

19 August 2022

To  
Ms Samaita Ray  
Employee ID : 112977  
Chennai - 113

Dear Samaita,

Sub: Relieving Letter

This is to inform you that we have received your resignation dated 20 July 2022 and your resignation has been accepted. You are relieved from the services as Client Account Manager of M/S Full Creative Private Limited, the close of working hours on 29 July 2022.

### Service Details

Date of Joining : 6-May-2022  
Date of Relieving : 29-Jul-2022  
Designation : Client Account Manager  
Last drawn Salary CTC per Annum : INR 4,50,000

We also declare that all dues towards your salary have been duly cleared. Please sign a copy of this letter as acknowledgment.

We wish you all success in your future prospects.

Best Wishes,  
M/S Full Creative Private Limited.,

*Vidya Balakrishnan*

Authorised Signatory



Signature:

A handwritten signature in blue ink, appearing to be "SP Ray".