

Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1



Personal Information

Full Name	Enakshi Roy
Former Name / Maiden Name	N/A
Mobile Number	9547514286
Father's Name	Timir Baran Roy
Spouse's Name	N/A
Date of Birth	13-11-1998
Age	27 years 3 months
Gender	female
Alternative Mobile Number	9932826206
Aadhar Card Number	N/A
Aadhar Card Number	N/A
Pan Card Number	N/A
Nationality	Indian
Marital Status	Single

Permanent Address

House no	Nigam kuthi
Street	Sauri
District	Sauri
City	Paschim Medinipur
State	WB
Pincode	721445

Current Address

House no	Kabita
Street	Durganagar
District	Ramakrishna Pally
City	Kolkata
State	WB
Pincode	700049

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Aditya birla sun life insurance company ltd
Job Location:	Kolkata
Employee ID:	620768
Designation:	Associate priority relationship manager
UAN Number:	101811141632
From Date:	19-12-2024
To Date:	19-02-2026
Name of the Reporting Manager:	Somak Chowdhury
Manager's Contact No:	9163212934
Manager's Contact Email:	
Reasons for leaving:	I want to change the domain
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	27869
Position Type:	permanent
Current Status:	relieved_pending_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Aditya birla sun life insurance company ltd
Job Location:	Kolkata
Employee ID:	620768
Designation:	Associate priority relationship manager
UAN Number:	101811141632
From Date:	19-12-2024
To Date:	19-02-2026
Name of the Reporting Manager:	Somak Chowdhury

LATEST EMPLOYMENT 1

Manager's Contact No:	9163212934
Manager's Contact Email:	
Reasons for leaving:	I want to change the domain
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	27869
Position Type:	permanent
Current Status:	relieved_pending_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	
Latest 3 months pay slip	



Resignation Acceptance Notification - by HRBP

Inbox



HR Hel... 2 days ago
to enakshi.roy... ▾



Dear Enakshi Roy,

Your resignation has been approved, with the following details -

Date of Resignation : Jan 27, 2026

Last Working Date : Feb 25, 2026

This an auto-generated email and the official relief would be provided after the full and the final settlement process.

This email should not be considered as a document in lieu of the official relieving letter.

Action to be taken by you for timely settlement of your FFS:

- You need to submit your tax saving



Reply all

Forward



99+





- You need to submit your tax saving investment proofs in support of the declarations made for the current financial year in HRMS. if you fail to submit the proofs before the last working date then tax benefits allowed on the basis of declarations will be disallowed.
- In case you have any CTC reimbursement claims to be submitted, please submit the same along with required documents on HRMS.

you can refer the Provident Fund withdrawal and transfer Process is available on HRMS (Login HRMS – Click on quick links – Go to Navigation Guide/FAQ's/Forms – ABC_Provident Fund FAQ's

Your updated contact details (mentioned below) as provided on the HRMS Exit module will be used for communication with reference to your FULL & FINAL SETTLEMENT and PF:

Address : KOTBAR SAURI URF KOTBAR PASCHIM
MEDINIPUR SAURI SAURI West Bengal 721466
India

Email ID : roye3660@gmail.com

Cell Phone number: 9547514286

The process for the Full and Final Settlement includes the following steps:

1. Due Clearance from stakeholders like IT



⏪ Reply all

➡ Forward



EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	Tata AIA Life insurance company ltd
Job Location:	Kolkata
Employee ID:	4020612
Designation:	Relationship manager
UAN Number:	101811141632
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	Tata AIA Life insurance company ltd
Job Location:	Kolkata
Employee ID:	4020612
Designation:	Relationship manager
UAN Number:	101811141632
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

GRADUATION

I haven't done my Graduation	
College Name:	Belda College
College Location:	Belda
University Name:	Vidyasagar University
Major / Specialisation	English
Course / Qualification:	B.A(hors.)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	21117102-0201 1020108
From:	08-01-2016
To:	15-06-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	Belda College
College Location:	Belda
University Name:	Vidyasagar University
Major / Specialisation	English
Course / Qualification:	B.A(hors.)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	21117102-0201 1020108
From:	08-01-2016
To:	15-06-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

[Click to open the file](#)

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Sauri Bholanath Vidyamandir
School Location:	Sauri
Board Name/University Name:	WBCHSE
Major Subjects	Science
Course / Qualification:	Higher Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	324521 1264
From:	16-05-2016
To:	
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Sauri Bholanath Vidyamandir
School Location:	Sauri
Board Name/University Name:	WBCHSE
Major Subjects	Science
Course / Qualification:	Higher Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	324521 1264
From:	16-05-2016
To:	
Marksheet	1

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10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Sauri Bholanath Vidyamandir
School Location:	Sauri
Board Name/University Name:	WBBSE
Major Subjects	All
Course / Qualification:	Madhyamik
Part Time/ Full Time:	full_time
Roll Number / Register Number:	300672B 0015
From:	22-05-2014
To:	
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Sauri Bholanath Vidyamandir
School Location:	Sauri
Board Name/University Name:	WBBSE
Major Subjects	All
Course / Qualification:	Madhyamik
Part Time/ Full Time:	full_time
Roll Number / Register Number:	300672B 0015
From:	22-05-2014
To:	
Marksheet	1

[Click to open the file](#)

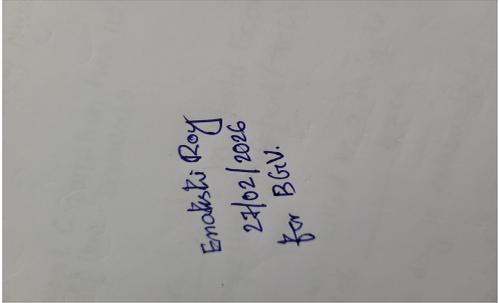
Employment Deails

Years of Experience	
No of Employment	0

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Enakshi Roy	 A photograph of a piece of paper with handwritten text in black ink. The text reads: "Enakshi Roy", "27/02/2026", and "for BGV." written vertically.	27-02-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.