



KPMG Assurance and Consulting Services LLP
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Resignation Acceptance Letter

Sebastian Chen
Analyst
Advisory
Forensic-CDD
Pune-Business Plaza

15 July 2022

Dear Sebastian Chen

This is with regards to your resignation letter dated 13 July 2022 from the services of KPMG Assurance and Consulting Services LLP.

Please be informed that your resignation has been accepted and you will be relieved from the services of the Company at the close of business hours on 15 July 2022.

Your release from the services and settlement of final dues will be subject to the completion of the requisite exit formalities. The final settlement will be credited to your account within 30 days of you satisfactorily completing the exit formalities. The service letter will be issued only once the settlement formalities are completed in the HGS system.

You will receive a mail on the Exit Clearance process and the various clearances required.

Human Resources will get in touch with you shortly for an exit interview and other exit formalities. We wish you all the best for your future endeavours.

We wish to draw your attention that certain terms and conditions of your arrangement/employment would continue to apply to you even after your cessation of employment with the Firm, in particular, you shall continue to abide by the following policies and provisions:

- You acknowledge that the Firm shall own all rights, title and interest including copyright in any work created by you during the course of your arrangement/employment with the Firm.
- You will return all confidential information prepared or accessed by you, without retaining any copies.
- You will not disclose or use any confidential information (whether or not created by you) of the Firm or any of its past or present clients in any manner or for any reason whatsoever, including sharing such confidential information with any third party or sending or transmitting it to yourself using any official or personal email address, external storage devices or cloud storage or third-party messaging applications (e.g. Whatsapp, Telegram etc.).
- You will continue to abide by the Social media policy of the firm and continue to reflect, on social media platforms, the name of the correct legal entity with whom you were employed with at the relevant time.

In addition to the above all other terms and conditions of arrangement/employment which by their nature, term or effect are intended to survive the cessation of your arrangement/employment with the Firm shall continue to apply even after your superannuation.

Please feel free to reach out to us at in-fmkpmgexempver@kpmg.com for request(s) on employee verification.

This letter has been digitally signed by Urvie Gupta by using Digital Signature Certificate from IP Address 10.188.4.10 at Gurgaon DSC SI No. & issuer 198fd47a6271 Verasys CA 2014 .

KPMG Assurance and Consulting Services LLP, an Indian limited liability partnership and a member firm of KPMG global organization of independent member firms affiliated with KPMG International Limited, a private English company limited by guarantee

KPMG (Registered) (a partnership firm with Registration No. BA-62445) converted into KPMG Assurance and Consulting Services LLP (a Limited Liability Partnership with LLP Registration No. AAT-0367), with effect from July 23, 2020

Registered Office:
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