
Re: Intimation of Separation Action - SOUMYA DEB [568169]

From Avtar Singh1 <avtar.singh1@hdfc.bank.in>

Date Tue 2/3/2026 1:02 PM

To Soumya Deb <soumya.deb@hdfc.bank.in>; TIRTHARAJ DASGUPTA <tirtharaj.dasgupta@hdfc.bank.in>

Classification - Internal

Resignation already approved.

Regds,
Avtar Singh
Cluster Head - Kolkata
Business Banking-East
HDFC Bank Ltd

Classification - Internal

From: Soumya Deb <soumya.deb@hdfc.bank.in>

Sent: Tuesday, February 3, 2026 12:07:36 PM

To: Avtar Singh1 <avtar.singh1@hdfc.bank.in>; TIRTHARAJ DASGUPTA <tirtharaj.dasgupta@hdfc.bank.in>

Subject: Re: Intimation of Separation Action - SOUMYA DEB [568169]

Classification - Internal

Dear Sir,

My resignation was auto approved for which I have no mail confirmation.
My new organization is asking for resignation confirmation for which I request you to please provide your approval for the acceptance.

Cluster head-Avtar Singh
HR head-Tirtharaj Dasgupta

Thanks and Regards,
Soumya Deb
Relationship Manager
Business Banking group
Mob- 7584815938

 **HDFC BANK**

From: HR-Workspace@hdfcbank.com <HR-Workspace@hdfcbank.com>
Sent: Saturday, November 15, 2025 10:53 AM
To: Soumya Deb <soumya.deb@hdfc.bank.in>
Cc: Avtar Singh1 <avtar.singh1@hdfc.bank.in>; Varun Gujadhur <varun.gujadhur@hdfc.bank.in>; TIRTHARAJ DASGUPTA <tirtharaj.dasgupta@hdfc.bank.in>; Exit Checklist <Exit.Checklist@in.hdfcbank.com>; Sayani Hore <sayani.hore@hdfc.bank.in>
Subject: Intimation of Separation Action - SOUMYA DEB [S68169]

Dear SOUMYA DEB(S68169),

This is a confirmation on receipt of Online Resignation initiated by you on **15-Nov-2025 at 10:53**.

Your resignation request will be actioned only post your supervisors acceptance.

This mail is also an acknowledgement of the following declaration accepted by you at the time of Online Resignation initiation in the system.

1) I acknowledge that all my dues in respect of Shortfall in Notice period, Excess Salary Paid if any, Unsettled Travel Claim, if any, Outstanding Loan(s), if any, with interest payable thereon till the date of repayment, or any Other dues arising on account of my employment is recoverable by the Bank.

2) I undertake to clear all my dues on or before my Last Working Day.

I am aware that loans not settled on or before the date of my Last Working Day in HDFC Bank Ltd. would attract fixed PLR (Prime Lending Rate) of interest till the date of loan closure, which will be at the sole discretion of the Bank.

Please note, outstanding staff loans are also reported to CIBIL.

3) I, irrevocably and unconditionally, authorize the Bank to debit my salary account for recovery of my unsettled dues, if any, and / or adjust the same against my benefits accrued or any other dues payable by the Bank.

4) I am aware that the Bank, in its absolute discretion, may initiate legal proceedings against me for the recovery of unsettled dues, if any.

To view the above request, please [click here](#).

This is an auto generated notification hence do not reply to this email.

Warm regards,
HDFC Bank HR Service Desk

For your query lets start a conversation with i-Cube! #myHRPal
URL: <https://i-n.app/i-cube>.

Classification - Internal



4) I am aware that the Bank, in its absolute discretion, may initiate legal proceedings against me for the recovery of unsettled dues, if any.

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