

Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

स्थायी लेखा संख्या कार्ड
Permanent Account Number Card

CEKPJ9513H

नाम / Name
AMRITA JANA

पिता का नाम / Father's Name
ABHAYA CHARAN JANA

जन्म की तारीख / Date of Birth
17/12/1998

हस्ताक्षर / Signature

68170

Personal Information

Full Name	Amrita Jana
Former Name / Maiden Name	Jana
Mobile Number	7980810326
Father's Name	Abhay Charan Jana
Spouse's Name	N/A
Date of Birth	1998-12-17
Gender	female
Aadhar Card Number	493746312875
Pan Card Number	CEKPJ9513H
Nationality	Indian
Marital Status	Single

Permanent Address

Permanent Address	44, Dhakuria Station Road kolkata
Pin Code	700031
Mobile Number	07980810326
Current State	West Bengal
Current Landmark	Ramchandra High School
Current Address Stay No.	N/A
Nearest Police Station	Lake Police Station

Current Address

Current Address	44, Dhakuria Station Road kolkata
Pin Code	700031
Mobile Number	07980810326
Current State	West Bengal
Current Landmark	Ramchandra High School
Current Address Stay No.	N/A
Nearest Police Station	Lake Police Station

Declaration and Authorization

Name	
Date	

Attach Signature.

Amrita
Jan

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Economic Entrepreneurship Development Foundation (SASK)
Job Location:	1-H Gariahat Road, Jodhpur Park Kolkata 700068
Employee ID:	032678
Designation:	Computer Operator
UAN Number:	101802008984
From Date:	2021-03-20
To Date:	2025-03-31
Name of the Reporting Manager:	Tulika Sadhya
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Lack of growth opportunities
HR Name:	DEBASREE DE DUTTAGUPTA
HR Contact No:	
HR Email ID:	debasree.hr@eedf.in
Last Salary Drawn:	11600
Position Type:	permanent
Agency Details:	
Resignation Acceptance	0
Relieving Letter	
Latest 3 months pay slip	1



EEDF - ECONOMIC & ENTREPRENEURSHIP DEVELOPMENT FOUNDATION
1-H, GARIAHAT ROAD (SOUTH), JODHPUR PARK, KOLKATA - 700 068

All figures in Rupees

NAME: MS AMRITA JANA NDS : 3 NGS: 2678 UAN NO: 101802008984 SCALE : 5
LOCATION: 100 MN/YR : 2/2025 PAN: CEKPJ9513H CCR: 29000
ESI NO: 4118347701

BASIC PAY : 5800.00		DAYS WORKED : 31	
SALARY DETAILS		DEDUCTIONS	
Basic Salary	5800.00	Provident Fund	696.00
House Rent Allowance	3480.00	Canteen 19.00Days	190.00
Conveyance Allowance	660.00	I.Tax Deduction	0.00
Incentive	0.00	I.Tax Cess	0.00
City Compen Allowance	810.00	Salary Savings	0.00
Special Pay	850.00	House Rent	0.00
LEAVE ENCASH/EXTRA RIM	1600.00	ESI Deduction	87.00
		WB Prof Tax Deduction	110.00
		LOAN/ADVANCE	DEDUCTION
		General Fund	0.00
		Salary Advnc	0.00
		Purchase Advnc	0.00
		Travel Advnc	0.00
		Staff Fund	0.00
		TOTAL DEDUCTION :	1083.00
GROSS PAYMENT	13200.00		
TOTAL DEDUCTION	1083.00		
NET PAYMENT	12117.00		

LEAVE STATUS			OTHER INFORMATION	
	DEDUCTION	OUTSTANDING	Taxable Income	97782.00
Casual	2.00	7.00	I.Tax Deductn Till Date	0.00
Earned	2.00	10.00/0.00	I.Tax Cess Till Date	0.00
Medical	0.00	52.00/0.00	Rebate U/S 80C Declared	0.00
			Rebate U/S 80 Declared & Others	0.00
			HB Loan	0.00
			House Rent Rebate	0.00
			WB Prof Tax Cumulative	1210.00
			Other Income	0.00
			Savings Bank Interest	0.00

- 1) Please check PAN, Investment U/S 80, 80C etc, Rent P/M, Interest on H/B Loan & other information. For any discrepancies contact Accounts Dept.
- 2) Please arrange to submit Tax savings declaration form within 20th April every F.Y. Year, which may be modified in any month within current F.Y. No Tax refund will be made through payslip.
- 3) Net payment will be deposited to Bank, if Bank Account is already opened, Otherwise Payment will be made vide cheque till Bank A/C is opened.



EEDF - ECONOMIC & ENTREPRENEURSHIP DEVELOPMENT FOUNDATION
1-H, GARIAHAT ROAD (SOUTH), JODHPUR PARK, KOLKATA - 700 068

All figures in Rupees

NAME: MS AMRITA JANA NDS : 3 NGS: 2678 UAN NO: 101802008984 SCALE : 5
LOCATION: 100 MN/YR : 1/2025 PAN: CEKPJ9513H CCR: 29000
ESI NO: 4118347701

BASIC PAY : 5800.00		DAYS WORKED : 31	
SALARY DETAILS		DEDUCTIONS	
Basic Salary	5800.00	Provident Fund	696.00
House Rent Allowance	3480.00	Canteen 23.00Days	230.00
Conveyance Allowance	660.00	I.Tax Deduction	0.00
Incentive	0.00	I.Tax Cess	0.00
City Compen Allowance	810.00	Salary Savings	0.00
Special Pay	850.00	House Rent	0.00
LEAVE ENCASH/EXTRA RIM	1700.00	ESI Deduction	87.00
		WB Prof Tax Deduction	110.00
		LOAN/ADVANCE	DEDUCTION OUTSTNDG
		General Fund	0.00 0.00
		Salary Advnc	0.00 0.00
		Purchase Advnc	0.00 0.00
		Travel Advnc	0.00 0.00
		Staff Fund	0.00 0.00
GROSS PAYMENT	13300.00		
TOTAL DEDUCTION	1123.00		
NET PAYMENT	12177.00	TOTAL DEDUCTION :	1123.00

LEAVE STATUS			OTHER INFORMATION	
	DEDUCTION	OUTSTANDING	Taxable Income	96182.00
Casual	1.00	9.00	I.Tax Deductn Till Date	0.00
Earned	2.00	12.00/0.00	I.Tax Cess Till Date	0.00
Medical	0.00	52.00/0.00	Rebate U/S 80C Declared	0.00
			Rebate U/S 80 Declared & Others	0.00
			HB Loan	0.00
			House Rent Rebate	0.00
			WB Prof Tax Cumulative	1100.00
			Other Income	0.00
			Savings Bank Interest	0.00

- 1) Please check PAN, Investment U/S 80, 80C etc, Rent P/M, Interest on H/B Loan & other information. For any discrepancies contact Accounts Dept.
- 2) Please arrange to submit Tax savings declaration form within 20th April every F.Y. Year, which may be modified in any month within current F.Y. No Tax refund will be made through payslip.
- 3) Net payment will be deposited to Bank, if Bank Account is already opened, Otherwise Payment will be made vide cheque till Bank A/C is opened.



EEDF - ECONOMIC & ENTREPRENEURSHIP DEVELOPMENT FOUNDATION
1-H, GARIAHAT ROAD (SOUTH), JODHPUR PARK, KOLKATA - 700 068

All figures in Rupees

NAME: MS AMRITA JANA NDS : 3 NGS: 2678 UAN NO: 101802008984 SCALE : 5
LOCATION: 100 MN/YR : 3/2025 PAN: CEKPJ9513H CCR: 29000
ESI NO: 4118347701

BASIC PAY	: 5800.00	DAYS WORKED	: 28
<u>SALARY DETAILS</u>		<u>DEDUCTIONS</u>	
Basic Salary	5800.00	Provident Fund	696.00
House Rent Allowance	3480.00	Canteen 15.00Days	150.00
Conveyance Allowance	660.00	I.Tax Deduction	0.00
Incentive	0.00	I.Tax Cess	0.00
City Compen Allowance	810.00	Salary Savings	0.00
Special Pay	850.00	House Rent	0.00
LEAVE ENCASH/EXTRA RIM	200.00	ESI Deduction	87.00
		WB Prof Tax Deduction	110.00
		<u>LOAN/ADVANCE</u>	<u>DEDUCTION</u> <u>OUTSTNDG</u>
		General Fund	0.00 0.00
		Salary Advnc	0.00 0.00
		Purchase Advnc	0.00 0.00
		Travel Advnc	0.00 0.00
		Staff Fund	0.00 0.00
GROSS PAYMENT	11800.00	TOTAL DEDUCTION :	1043.00
TOTAL DEDUCTION	1043.00		
NET PAYMENT	10757.00		
<u>LEAVE STATUS</u>		<u>OTHER INFORMATION</u>	
	<u>DEDUCTION</u> <u>OUTSTANDING</u>	Taxable Income	97982.00
Casual	0.00 7.00	I.Tax Deductn Till Date	0.00
Earned	7.00 3.00/0.00	I.Tax Cess Till Date	0.00
Medical	0.00 52.00/0.00	Rebate U/S 80C Declared	0.00
		Rebate U/S 80 Declared & Others	0.00
		HB Loan	0.00
		House Rent Rebate	0.00
		WB Prof Tax Cumulative	1320.00
		Other Income	0.00
		Savings Bank Interest	0.00

- 1) Please check PAN, Investment U/S 80, 80C etc, Rent P/M, Interest on H/B Loan & other information. For any discrepancies contact Accounts Dept.
- 2) Please arrange to submit Tax savings declaration form within 20th April every F.Y. Year, which may be modified in any month within current F.Y. No Tax refund will be made through payslip.
- 3) Net payment will be deposited to Bank, if Bank Account is already opened, Otherwise Payment will be made vide cheque till Bank A/C is opened.

EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	
College Name:	Goenka College of Commerce
College Location:	College Square
University Name:	Netaji Subhas Open University
Major / Specialisation	Commerce
Course / Qualification:	MCom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	00100558264
From:	2021-01-04
To:	2023-04-16
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1



NETAJI SUBHAS OPEN UNIVERSITY

22/035735/60

MASTER OF COMMERCE (M.Com.) EXAMINATION

XXIII 0535327

STATEMENT OF MARKS

Term End Examination : December 2022



NAME : AMRITA JANA

ENROLMENT NO: 2110 0522 0002

ROLL : 001005 NUMBER : 58264

AADHAAR NO.: 493746312875

STUDY CENTRE: GOENKA COLLEGE OF COMMERCE STUDY CENTRE (A-05)

EXAMINATION CENTRE: DUM DUM MOTIJHEEL COLLEGE STUDY CENTRE (A-01)

PAPER CODE	DESCRIPTION	FULL MARKS	ASSIGNMENT MARKS		TERM-END MARKS		MARKS OBTAINED (A+B)
			M.O.	20% (A)	M.O.	80% (B)	
1	PRINCIPLES & PRACTICE OF MANAGEMENT	50	50	10.0	50	40.0	50
2	MANAGERIAL ECONOMICS	50	50	10.0	20	16.0	26
3	MACRO ECONOMICS AND INTERNATIONAL ECONOMIC PROBLEMS	50	35	7.0	40	32.0	39
4	BUSINESS ENVIRONMENT	50	50	10.0	40	32.0	42
5	DIRECT & INDIRECT TAXATION	50	40	8.0	35	28.0	36
6	ACCOUNTING THEORY	50	50	10.0	45	36.0	46
7	BASIC STATISTICAL CONCEPTS & TOOLS	50	50	10.0	45	36.0	46
8	QUANTITATIVE TECHNIQUES	50	50	10.0	35	28.0	38
9	COST ACCOUNTING	50	50	10.0	50	40.0	50
10	ADVANCED FINANCIAL ACCOUNTING	50	50	10.0	50	40.0	50
11	STRATEGIC MANAGEMENT	50	50	10.0	20	16.0	26
12	MARKETING AND HUMAN RESOURCE MANAGEMENT	50	40	8.0	20	16.0	24
13	CORPORATE FINANCIAL ENVIRONMENT	50	35	7.0	20	16.0	23
14	ADVANCED STATISTICAL CONCEPTS & TOOLS	50	50	10.0	20	16.0	26
15	FINANCIAL STATEMENT ANALYSIS & REPORTING	50	50	10.0	20	16.0	26
16	CORPORATE TAX PLANNING AND MANAGEMENT	50	45	9.0	20	16.0	25
17	MANAGEMENT ACCOUNTING	50	50	10.0	13	10.4	20
18	FINANCIAL MANAGEMENT	50	50	10.0	14	11.2	21
19	AUDITING	50	50	10.0	21	16.8	27
20	COMPUTER APPLICATIONS IN BUSINESS	50	50	10.0	36	28.8	39

Result: 1st Class

Grade: 'A'

Total Percentage: 68.00%

GRAND TOTAL

FULL MARKS: 1000

680

The Final Gradation is as below

% of Marks obtained	Class	Grade
70% and above	1st Class	A+
60% and above	1st Class	A
55% and above	2nd Class	B+
45% and above	2nd Class	B
40% and above	2nd Class	C

M.O.= Marks Obtained

Credit for Full Marks=50 is 4. Total Credit=80

Mode of Delivery: ODL/Distance

Admission Session: January, 2021

Date of Commencement: 19/02/2023

Date of Publication: 18/07/2023

Date of Completion: 16/04/2023

Date of Issue: 18/07/2023

Bokeya Ray
Controller of Examinations



NETAJI SUBHAS OPEN UNIVERSITY

DD-26, Sector-I, Salt Lake City, Kolkata - 700 064

XXIII 054762

Serial No. : 10C/A-05/241/2022/0060

Enrolment No. : 211005220002

ADDEAR NO. : 493746312875



Amyra

This is to certify that

Smriti Jana

obtained the degree of Master of Commerce at the Term End

Examination

Summer, 2022

held in

January, 2023

and that she was placed in the First Class and II Grade.

Mode of Delivery: ODL /Distance

Admission Session: January, 2021

Pass out Date : 18/07/2023

Date of Issue : 18/07/2023



Chandran Banu
Vice-Chancellor

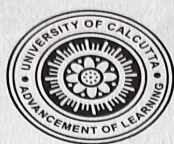
GRADUATION

I haven't done my Graduation	
College Name:	Sivanath Sastri College
College Location:	Gariahat Road,Dhakuria
University Name:	Calcutta University
Major / Specialisation	Accountancy
Course / Qualification:	BCom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	171047110024
From:	2017-04-10
To:	2020-04-16
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

171047-11-0024

005961

University of Calcutta



This is to certify that

Amrita Jana

*obtained the degree of Bachelor of Commerce
(Three Year Course) with Honours in
Accountancy under the Semester-wise Choice
Based Credit System Examination in the year
2020, in this University and she obtained
Grade B with CGPA 5.854.*

Senate House,

The 22nd October, 2020

Sl. No. : 16/- 0057245

1100685020201150

Sonali Chakravarti Banerjee
Vice-Chancellor.

047/06743/077/2020

PNC/03741

64/17



UNIVERSITY OF CALCUTTA

STATEMENT OF MARKS OBTAINED BY

Name : AMRITA JANA

Roll No. 171047-11-0024

Registration No. 047-1211-0967-17

Examination: B.COM 6th SEMESTER (HONOURS) EXAMINATION (UNDER CBCS)-2020

Paper Code	Full Marks	Year	Internal Marks Obtained	Year	End Semester Marks Obtained	Total Marks Obtained	Letter Grade Obtained	Numerical Grade Point	Credit	Total Grade Point
SEC6.1CHG	100	2020	19	2020	70	89	A+	8.90	4	35.60
CC6.1CH	100	2020			77	77	A	7.70	6	46.20
DSE6.1AH	100	2020	19	2020	74	93	A++	9.30	6	55.80
DSE6.2AH	100	2020	19	2020	74	93	A++	9.30	6	55.80
	400		57		295	352			22	193.40

SGPA

8.791

		Marks obtained		Credit	
AECC 1.1chg (Language)	50	Communicative English		26	2
	50	Indian Language (BNGL)		21	
AECC 6.1chg	100	Environmental Studies		85	2

Semester	Year	Full Marks	Marks Obtained	Semester Credit	SGPA	Cumulative Credit	CGPA	Letter Grade	Remarks
I	2019	400	227	24	5.675				
II	2019	400	218	24	5.450				
III	2019	400	213	22	5.091				Average
IV	2019	400	211	24	5.275				
V	2020	400	201	24	5.025				
VI	2020	400	352	22	8.791	140	5.854	B	

Remarks: Semester Cleared With Honours.

UG - C - SEM (O) - 020/ 0093759 06743

(VIDE REVERSE)

CONTROLLER OF EXAMINATIONS
(ACTING)

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	St Joseph and Mary's School
School Location:	New alipore
Board Name/University Name:	ISC
Major Subjects	English, Bengali, Economics, Commerce, Accounts, Business Studies
Course / Qualification:	Higher Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6023569
From:	2015-04-10
To:	2017-04-11
Marksheet	1

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
INDIAN SCHOOL CERTIFICATE EXAMINATION (CLASS - XII) - YEAR 2017

No. BR 30024793



2176347/238

STATEMENT OF MARKS

Name **AMRITA JANA**

of **ST. JOSEPH & MARY'S SCHOOL, KOLKATA**

UNIQUE ID **6023569**

Daughter of

Smt **RAMANI MANI JANA**

Shri **ABHAY CHARAN JANA**



SUBJECTS

External Examination

ENGLISH

BENGALI

ECONOMICS

COMMERCE

ACCOUNTS

BUSINESS STUDIES

Percentage Marks

82	EIGHT TWO
80	EIGHT ZERO
79	SEVEN NINE
72	SEVEN TWO
59	FIVE NINE
79	SEVEN NINE

Internal Assessment

SUPW & COMMUNITY SERVICE

Grade

A

RESULT - PASS CERTIFICATE AWARDED

Date of declaration of Result - **29.05.2017**

Note: 1. The pass mark for each subject is 40%
2. No divisions are awarded.

Chief Executive & Secretary

(See Overleaf)

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Lycee
School Location:	Gariahat
Board Name/University Name:	ICSE
Major Subjects	English, Bengali, History, Civics,Geography, Mathematica,Science, Commerce Application
Course / Qualification:	Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6023569
From:	2014-04-10
To:	2015-04-16
Marksheet	1

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION (CLASS - X) - YEAR 2015

No. TG 20069580



1153832/055

STATEMENT OF MARKS

Name **AMRITA JANA**
of **LYCEE, KOLKATA**
UNIQUE ID **6023569**
Daughter of
Smt **RAMANI MANI JANA**
Shri **ABHAY CHARAN JANA**

SUBJECTS

External Examination

ENGLISH

BENGALI

HISTORY, CIVICS & GEOGRAPHY (HCS-B, GEO-C)

MATHEMATICS

SCIENCE (PHY-D, CHE-D, BIO-B)

COMMERCIAL APPLICATIONS



Percentage Marks

76	SEVEN	SIX
66	SIX	SIX
69	SIX	NINE
60	SIX	ZERO
58	FIVE	EIGHT
66	SIX	SIX

Internal Assessment

SUPW & COMMUNITY SERVICE

Grade

A

Date of birth as

certified by the (in words) **Seventeenth December Nineteen Hundred Ninety Eight**
Head of the School
at the time of (in figures) **17.12.1998**
registration

RESULT - PASS CERTIFICATE AWARDED

Date of Issue - 18.05.2015

Note : 1. The pass mark for each subject is 35%
2. No divisions are awarded.

Chief Executive & Secretary

(See Overleaf)

DIPLOMA

I haven't done my DIPLOMA	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Diploma Certificate / Other Certificates	

POST GRADUATION	
University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

GRADUATION	
University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

SENIOR SECONDARY	
School Name	N/A
Start Date	N/A

SENIOR SECONDARY

End Date	N/A
Gap Status	0 years and 0 months

SECONDARY	
School Name	N/A
Start Date	N/A
End Date	N/A

Employment Deails	
Years of Experience	
No of Employment	0