

SAI MRINMAYEE PAL

MIS EXECUTIVE

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Nuapada, Madhupatna, Cuttack, Odisha, 753010



SUMMARY

I am a dedicated computer science student with a strong foundation in programming languages and a passion for learning new technologies. I aim to apply my skills in a challenging position that allows me to contribute to the organization's growth while expanding my knowledge in the field of technology

EDUCATION

B.Tech

Synergy Institute of Engineering and Technology

08/2022 - 05/2025 Odisha

Diploma

CV Raman Polytechnic

08/2019 - 05/2022 Odisha

10th

Sri Aurobindo School of New Thought

04/2016 - 05/2017 Odisha

CERTIFICATIONS

Core Java

EXPERIENCE

MIS Executive & Report Making

Outstanding Performers Solutions and Services Pvt Ltd

01/2026 Bhubaneswar, Odisha

- A company providing various solutions and services.
- Assisted in managing daily operational tasks to ensure business efficiency.
- Coordinated between different departments for seamless workflow execution.
- Analyzed data trends and prepared reports, records and documentation for process tracking.
- Monitored inventory and resources to avoid shortages or delays
- Supported process improvements to enhance efficiency and productivity

STRENGTHS



Strength

Honest and Punctual



Soft Skills

Attention to detail, communication skills, problem-solving, time management, adaptability, analytical thinking

SKILLS

Core Java

Microsoft Office

Microsoft Word

Microsoft PowerPoint

SQL

LANGUAGES

English

Proficient



Bengali

Advanced



Odia

Native



Hindi

Native



PROJECTS

Fire Detection System

An IoT-based fire detection system

- Developed an IoT-based fire detection system
- Utilized sensors to monitor hazards
- Implemented real-time alerts for quick emergency response

INTERESTS



Hobbies

Travelling, Dancing.