SANJIWAN MAHAT

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Professional Summary

Detail-oriented and adaptable Computer Science Engineering graduate seeking to transition into business and operations roles. Skilled in data analysis, reporting, and workflow management using Excel, Power BI, and SQL. Strong communication, problem-solving, and organizational abilities with proven experience in handling data-driven projects. Eager to contribute to operational efficiency, business support, and process improvement in a dynamic corporate environment.

Professional and Analytical Skills

- Excel (VLOOKUP, Conditional Formatting, Pivot Tables)
- Microsoft Power BI
- SQL (SQL Server, MySQL)
- MS Office

- Communication and Presentation Skills
- Customer Handling and support
- Attention to detail
- Documentation and Reporting

Education

BACHELOR OF ENGINEERING – Chandigarh University — Mohali, Punjab
Computer Science Engineering – **CGPA:** 7.54 — 2020-2024
INTERMEDIATE – Caesar School — Mal, West Bengal
CBSE – **Percentage:** 67.4 — 2018-2020
MARTICULATION – Don Bosco School — Oodlabari, West Bengal
ICSE – **Percentage:** 80.4 — 2017-2018

Projects

EXCEL DATA ANALYSIS PROJECT – BIKE SALES DATASET

- Cleaned and structured a real-world dataset of over 1,000 customer records related to bike purchases
- Built insightful pivot tables and dynamic charts to analyze relationships between demographics and bike purchasing behavior
- Designed a fully interactive Excel dashboard to visualize key metrics such as purchase trends, customer segments, and regional breakdowns.

DATA PROFESSIONAL SURVEY BREAKDOWN DASHBOARD

- Conducted a survey of 630 data professionals on industry trends, entry barriers, demographics, job satisfaction and Programming language
- Applied Visualization techniques, including tree maps and bar charts
- Uncovered key insights where the average participant age came out as 29.87
- Identified areas of improvement suggesting industry growth and policy changes.

CERTIFICATIONS

DATA MINING – IIT Kharagpur
Focused on data handling and analytical methods.

MACHINE LEARNING FUNDAMENTALS – Stanford University
Learned fundamentals of data-based decision processes.