

Hi Sumit,

As per your discussion with Pratikbhai, you will be relieved from your duties effective 16 January 2026, and your last working day will be 15 January 2026. As per the company policy we have to serve notice period for 60 days. The F&F will be settled by 28th Feb 2026. Post settlement of FNF and Payment of notice period you can request your relieving documents through the external employee portal, [External Employee Portal | ServiceNow \(service-now.com\)](#).

Kindly use the REPLY ALL button while replying.

For PF queries, the concerned employee can share their query on hrengagement.amd@ttec.com and Jignesh Kumar Raval is the POC.

Once your F&F is processed, request relieving letters via below link:

<https://formeremployee.ttec.com/>

For employment verification, inform your current employer to send the verification email on the below alias. The relevant team will share the required details with them.

HC_EmploymentVerification@ttec.com

We thank you for the services provided to the company during your tenure and wish you the best of luck in your future endeavors.

[@LNU, Jotis Kumar](#) FYI for offboard after 15 Jan 2026.

[@Kuchhadiya, Hitesh Punjabhai](#) for Asset recovery.

Regards,
Roshan

From: Ghosh, Sumit <sumit.ghosh@ttec.com>
Sent: Sunday, November 23, 2025 12:29 PM
To: Upadhyay, Pratikkumar <pratikkumar.upadhyay@ttec.com>
Cc: Cherian, Alan <alan.cherian@ttec.com>; Utwani, Hardik <hardik.utwani@ttec.com>; Rajput, Roshansingh <roshansingh.rajput@ttec.com>
Subject: Resignation – Sumit Ghosh

Hi Pratik,

As we discussed over the call, I am formally submitting my resignation on 23rd November, 2025 from my position as Lead Associate at TTEC, with my last working day being 15th January 2026.

I kindly request that the shortfall in the 60-day notice period be adjusted using my earned leaves. I am leaving a bit early because my current home rent cycle starts on the 15th of every month, and I need to vacate between the 15th to 17th of January.

Reason for Resignation:

I have plans to change my domain and am also looking for opportunities closer to my hometown. I am currently in discussions with a company in Kolkata for a position as Associate in Anti-Money Laundering, though I have not yet finalized my decision to join them.

I am also exploring opportunities that align closely with my long-term career aspirations and growth plans. This decision has been very difficult for me, as I am resigning from the organization where I started my career as a fresher.

I want to express my heartfelt gratitude to you, [@Cherian, Alan](#) (who selected me during the Ops Manager round), and TTEC for giving me the opportunity to grow and develop professionally. Your guidance and support have been instrumental in shaping my career. I especially appreciate that you recognized my potential and entrusted me with responsibilities as a Temporary Team Lead before becoming a Lead Associate. These experiences have helped me learn so much and prepared me for future opportunities.

Please let me know how I can assist during the transition period to ensure a smooth handover of my responsibilities.

I hope we can stay connected, and I look forward to any future opportunities to collaborate again. Thank you once again for everything. I wish you and the organization continued success.

Sincerely,
Sumit Ghosh