित श्रेणी विद्युत का औसत (सीजीपीए) Cumulative Grade Point Average (CGPA) : 7.0

1 (ख)(A) : जीवन कौशल Life Skills : भाग Part-2 सह-शैक्षिक क्षेत्र Co-Scholastic Areas

कार्य शिक्षा Work Education	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade
कार्य शिक्षा Work Education	"Collaborates, is motivated and sticks to time schedules. Shows innovative approach, is helpful and adopts positive attitude."	A	"Is helpful but has to be motivated to understand and adhere to timelines."	C
कला शिक्षा Art Education	"Is innovative with original ideas and good observation skills. Co-relates art with real life situations and attempts to understand and appreciate other arts/artists."	A	"Good observation skills and displays willingness to appreciate works of art."	B
शारीरिक एवं स्वास्थ्य शिक्षा / खेल कूद Physical and Health Education / Games	"Displays determination and team spirit. Possesses agility and physical fitness. Has good knowledge of different sports with their rules and safety measures."	A	"Possesses co-ordination, agility and balance and takes part in the physical and health education events and programmes at various levels."	A

2 (ख)(B) अभिवृत्तियाँ एवं मूल्य Attitudes and Values :

चिंतन कौशल Thinking Skills	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade
चिंतन कौशल Thinking Skills	"Makes decisions, has original ideas and is flexible."	B	"Has creative and critical thought process and the capability to identify a problem and take appropriate decisions."	A
सामाजिक कौशल Social Skills	"Helps classmates, differently-abled students and is receptive to feedback. Active listener with empathetic attitude."	B	"Is empathetic, exhibits good interpersonal and communication skills."	A
भावनात्मक कौशल Emotional Skills	"Shares feelings with peer group, teachers and parents appropriately. Handles negative emotions and stress well."	B	"Can identify stress but is not always able to cope. Is helpful."	B

2 (ख)(B) अभिवृत्तियाँ एवं मूल्य Attitudes and Values :

अभिप्रेत (के प्रति) Attitude towards	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade
अभ्यापक Teachers	"Generally shows respect and courtesy towards teachers but at times breaks the rules and regulations."	B	"Is always respectful and courteous towards teachers and elders. Exhibits a positive attitude towards learning and adheres to school and class norms. Takes criticism positively."	A+
सहपाठी School-mates	"Expresses ideas with classmates and respects opposite gender. Has a good rapport with peers, interacts effectively with classmates. Sensitive towards differently-abled schoolmates and is tolerant to diversity."	A	"Is sensitive and supportive towards peers and differently-abled schoolmates. Expresses ideas freely in a group and is receptive to opinions and suggestions. Displays sensitivity to differences and is kind and helpful."	A+
विद्यालय कार्यक्रम School Programmes	"Not very enthusiastic but if selected, performs well in school programmes and activities."	B	"Needs motivation to become a part of school events and programmes. Takes care of the school property."	B
पर्यावरण Environment	"Is environmentally aware, sensitive and responsible, participates in environment related activities at school and community levels."	A	"Is environmentally aware, sensitive and responsible towards the concerns of surroundings. Participates in school driven activities."	A
मूल्य प्रणालियाँ Value Systems	"Mostly adheres to value systems, abides by rules and regulations, is honest, courteous and possesses leadership qualities, respects National Flag and Symbols. Is sensitive to diversity, cares for underprivileged and respects opposite gender"	A+	"Abides by rules and regulations, adheres to value systems and is ethical and courteous. Is sensitive to diversity and respects the opposite gender. Is committed, values time and possesses a sense of national pride."	A+

3 (क)(A) सह-शैक्षिक कार्यकलाप Co-Scholastic Activities :

कार्यकलाप Activity LITERARY & CREATIVE SKILLS	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade
कार्यकलाप Activity LITERARY & CREATIVE SKILLS	"Can read and understand literary work. Attempts to express ideas and thoughts and needs guidance to give them a definite shape."	B	"Avid reader, appreciates literary texts, expresses original ideas. Participates in literary and creative activities at school level."	A
SCIENTIFIC & ICT SKILLS	"Is good at scientific activities at school and displays good experimental skills in lab work. Shows inclination to learn computers and acquire ICT skills."	B	"Displays good experimental skills and participates in scientific activities at school."	B

3 (ख)(B) शारीरिक एवं स्वास्थ्य Physical and Health Education :

कार्यकलाप Activity SPORTS/INDIGENOUS SPORTS (KHO-KHO ETC)	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade	वर्णनात्मक उल्लेख Descriptive Indicators	श्रेणी Grade
कार्यकलाप Activity SPORTS/INDIGENOUS SPORTS (KHO-KHO ETC)	"Displays talent in an identified sport. Possesses endurance, strength and speed, is agile and flexible with good hand-eye co-ordination, and demonstrates sportmanship."	A	"Displays talent in a particular sport that can be nurtured further. Is a good sportsman exhibiting discipline, punctuality and team spirit."	A
YOGA	"Is agile and flexible and demonstrates correct body postures."	A	"Performs yogic postures accurately with balance and poise."	A

*** उन्नत श्रेणी Upgraded Grade परिणाम Result : QUALIFIED FOR ADMISSION TO HIGHER CLASSES

Mouvesh Rajpal
HEADMISTRESS
Gurbachan Singh Sondhi Girls' School
85, Pratapditya Road, Kolkata-700 027

Mishra
परीक्षा नियंत्रक
Controller of Examinations

दिल्ली Delhi 24-05-2012
दिनांक Dated

Scanned by Camera Scanner

GRADUATION

University / Institute Name	Calcutta University
Course	BBA honors
Specialization Major	Human Resource
Start Date	2014-06-29

SECONDARY

School Name	GSS Girls School
Start Date	2002-04-25
End Date	2012-05-24

Employment Details

Years of Experience	6
No of Employment	2
Start Date	2012-07-02

Employment (1)

Employment Type	employed
Start Date	2018-05-25
End Date	2021-11-10

Employment (2)

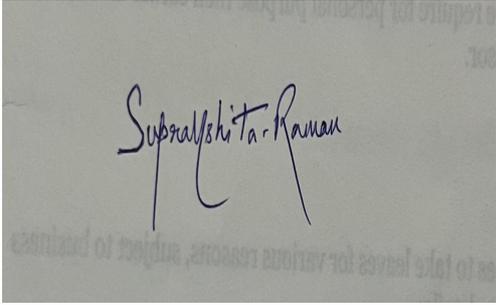
Employment Type	employed
Start Date	2022-01-12
End Date	2025-07-23

GAP:2 month(s) 2 day(s)

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Suprakshita Raman		22-10-2025
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.