

## Souvik Barua

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I am a motivated and detail-oriented finance professional with a strong academic foundation in MBA (Global) in Finance and International Business. I have recently worked as an Executive in Finance and Accounts with hands-on experience in financial reporting, accounting operations, and regulatory compliance. I am known for strong analytical and problem-solving abilities, with a keen eye for accuracy and process improvement. Possesses a unique combination of technical insight and financial acumen, enabling effective contribution to data-driven decision-making and strategic financial planning. Seeking to leverage my skills and experience in a dynamic organization focused on growth, innovation, and operational excellence.

### Education and Academic Achievements:

<b>Globsyn Business School – Kolkata, India</b> <b>MBA (Global) in Finance &amp; International Business (77%)</b>	<b>2023 – 2025</b>
<b>MAKAUT – Kolkata, India</b> <b>B. Tech in Electrical Engineering – (DGPA - 8.25/10.0)</b>	<b>2017 – 2021</b>
<b>Budge Budge St. Paul’s Day School – Kolkata, India</b> <b>ISC (67%)</b>	<b>2016</b>
<b>Budge Budge St. Paul’s Day School – Kolkata, India</b> <b>ICSE (68%)</b>	<b>2014</b>

### Professional Experience:

**Global Seamless Tubes and Pipes Private Limited – Kolkata, India**      **January 2025 – August 2025**  
**Executive – Finance & Accounts**

- I kept a daily cash flow summary to make sure we managed liquidity smoothly and reported accurately.
- I took charge of the entire accounts receivable process, working closely with clients to ensure timely payments and keeping track of collections against our monthly goals.
- I created management information system (MIS) reports and assisted with financial planning and analysis to support decision-making and enhance our financial performance.
- I handled procurement forecasting and kept an eye on vendor payments, including aging analysis and timely management of creditors.
- I conducted internal audits to ensure we were compliant, identify any discrepancies, and suggest improvements to our processes.
- I entered voucher entries for cash, sales, and purchases in Tally Prime.
- I designed process flowcharts for key operations to boost workflow transparency and improve operational efficiency.

**Haldia Petrochemicals Limited – Kolkata, India**      **May 2024 – July 2024**  
**Finance Intern**

- Conducted a comprehensive review of payment terms for international clients from Nepal, China, Bangladesh, and Vietnam.
- Assessed existing payment policies using CRP and ERP methodologies based on Prof. Aswath Damodaran's model.
- Explored government schemes like RODTEP, Advanced License, and Duty Drawback to optimize export benefits.
- Analyzed data from sources such as government reports and international financial institutions.

**Certificates:**

- Microsoft Excel – **Udemy** 2024
- Microsoft PowerBI – **Udemy** 2024
- Google Analytics – **Google** 2023
- Microsoft Word – **Udemy** 2024
- Accounting Fundamentals – **Corporate Finance Institute** 2023
- Excel Fundamentals – Formulas for Finance - **Corporate Finance Institute** 2024
- Financial Modelling – **Skill91** 2024
- Professional Certificate in Risk Management – **MTF** 2025
- McKinsey Forward Program – **McKinsey.org** 2025

**Others:**

- **Involvement:** Social Media Representative at Robinhood Army – NGO.
- **Interest:** Football, Travel, Photography, Cooking & Social activities.
- **Languages:** English, Bengali and Hindi.
- **Skills:** C, Java, Tableau, Alteryx, Tally Prime, Finance, Financial Market, Investment Banking, Mergers and Acquisitions, Financial Planning and Analysis, Financial Data Analysis, International Trade, Accounts Receivable, Accounts Payable, Record to Report, Data Management and Analysis, Corporate Finance.
- **Address-** Nangi Putkhali Maheshtala, Kolkata – 700139.