

ATREYEE ROY

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PROFESSIONAL SUMMARY

MBA (Finance) candidate with academic exposure to financial concepts and practical experience in data handling and reporting. Detail-oriented and adaptable with a structured approach to problem-solving.

EDUCATION DETAILS

MBA (Finance)

Xavier Business School, St. Xavier's University | 2024 - Present

CGPA: 7.67

B.Com (Hons.)

The Bhawanipur Education Society College | 2017 - 2020

CGPA: 5.274

Class XII - 73.75% | Class X - 67.4%

PROFESSIONAL EXPERIENCE

Executive - Roy Clinic | Jan 2021 - May 2023

- Managed financial tracking and supported operational coordination.
- Assisted in client servicing and process efficiency initiatives.

Intern - Popskiland Pvt. Ltd. | May 2025 - June 2025

- Prepared and analyzed daily sales and inventory reports.
- Structured Excel-based expense and budget tracking sheets.
- Maintained accounting entries using Tally Prime ensuring systematic financial record management.

LEADERSHIP EXPERIENCE

- **Core Organizing Committee - X-Immersion:** Coordinated engagement activities and smooth execution of program.
- **Core Committee - Xavolution:** Planned and ensured operational coordination of flagship event.
- **Core Committee - Strat-X Summit:** Supported planning and workflow management.
- **Event Organizer - Xaviesta:** Managed logistics and team coordination.

CERTIFICATIONS

KPMG - US Taxation (December 2025)

NISM - SEBI Investor Certification (January 2025)

NISM - Financial Literacy (January 2025)

Udemy - Financial Analyst Course (January 2025)

SKILLS

MS Excel | PowerPoint | MS Word | Canva

EXTRA-CURRICULAR ACTIVITIES

- **Volunteer - ICSSR National Conference:** Supported hospitality and event logistics.
- **Outreach - Little Sisters of the Poor:** Contributed to resident engagement and welfare initiatives.