

MAHANANDA HALDAR

Business Banking Professional

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PROFESSIONAL SUMMARY

Experienced with building and sustaining strong client relationships. Utilizes effective communication and problem-solving skills to address client needs and ensure satisfaction. Track record of managing diverse portfolios and achieving client loyalty through strategic relationship management.

WORK HISTORY

AXIS BANK Ltd. - Relationship Manager- Small Business Banking
Kolkata • 06/2025 – 01/2026

- Portfolio Management
- Providing Working Capital solutions and MSME loans to eligible clients
- Business Analysis, Credit Analysis, Financial Analysis
- Verification of KYC, Financial and Property documents
- Analyzing, tracking and reporting Suspicious Transactions of existing Working Capital clients (STR), Anti-money laundering (AML), Customer Due Diligence (CDD) and Enhanced Due Diligence (EDD)
- Maintained knowledge on banking products and distribution to provide optimal service support.
- Participated in staff meetings to discuss innovative strategies to improve services
- Communicated regularly with clients to understand needs, evaluate current product use and cross-sell new products
- Currently maintaining a portfolio of about 100 plus clients

HDFC Bank Ltd. - Business Banking Manager
Kolkata • 07/2023 - 06/2025

- Providing Working Capital solutions to eligible clients
- Business Analysis, Credit Analysis and Risk Analysis
- Balance Sheet Analysis
- Financial Analysis and Financial Plotting
- Credit Appraisal Memo (CAM) preparation
- Verification of KYC, Financial and Property documents
- Portfolio Management
- Analyzing, tracking and reporting Suspicious Transactions of existing Working Capital clients (STR), Anti-money laundering (AML), Customer Due Diligence (CDD) and Enhanced Due Diligence (EDD)
- Addressed and resolved customer complaints in efficient, effective and timely manner
- Maintained client correspondence, preferences and sales on CRM systems for sales and marketing purposes

KAMPP & Co LLP - Senior Credit Analyst

SKILLS

- Pursuing Data Analyst Course from Ivy Professional School
- Credit Analysis and Financial Analysis
- Working Capital Management
- Business Banking Management
- Microsoft Office and Advanced Excel
- Marketing and Operational
- Communication and Interpersonal skill

EDUCATION

Maulana Abul Kalam Azad University of Technology

Kolkata • 06/2017 - 07/2019

MBA: Marketing, Finance and Human Resource

- Post Graduate
- Percentage: 75.02%
- 1month Internship in Banking in United Bank of India
- 2 months internship in Multiplex Industry in Carnival Cinemas

Bijoy Krishna Girl's College, C.U.

Howrah • 07/2014 - 04/2017

Bachelor of Science: Physics (Hons.), Chemistry, Mathematics

- Graduate
- Percentage: 53.75%
- Honours in Physics

Rishra Vani Bharati, WBCHSE

Rishra • 04/2012 - 03/2014

Higher Secondary, Science: English, Hindi, Math, Physics, Chemistry, Biology

- Pure Science
- Percentage: 81.2%

Rishra Vani Bharati, WBSSC

Rishra • 03/2012

Madhyamik: English, Hindi, Bengali, Science, History, Geography

- Completed NIIT computer course at

Kolkata • 07/2022 - 07/2023

- Credit Analysis and Variance analysis
- Compliance of Credit and Regulatory requirements
- TAT adherence
- MIS Management
- Monthly Data Reconciliation activity
- Maintained strict data confidentiality, performing data analysis in line with industry regulations
- Managed over 30 client calls at peak times
- Mentored, supported and trained junior team members to develop professional skills and improve overall team performance

Quess Corp Ltd. (Deputed in Axis Bank Ltd.) - Relationship Officer

Kolkata • 09/2019 - 07/2022

- Understanding client's business model to provide appropriate Working Capital solutions
- Processed documentation for login and disbursements
- Scheduled follow-up appointments with customers to deliver comprehensive after sales service
- Responsible for the effective implementation of the Bank's sales planning tools, processes (CRM) and building effective distribution network internally as well as externally
- Customer Service

| LANGUAGES

English

Bengali

Hindi

School- Word, PowerPoint & Excel

- Percentage: 86.4%

| PERSONAL DETAILS

Date of Birth: 21-04-1996

Nationality: Indian

Marital Status: Unmarried

Gender: Female

Religion: Hinduism