

Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

SYED HUZAIFA EIBN ZAHID

LinkedIn: <http://www.linkedin.com/in/syedhuzaifa-eibn-zahid>

Email: syedhuzaifabusain97@gmail.com

Phone: 8584809997

PROFILE SUMMARY

Detail-oriented Business Operations Analyst with strong analytical and problem-solving skills, along with hands-on experience in sales management within banking and retail finance environments. Experienced in supporting process execution, reporting, and operational improvement while managing retail partnerships and driving business performance. Skilled in analyzing data, tracking KPIs, and generating insights to support decision-making and sales growth. Proven ability to lead teams, ensure 100% collections, and contribute to consistent business expansion. MBA graduate with strong communication, attention to detail, and the ability to manage multiple priorities in dynamic environments.

SKILL SUMMARY

- Risk Management
- Data Analytics & Visualization
- Reporting & Automation
- Stakeholder Engagement
- Business Analysis
- Soft Skills

KYC Verification & Compliance Monitoring, Customer Due Diligence (CDD)
SQL, Power BI, Excel Dashboards, DAX, data modelling
KPI development, automated dashboards, forecasting models
Client interaction, distributor coordination, cross-functional collaboration
Requirements gathering, functional specifications, process improvement
Analytical thinking, problem-solving, stakeholder communication, decision-making

WORK EXPERIENCE

SALES MANAGER

IDFC FIRST BANK – CONSUMER DURABLE LOANS

APRIL 2025 – SEP 2025

- Responsibilities and achievements:
 - Executed structured daily and periodic reporting activities, ensuring accuracy, consistency, and adherence to defined operational processes and timelines.
 - Collected, cleaned, and validated large datasets to support reporting, analysis, and data-driven decision-making.
 - Monitored customer files and performed KYC checks to identify suspicious activities, ensuring compliance with internal policies and reducing risk exposure.
 - Drove sales growth by analyzing market trends, customer behaviour, and performance data, contributing to approximately 30% month-on-month revenue increase.
 - Managed and expanded relationships with key retail partners, actively driving sales performance and identifying opportunities to improve business outcomes.
 - Ensured 100% EMI collections and revenue realization by coordinating with finance teams, store staff, and customers while maintaining process compliance.
 - Led and mentored a team of sales executives, setting targets, monitoring performance, and improving productivity through data-driven strategies.

SALES INTERN

SUZUKI MOTOR CORPORATION

26 JUNE 2024 – 04 AUG 2024

- Responsibilities and achievements:
 - Supported sales operations by assisting customers and resolving queries efficiently.
 - Conducted market research to analyze trends and support business decision-making.
 - Assisted in maintaining documentation and supporting reporting activities.

PROJECTS

UPI Transaction Analytics Dashboard | Power BI

- Developed business-driven Power BI dashboards using DAX, data modelling, and KPI frameworks
- Performed data cleaning, transformation, and validation for accuracy.
- Analyzed transaction performance, fraud risk, success rates, customer behaviour.
- Delivered actionable insights aligned with stakeholder and business requirements.

CERTIFICATIONS

Project Management Job Simulation – Siemens

- Completed practical tasks in KPI development, project tracking, and dashboard management, gaining hands-on exposure.

Data Analytics Certification (In Progress)

- Advanced MS Excel, Power BI (Dashboards), Tableau, and SQL; currently building foundational skills in Python. Gaining hands-on experience in data cleaning, data validation, data transformation, and developing interactive dashboards to generate actionable business insights.

MASTERS OF BUSINESS ADMINISTRATION
Gargotas University
BACHELORS OF COMMERCE
The Bhawanipur Education Society College

EDUCATION

Greater Noida, India

Kolkata, India

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

स्थायी लेखा संख्या कार्ड
Permanent Account Number Card

ACOPZ8485E

नाम / Name
SYED HUZAIFA EIBN ZAHID

पिता का नाम / Father's Name
SYED ZAHID HUSSAIN

जन्म की तारीख /
Date of Birth
25/04/1999

Syed Huzaifa
Eibn Zahid
हस्ताक्षर / Signature

27102018



Personal Information

Full Name	Syed Huzaiifa Eibn Zahid
Former Name / Maiden Name	N/A
Mobile Number	8584809994
Father's Name	Syed Zahid Hussain
Spouse's Name	N/A
Date of Birth	25-04-1999
Age	27 years 0 months
Gender	male
Alternative Mobile Number	8335005803
Aadhar Card Number	538731143594
Aadhar Card Number	N/A
Pan Card Number	ACOPZ8485E
Nationality	Indian
Marital Status	Single

Permanent Address

House no	1/A
Street	MOHAMMADEN BURIAL GROUND LANE KHIDDERPORE
District	N/A
City	Kolkata
State	WB
Pincode	700023

Current Address

House no	1/A
Street	MOHAMMADEN BURIAL GROUND LANE KHIDDERPORE
District	N/A
City	Kolkata
State	WB
Pincode	700023

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	IDFC First Bank
Job Location:	Jaipur
Employee ID:	403385
Designation:	Sales Manager
UAN Number:	102194078789
From Date:	15-04-2025
To Date:	26-09-2025
Name of the Reporting Manager:	Akshay Gujar
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Switch
HR Name:	Jai Singh Sidhu
HR Contact No:	
HR Email ID:	jaisingh.sidhu@idfcbank.com
Last Salary Drawn:	34380
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	IDFC First Bank
Job Location:	Jaipur
Employee ID:	403385
Designation:	Sales Manager
UAN Number:	102194078789
From Date:	15-04-2025
To Date:	26-09-2025
Name of the Reporting Manager:	Akshay Gujar

LATEST EMPLOYMENT 1

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Switch
HR Name:	Jai Singh Sidhu
HR Contact No:	
HR Email ID:	jaisingh.sidhu@idfcbank.com
Last Salary Drawn:	34380
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1

[Click to open the file](#)

EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	
College Name:	Galgotias University
College Location:	Greater Noida
University Name:	Galgotias University
Major / Specialisation	Marketing
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	23042011190
From (Approx):	03-10-2023
To (Approx):	20-09-2025
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Post Graduation	
College Name:	Galgotias University
College Location:	Greater Noida
University Name:	Galgotias University
Major / Specialisation	Marketing
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	23042011190
From (Approx):	03-10-2023
To (Approx):	20-09-2025
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

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GRADUATION

I haven't done my Graduation	
College Name:	The Bhawanipur education and society college
College Location:	Kolkata
University Name:	University of Calcutta
Major / Specialisation	Accounting
Course / Qualification:	B.COM Honours
Part Time/ Full Time:	full_time
Roll Number / Register Number:	171017-21-1693
From:	22-05-2017
To:	21-09-2020
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	The Bhawanipur education and society college
College Location:	Kolkata
University Name:	University of Calcutta
Major / Specialisation	Accounting
Course / Qualification:	B.COM Honours
Part Time/ Full Time:	full_time
Roll Number / Register Number:	171017-21-1693
From:	22-05-2017
To:	21-09-2020
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

017/03644/087/2020



CERTIFICATE ISSUED@ 64/17

UNIVERSITY OF CALCUTTA

STATEMENT OF MARKS OBTAINED BY

Name : SYED HUZAIFA EIBN ZAHID

Roll No. 171017-21-1693

Registration No. 017-1111-2601-17

Examination: B. COM 6th SEMESTER (HONOURS) EXAMINATION (UNDER CBCS)-2020

Paper Code	Full Marks	Year	Internal Marks Obtained	Year	End Semester Marks Obtained	Total Marks Obtained	Letter Grade Obtained	Numerical Grade Point	Credit	Total Grade Point
SEC6. 1CHG	100	2020	17	2020	80	97	A++	9.70	4	38.80
CC6. 1CH	100	2020			54	54	B	5.40	6	32.40
DSE6. 1AH	100	2020	19	2020	76	95	A++	9.50	6	57.00
DSE6. 2AH	100	2020	18	2020	80	98	A++	9.80	6	58.80
	400		54		290	344			22	187.00

SGPA 8.500

Marks obtained Credit

A ECC 1.1chg (I-language)	50	2017	Communicative English Indian Language (ENGL)	8	2
	50	2017			
A ECC 6.1chg	100	2020	Environmental Studies	21	2

Semester	Year	Full Marks	Marks Obtained	Semester Credit	SGPA	Cumulative Credit	CGPA	Letter Grade	Remarks
I	2017	400	197	24	4.925				
II	2018	400	223	24	5.575				
III	2018	400	251	22	6.373				Average
IV	2019	400	189	24	4.725				
V	2019	400	161	24	4.025				
VI	2020	400	344	22	8.500	140	5.637	B	

Remarks: Semester Cleared With Honours.

CONTROLLER OF EXAMINATION (ACTING)

UG - C - SEM (O) - 020/

000147103644

(VIDE REVERSE)

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	PROM HIGH SCHOOL
School Location:	HOWRAH
Board Name/University Name:	WBCHSE
Major Subjects	ARTS
Course / Qualification:	HIGHER SECONDARY
Part Time/ Full Time:	full_time
Roll Number / Register Number:	421011-1914
From:	04-05-2015
To:	24-04-2017
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	PROM HIGH SCHOOL
School Location:	HOWRAH
Board Name/University Name:	WBCHSE
Major Subjects	ARTS
Course / Qualification:	HIGHER SECONDARY
Part Time/ Full Time:	full_time
Roll Number / Register Number:	421011-1914
From:	04-05-2015
To:	24-04-2017
Marksheet	1

WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION

INSTITUTION CODE
106348

NO.
BB63305



MARK-SHEET
Higher Secondary Examination
2017

THE FOLLOWING IS THE STATEMENT OF MARKS AND GRADE OBTAINED BY
SYED HUZAIFA EIBN ZAHID

ROLL **421011** No. **1914** AT THE HIGHER SECONDARY EXAMINATION 2017.

SUBJECTS	FULL MARKS		PASS MARKS		MARKS/GRADE		TOTAL	SUBJECT GRADE
	THEORY	PRACTICAL /ORAL/ PROJECT	THEORY	PRACTICAL /ORAL/ PROJECT	THEORY	PRACTICAL /ORAL/ PROJECT	IN FIGURES IN WORDS	
COMPULSORY LANGUAGE								
HINA	80	20	24	6	38/C	17/A+	55	B
							(FIFTY FIVE)	
ENGB	80	20	24	6	40/B	17/A+	57	B
							(FIFTY SEVEN)	
COMPULSORY ELECTIVE								
ECON	80	20	24	6	49/B+	18/O	67	B+
							(SIXTY SEVEN)	
HIST	80	20	24	6	28/P	16/A+	44	C
							(FORTY FOUR)	
POLS	80	20	24	6	36/C	17/A+	53	B
							(FIFTY THREE)	
OPTIONAL ELECTIVE								
COMA	70	30	21	9	27/P	24/A+	51	B
							(FIFTY ONE)	
COMPULSORY								
							GRAND TOTAL	283

RESULT : **PASSED**

OVERALL GRADE : **B**

PLEASE SEE REVERSE

Kalyan Sen Gupta
DEPUTY SECRETARY (EXAMINATION)

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	ST FRANCIS ELITE
School Location:	Kolkata
Board Name/University Name:	WBBSE
Major Subjects	English
Course / Qualification:	Madhyamik
Part Time/ Full Time:	full_time
Roll Number / Register Number:	210831B-0374
From:	20-01-2014
To:	06-04-2015
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	ST FRANCIS ELITE
School Location:	Kolkata
Board Name/University Name:	WBBSE
Major Subjects	English
Course / Qualification:	Madhyamik
Part Time/ Full Time:	full_time
Roll Number / Register Number:	210831B-0374
From:	20-01-2014
To:	06-04-2015
Marksheet	1

NO. K/394748

INDEX NO. CI-468

West Bengal Board Of Secondary Education



MARK SHEET OF MADHYAMIK PARIKSHA
(SECONDARY EXAMINATION), 2015

ROLL **210831B**NO. **0374**NAME **SYED HUZAIFA EIBN ZAHID**S ~~XXXX~~ OF **SYED ZAHID HUSSAIN**APPEARING FROM **ST. FRANCIS' ELITE SCHOOL (HIGH SCHOOL)**HIS/ ~~XXX~~ COMBINATION OF SUBJECTS (IN SYMBOLS) **HINFL ESL**

SUBJECT	FULL MARKS			MARKS OBTAINED			GRADE
	WRITTEN	ORAL	TOTAL	WRITTEN	ORAL	TOTAL	
COMPULSORY SUBJECTS							
FIRST LANGUAGE	90	10	100	28	10	38	B
SECOND LANGUAGE	90	10	100	61	10	71	A
MATHEMATICS	90	10	100	15	10	25	C
PHYSICAL SCIENCE	90	10	100	25	10	35	B
LIFE SCIENCE	90	10	100	27	10	37	B
HISTORY	90	10	100	45	10	55	B+
GEOGRAPHY	90	10	100	28	10	38	B
OPTIONAL ELECTIVE SUBJECT			100				

GRAND TOTAL → **299** (Two Hundred Ninety Nine)

RESULT → **P**

OVERALL GRADE : B

RESULT :

P For Successful Candidate
Comp. For Compartmental Candidate
X For Unsuccessful Candidate

Overall Grade is calculated dividing Grand Total by 7 (number of Compulsory Subjects).

Candidate securing total marks with a fractional Percentage of 0.5 and above is placed in the next higher grade.

Grade Scale	Grade	Performance Indicator
90-100	AA	Outstanding
80-89	A+	Excellent
60-79	A	Very Good
45-59	B+	Good
35-44	B	Satisfactory
25-34	C	Marginal
Below 25	D	Disqualified

Samir Kr. Saha
Deputy Secretary (Exam.)

Nabanita Chatterjee
Secretary

POST GRADUATION

University / Institute Name	Galgotias university
Course	MBA
Specialization Major	Marketing & HR
Start Date	2023-10-03
End Date	2025-09-20
Gap Status	3 years and 0 months

GRADUATION

University / Institute Name	University of Calcutta
Course	B.COM Honours
Specialization Major	Accounting
Start Date	2017-05-22
End Date	2020-10-19
Gap Status	47 years and 4 months

SENIOR SECONDARY

School Name	N/A
Start Date	N/A

SECONDARY

School Name	N/A
Start Date	N/A
End Date	N/A

Correspondence Secondary Education Details

Secondary No.	School Name	Start Date	End Date
Correspondence SECONDARY 1	N/A	N/A	N/A

Employment Details

Years of Experience	06
No of Employment	1

Employment (1)

Employment Type	employed
Start Date	2025-04-15
End Date	2025-09-26

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Syed Huzaifa Eibn Zahid	Click to view attached document	13-05-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.