



It is highly recommended that before you begin your journey with Concentrix, please visit the website [www.concentrix.com](http://www.concentrix.com) The impact of today's technology and pace of change is tremendous. We hope you're as excited as we are to play a part in that revolution. At Concentrix, we're changing the world every day and we will be delighted to have you as part of our team.

Please sign the copy of this offer letter and return it to us as an indication of your interest in joining us on the given date. Please note that your employment stands confirmed only after you complete your joining formalities on the reporting date. This offer is liable to be withdrawn based on business requirements at any time prior thereto.

The terms of this offer are strictly confidential between you and the Company.

Yours sincerely,

**Authorized Signatory (Please Sign above)**

Name : Piyush Sarolia

Date : 28/01/2020

I agree to accept employment on the above-mentioned terms and conditions. I will report for duty on 30/01/2020.

Candidate Name : AYUSH KUMAR

Candidate's Signature : \_\_\_\_\_

Date : 28/01/2020



**Ref.: RSA/RANCHI/101540229/2022**

**Date: 17-Jan-2022**

**Ayush Kumar (101540229)**

**Subject: Acceptance of Resignation**

**Dear Ayush,**

With reference to your resignation we hereby acknowledge the receipt and accept the same.  
Your Last Day in the Organization - 12-Jan-2022.

Please note that as per the terms and conditions of your employment, in case notice period is not served/partially served by you, salary in lieu thereof will be recovered from your full and final settlement.

Please ensure that all asset clearances have been obtained by you and all pending dues/loans/AMEX credit card amount (If applicable) have been settled. In case of any pending assets/payments the same will be recovered in your Full and Final Settlement.

Also, you are required to handover the applicable asset(s) (Desktop, Laptop, Plantronics Headset, Adaptor, Permanent and Temporary ID Access Badge etc.) to the respective stakeholders for ECF clearances on or before your Last Day of Employment. However, required to submit the IT asset(s) to the concerned IT Department. Any pendency in this aspect shall make our acceptance of your resignation vide this letter suo motu as null and void. This will only be treated as valid once the pendency will be cleared off, after you submit all our assets and take clearances from the concerned departments.

As a standard procedure we take this opportunity to remind you of your continuing obligation under and in the terms of all the applicable provisions of the Non-Disclosure and Code of Ethical Business Conduct duly executed by you, which we are confident you shall duly respect.

You may contact the F&F Department for any queries you may have on settlement of your dues with the company. The Details are given below :

Write to: full.final@concentrix.com

**NOTE:** This is not a "Service Certificate cum Relieving Letter". It will only be provided to you post settlement of Full & Final dues based on the clearances completed by you at the time of leaving the organization.

The date mentioned on this letter is based on the current information as you may be relieved earlier or later basis the Organization requirement. Therefore, the "Service Certificate cum Relieving Letter" will mention the exact service period/dates.

Regards,

Concentrix Daksh Services India Private Limited

CNX/SEP/ART/OFFB/RAM/4.0

*This is a system generated letter and does not require any signatures.*

**Concentrix Daksh Services India Private Limited**

DLF SEZ Building # 6, Tower B, Ground Floor DLF Cyber City , DLF Phase 3, UNIT III Gurgaon - 122 002, Haryana

**Registered Address:** Hindustan Times House, Level 10, K G Marg, Connaught Place, New Delhi – 110001

Telephone number- 011 68137745

CIN: U72200DL1999PTC102972

info@concentrix.com \* www.concentrix.com



Concentrix Daksh Services India Private Limited  
PAYSLIP FOR THE MONTH OF OCTOBER - 2021

08-Dec-2021

Employee Code	101540229	Date of Joining	31-Jan-2020		
Employee Name	AYUSH KUMAR	Bank A/c No /Name	50100336426922 / HDFC		
Social Title	Representative, Operations	Payable Days	27.00		
Internal Title	Advisor I, Transaction Processing	Non Payable Days	4.00		
PF No.	JH/RAN/1810010/11381	Attd. Arrear Days	-9.50		
ESI No.	6016622766	Current Month OT	0.00		
UAN	101401311600	Current Month SP	0.00		
PAN	EMDPK7516Q	Current Month SSP	6.50		
PRAN No.					
<b>EARNINGS</b>				<b>DEDUCTIONS</b>	
<b>Description</b>	<b>For the Month</b>	<b>Arrear</b>	<b>Total</b>	<b>Description</b>	<b>Amount</b>
Basic Pay	7,646.23	-2780.02	4,866.00	Provident Fund Employee	584.00
Broadband Allowance	399.00	0.00	399.00	ESI Deduction- Employee	75.00
Electricity Allowance	500.00	0.00	500.00		
House Rent Allowance	1,958.81	-712.18	1,246.00		
Statutory Bonus	1,529.42	-556.07	973.00		
Incentive	1,200.00	0.00	1,200.00		
Special Supplementary Pay	689.25	0.00	689.00		
<b>Total Earnings</b>			<b>9,874.44</b>	<b>Total Deductions</b>	<b>659.00</b>
<b>Net Pay :</b>					<b>9,215.00</b>
<b>NPS Contribution</b>					<b>0.00</b>

**Registered Office address**

Hindustan Times House, Level 10, K G Marg, Connaught Place, New Delhi- 110001

For any query on Salary, please raise a ticket into Concentrix ONE under New Query/Service Request >> People Solutions >> Payroll >> Payroll >> Salary Computation.

Personal and Confidential.

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Concentrix Daksh Services India Private Limited  
PAYS LIP FOR THE MONTH OF SEPTEMBER - 2021

08-Dec-2021

Employee Code	101540229	Date of Joining	31-Jan-2020		
Employee Name	AYUSH KUMAR	Bank A/c No /Name	50100336426922 / HDFC		
Social Title	Representative, Operations	Payable Days	25.50		
Internal Title	Advisor I, Transaction Processing	Non Payable Days	4.50		
PF No.	JH/RAN/1810010/11381	Attd. Arrear Days	0.00		
ESI No.	6016622766	Current Month OT	0.00		
UAN	101401311600	Current Month SP	0.00		
PAN	EMDPK7516Q	Current Month SSP	0.00		
PRAN No.					
EARNINGS				DEDUCTIONS	
Description	For the Month	Arrear	Total	Description	Amount
Basic Pay	7,462.15	0.00	7,462.00	Provident Fund Employee	895.00
Broadband Allowance	399.00	0.00	399.00	ESI Deduction- Employee	98.00
Electricity Allowance	500.00	0.00	500.00		
House Rent Allowance	1,911.65	0.00	1,911.00		
Statutory Bonus	1,492.60	0.00	1,492.00		
Incentive	1,200.00	0.00	1,200.00		
<b>Total Earnings</b>			<b>12,965.40</b>	<b>Total Deductions</b>	<b>993.00</b>
<b>Net Pay :</b>					<b>11,972.00</b>
<b>NPS Contribution</b>					<b>0.00</b>

**Registered Office address**

Hindustan Times House, Level 10, K G Marg, Connaught Place, New Delhi- 110001

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Concentrix Daksh Services India Private Limited  
PAYSLIP FOR THE MONTH OF NOVEMBER - 2021

08-Dec-2021

Employee Code	101540229	Date of Joining	31-Jan-2020		
Employee Name	AYUSH KUMAR	Bank A/c No /Name	50100336426922 / HDFC		
Social Title	Representative, Operations	Payable Days	30.00		
Internal Title	Advisor I, Transaction Processing	Non Payable Days	0.00		
PF No.	JH/RAN/1810010/11381	Attd. Arrear Days	-2.00		
ESI No.	6016622766	Current Month OT	0.00		
UAN	101401311600	Current Month SP	0.00		
PAN	EMDPK7516Q	Current Month SSP	0.00		
PRAN No.					
EARNINGS				DEDUCTIONS	
Description	For the Month	Arrear	Total	Description	Amount
Basic Pay	8,779.00	-566.39	8,212.00	Provident Fund Employee	986.00
Broadband Allowance	399.00	0.00	399.00	ESI Deduction- Employee	103.00
Electricity Allowance	500.00	0.00	500.00		
House Rent Allowance	2,249.00	-145.10	2,103.00		
Statutory Bonus	1,756.00	-113.29	1,642.00		
Incentive	800.00	0.00	800.00		
<b>Total Earnings</b>			<b>13,658.22</b>	<b>Total Deductions</b>	<b>1,089.00</b>
<b>Net Pay :</b>					<b>12,569.00</b>
<b>NPS Contribution</b>					<b>0.00</b>

**Registered Office address**

Hindustan Times House, Level 10, K G Marg, Connaught Place, New Delhi- 110001

For any query on Salary, please raise a ticket into Concentrix ONE under New Query/Service Request >> People Solutions >> Payroll >> Payroll >> Salary Computation.

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