

# Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

### TEJASWINI SANGAI

• 37c, Golf Club Road, Kolkata • +919523468001 • tejaswinisangai2003@gmail.com  
<https://www.linkedin.com/in/tejaswini-sangai-1836b3256>

#### SUMMARY

Dedicated BBA student with a passion for management, finance and marketing. Skilled in teamwork, problem-solving, and effective communication. Actively seeking opportunities to apply my knowledge and grow in the dynamic business world.

#### EXPERIENCE

##### BHUMI, KOLKATA

- Fed stray animals and crafted dog collars (Reflective collar drive)
- Distributed fruits to the underprivileged.
- Visited old age homes for companionship.
- Participated in clean-up drives
- Organized plantation drives with kids to encourage environmental awareness.
- Volunteered at the Inter-Orphanage School Annual Ignite Fest under Bhumi.

2023 - 2024

##### Leadership Training Service (LTS)

- Participated in LTS Camp 2, contributing to team-building and community activities.
- Volunteered in organising a Christmas carnival of a pre school - Curious Champs

17 Dec' 23  
23 Dec' 23

##### MUSKURAHAT FOUNDATION, KOLKATA

- Fundraising Internship for the children catered by Muskurahat Foundations

March'23 - May'23

##### AIIESEC, KOLKATA

- Participated in Youth Speaking Forum 2022 - "Chance to Change"

19 Nov' 22

#### EDUCATIONAL QUALIFICATION

ShriShikshayatan College, Kolkata Affiliated by University of Calcutta  
 Bachelor of Business Administration (Finance) - 7.403 CGPA

Sept'22 - Sept'25

- Participated in the Business Auction at Shree Arohan intra-college fest
- Completed course on Basics of Financial Planning, gaining financial knowledge.
- Volunteered at PODIUM intercollege management fest, assisting in event logistics.
- Secured 2nd position in March Past, demonstrating discipline and teamwork.
- Participated in Brief A Case'24, case study Event organised by Consulting Club.
- Represented the college at PODIUM 24 inter College management fest.
- Participated in 2 events at BONFIRE 25 inter College management fest at BESC

18 May' 23  
30 Sept' 23  
9 Dec' 23  
18 Dec' 23  
14 June' 24  
14 Dec' 24  
4 Apr' 25

##### BNS Dav public school, Giridih

Central Board of Secondary Education (CBSE)

- Higher secondary - 94.5%
- Secondary - 92%

2019- 2021  
2007- 2019

#### SKILLS

Market Research, Strong Communication & Team Collaboration Skills, Canva Editing Skill, Ms. Word

## Govt ID #1

## Personal Information

Full Name	Tejaswini Sangai
Former Name / Maiden Name	N/A
Mobile Number	9523468001
Father's Name	Manoj Sangai
Spouse's Name	N/A
Date of Birth	08-05-2003
Age	22 years 5 months
Gender	female
Alternative Mobile Number	7782800666
Aadhar Card Number	457026639278
Aadhar Card Number	9523468001
Pan Card Number	QNEPS2074F
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	Manoj sangai
Street	Punjabi Mohalla, Barganda road
District	Giridih
City	Giridih
State	JH
Pincode	815301

## Current Address

House no	37C, Gauri Jayanti Niwas
Street	Rajendra prasad colony, golf club road
District	Tollygunge
City	Kolkata
State	WB
Pincode	700033

## GRADUATION

I haven't done my Graduation	
College Name:	Shri Shikshayatan College
College Location:	11,Lord Sinha Road, kolkata
University Name:	Calcutta University
Major / Specialisation	Finance
Course / Qualification:	BBA hors.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	034-BBAS-22-1-0067
From:	20-09-2022
To:	26-09-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	Shri Shikshayatan College
College Location:	11,Lord Sinha Road, kolkata
University Name:	Calcutta University
Major / Specialisation	Finance
Course / Qualification:	BBA hors.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	034-BBAS-22-1-0067
From:	20-09-2022
To:	26-09-2025
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

# UNIVERSITY OF CALCUTTA



304

CSR 32/19

**Examination : BACHELOR OF BUSINESS ADMINISTRATION (Three Year Hons.) Semester -VI Examination,2025**  
(Under CBCS)

**Name : TEJASWINI SANGAI**

**Roll No. 034-BBAS-22-1-0067**

**Registration No. 034-1211-1189-22**

Paper Code	Internal Assessment			End Semester			Total		Letter Grade Obtained	Numerical Grade Point	Credit	Total Grade Point
	Full Marks	Year	Marks Obtained	Full Marks	Year	Marks Obtained	Full Marks	Marks Obtained				
BBAA601C13	20	2025	17	80	2025	60	100	77	A	7.70	6	46.20
BBAA602C14	20	2025	20	80	2025	68	100	88	A+	8.80	6	52.80
BBAA603DSE1	20	2025	20	80	2025	52	100	72	A	7.20	6	43.20
BBAA604DSE1				100	2025	82	100	82	A+	8.20	6	49.20
	60		57	340		262	400	319			24	191.40

Paper Code	Full Marks	Year	Marks Obtained	Credit
BBAA101AE1	100	2022	73	2
BBAA201AE2	100	2023	82	2

**SGPA 7.975**

Semester	Year	Full Marks	Marks Obtained	Semester Credit	SGPA	Cumulative Credit	CGPA	Letter Grade	Remarks
I	2022	300	222	18	7.400				
II	2023	300	228	18	7.600				
III	2023	500	362	28	7.229	140	7.403	A	Very Good
IV	2024	500	339	28	6.664				
V	2024	400	310	24	7.750				
VI	2025	400	319	24	7.975				

**Remarks : Semester Cleared with Honours.**

*Hirsha*

**Controller of Examinations**

Serial No. : 2022/ 0574973

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	BNS DAV PUBLIC SCHOOL
School Location:	Sirsia road, Giridih
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	Physics, Chemistry, Biology, English, Sanskrit
Course / Qualification:	Higher Secondary (AISSCE)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	22698512
From:	04-04-2020
To:	30-07-2021
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	BNS DAV PUBLIC SCHOOL
School Location:	Sirsia road, Giridih
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	Physics, Chemistry, Biology, English, Sanskrit
Course / Qualification:	Higher Secondary (AISSCE)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	22698512
From:	04-04-2020
To:	30-07-2021
Marksheet	1

053919

66296/06228

1280676

रजि. नं.  
Regn.No. P221/66296/0231

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION  
अंक विवरणिका सह प्रमाण पत्र  
MARKS STATEMENT CUM CERTIFICATE  
सीनियर स्कूल सर्टिफिकेट परीक्षा, 2021  
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2021



यह प्रमाणित किया जाता है कि  
This is to certify that TEJASWINI SANGAI

अनुक्रमांक  
Roll No. 22698512

माता का नाम  
Mother's Name SEEMA SANGAI

पिता/संरक्षक का नाम  
Father's / Guardian's Name MANOJ SANGAI

विद्यालय  
School 66296 B N S DAV PUB SCHOOL BULAKI RD GIRIDIH JHARKHAND

की शैक्षणिक उपलब्धियां निम्नानुसार हैं has achieved Scholastic Achievements as under :

विषय कोड SUB CODE	विषय SUBJECT	प्राप्त अंक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	प्रा./PR. अं.मू./IA	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
301	ENGLISH CORE	071	020	091	NINETY ONE	B1
322	SANSKRIT CORE	077	020	097	NINETY SEVEN	A1
042	PHYSICS	054	029	083	EIGHTY THREE	B1
043	CHEMISTRY	056	030	086	EIGHTY SIX	B1
044	BIOLOGY	062	030	092	NINETY TWO	A2
034	HIND MUSIC.VOCAL	028	070	098	NINETY EIGHT	A1
500	WORK EXPERIENCE					A1
502	HEALTH & PHYSICAL EDUCATION					A2
503	GENERAL STUDIES					A1

संक्षिप्तों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

IA : आंतरिक मूल्यांकन Internal Assessment

प्रा./PR. : प्रायोगिक/Practical

ER : अनिवार्य पुनरावृत्ति सभी विषयों में Essential Repeat in all subjects

परिणाम Result PASS

दिल्ली Delhi

दिनांक Dated : 30-07-2021

परीक्षा नियंत्रक  
Controller of Examinations

सह-शैक्षणिक उपलब्धियां : सह-शैक्षणिक एयम् अनुशासन क्षेत्र में ग्रेडिंग विद्यालय द्वारा अपने स्तर पर बोर्ड द्वारा जारी प्रारूपनुसार प्रदान की जाती है।  
Co-Scholastic achievements : Grading for Co-Scholastic and Discipline area is being issued by the school as per format prescribed by the Board.  
परिवर्तित विषय कोड में, परीक्षा परिणाम 100 अंकों के अंतर्गत दिया गया है।  
In the changed subject code, the test result is given under 100 marks.

## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	BNS DAV PUBLIC SCHOOL
School Location:	Sirsia road, Giridih
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	English, Sanskrit, Mathematics, Science, Social Science
Course / Qualification:	Matriculate
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7275062
From:	08-04-2018
To:	06-05-2019
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	BNS DAV PUBLIC SCHOOL
School Location:	Sirsia road, Giridih
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	English, Sanskrit, Mathematics, Science, Social Science
Course / Qualification:	Matriculate
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7275062
From:	08-04-2018
To:	06-05-2019
Marksheet	1



030536

08221/00542

0656300



रजि. नं.

Regn.No.

P119/08221/0569

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

अंक विवरणिका सह प्रमाण पत्र  
MARKS STATEMENT CUM CERTIFICATE

माध्यमिक विद्यालय परीक्षा, 2019

ALL INDIA SECONDARY SCHOOL EXAMINATION, 2019



यह प्रमाणित किया जाता है कि This is to certify that TEJASWINI SANGAI  
अनुक्रमांक Roll No. 7275062

माता का नाम Mother's Name SEEMA SANGAI

पिता/संरक्षक का नाम Father's / Guardian's Name MANOJ SANGAI

जन्म तिथि Date of Birth 08-05-2003 8TH MAY TWO THOUSAND THREE

विद्यालय School 08221-B N S DAV PUB SCHOOL BULAKI RD GIRIDIH JHARKHAND

की शैक्षणिक उपलब्धियां निम्नानुसार हैं has achieved Scholastic Achievements as under :

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्त अंक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं. मू. IA/ प्रा. PR.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
101	ENGLISH COMM.	067	020	087	EIGHTY SEVEN	B1
122	SANSKRIT	072	020	092	NINETY TWO	A1
041	MATHEMATICS	063	020	083	EIGHTY THREE	A2
086	SCIENCE	065	020	085	EIGHTY FIVE	A2
087	SOCIAL SCIENCE	075	020	095	NINETY FIVE	A1
	ADDITIONAL SUBJECT					
165	FOUNDATION OF I T	034	060	094	NINETY FOUR	A2

संक्षिप्तों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

आं. मू. : आंतरिक मूल्यांकन

IA : Internal Assessment

प्रा./PR. : प्रायोगिक/Practical

परिणाम Result PASS

दिल्ली Delhi

दिनांक Dated : 06-05-2019

*P. O. Nandini*

परीक्षा नियंत्रक  
Controller of Examinations

सह-शैक्षणिक उपलब्धियां : सह-शैक्षणिक एवम अनुशासन क्षेत्र में शैक्षणिक विद्यालय द्वारा अपने स्तर पर बोर्ड द्वारा जारी प्रारूपानुसार प्रदान की जाती हैं।  
Co-Scholastic achievements : Grading for Co-Scholastic and Discipline area is being issued by the school as per format prescribed by the Board.

## GRADUATION

University / Institute Name	Calcutta University
Course	BBA hon.
Specialization Major	Finance
Start Date	2022-09-20

## SECONDARY

School Name	BNS DAV PUBLIC SCHOOL
Start Date	2018-04-08
End Date	2019-05-06

## Employment Deals

Years of Experience	
No of Employment	0
Start Date	2020-04-04
End Date	2021-07-30
Gap Status	0 years and 11 months

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Tejaswini Sangai		17-10-2025
<b>Full name of the candidate</b>	<b>Signature</b>	<b>Date of form filled</b>

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).