

Background Verification Form

Company name: AML Rightsource India Pvt Ltd 2FY25

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1



Personal Information

Full Name	Amrita Jana
Former Name / Maiden Name	Jana
Mobile Number	7980810326
Father's Name	Abhay Charan Jana
Spouse's Name	N/A
Date of Birth	1998-12-17
Gender	female
Aadhar Card Number	493746312875
Pan Card Number	CEKPJ9513H
Nationality	Indian
Marital Status	Single

Permanent Address

Permanent Address	44, Dhakuria Station Road kolkata
Pin Code	700031
Mobile Number	07980810326
Current State	West Bengal
Current Landmark	Ramchandra High School
Current Address Stay No.	N/A
Nearest Police Station	Lake Police Station

Current Address

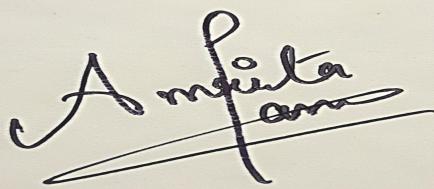
Current Address	44, Dhakuria Station Road kolkata
Pin Code	700031
Mobile Number	07980810326
Current State	West Bengal
Current Landmark	Ramchandra High School
Current Address Stay No.	N/A
Nearest Police Station	Lake Police Station

Declaration and Authorization

Name

Date

Attach Signature.



A handwritten signature in black ink, appearing to read "Amrita Jana". The signature is written in a cursive style with a horizontal line through it.

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Economic Entrepreneurship Development Foundation (SASK)
Job Location:	1-H Gariahat Road, Jodhpur Park Kolkata 700068
Employee ID:	032678
Designation:	Computer Operator
UAN Number:	101802008984
From Date:	2021-03-20
To Date:	2025-03-31
Name of the Reporting Manager:	Tulika Sadhya
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Lack of growth opportunities
HR Name:	DEBASREE DE DUTTAGUPTA
HR Contact No:	
HR Email ID:	debasree.hr@eedf.in
Last Salary Drawn:	11600
Position Type:	permanent
Agency Details:	
Resignation Acceptance	0
Relieving Letter	
Latest 3 months pay slip	1



EEDF - ECONOMIC & ENTREPRENEURSHIP DEVELOPMENT FOUNDATION
1-H, GARIOHAT ROAD (SOUTH), JODHPUR PARK, KOLKATA - 700 068

All figures in Rupees

SCALE : 5

NAME: MS AMRITA JANA	NDS : 3	NGS: 2678	UAN NO: 101802008984	
LOCATION: 100	MN/YR : 2/2025	PAN: CEKpj9513H	CCR: 29000	
ESI NO: 4118347701				
BASIC PAY	: 5800.00	DAYS WORKED	: 31	
<u>SALARY DETAILS</u>		<u>DEDUCTIONS</u>		
Basic Salary	5800.00	Provident Fund	696.00	
House Rent Allowance	3480.00	Canteen 19.00Days	190.00	
Conveyance Allowance	660.00	I.Tax Deduction	0.00	
Incentive	0.00	I.Tax Cess	0.00	
City Compen Allowance	810.00	Salary Savings	0.00	
Special Pay	850.00	House Rent	0.00	
LEAVE ENCASH/EXTRA RIM	1600.00	ESI Deduction	87.00	
		WB Prof Tax Deduction	110.00	
		<u>LOAN/ADVANCE</u>	<u>DEDUCTION</u>	<u>OUTSTNDG</u>
		General Fund	0.00	0.00
		Salary Advnc	0.00	0.00
		Purchase Advnc	0.00	0.00
GROSS PAYMENT	13200.00	Travel Advnc	0.00	0.00
TOTAL DEDUCTION	1083.00	Staff Fund	0.00	0.00
NET PAYMENT	12117.00	TOTAL DEDUCTION :	1083.00	

<u>LEAVE STATUS</u>	<u>OTHER INFORMATION</u>		
	<u>DEDUCTION</u>	<u>OUTSTANDING</u>	
Casual	2.00	7.00	Taxable Income 97782.00
Earned	2.00	10.00/0.00	I.Tax Deductn Till Date 0.00
Medical	0.00	52.00/0.00	I.Tax Cess Till Date 0.00
			Rebate U/S 80C Declared 0.00
			Rebate U/S 80 Declared & Others 0.00
			HB Loan 0.00
			House Rent Rebate 0.00
			WB Prof Tax Cumulative 1210.00
			Other Income 0.00
			Savings Bank Interest 0.00

- 1) Please check PAN, Investment U/S 80, 80C etc, Rent P/M, Interest on H/B Loan & other information. For any discrepancies contact Accounts Dept.
- 2) Please arrange to submit Tax savings declaration form within 20th April every F.Y. Year, which may be modified in any month within current F.Y. No Tax refund will be made through payslip.
- 3) Net payment will be deposited to Bank, if Bank Account is already opened, Otherwise Payment will be made vide cheque till Bank A/C is opened.



EEDF - ECONOMIC & ENTREPRENEURSHIP DEVELOPMENT FOUNDATION
1-H, GARIOHAT ROAD (SOUTH), JODHPUR PARK, KOLKATA - 700 068

All figures in Rupees

NAME: MS AMRITA JANA NDS : 3 NGS: 2678 UAN NO: 101802008984 SCALE : 5
 LOCATION: 100 MN/YR : 1/2025 PAN: CEKPJ9513H CCR: 29000
 ESI NO: 4118347701

BASIC PAY	: 5800.00	DAYS WORKED		: 31
		DEDUCTIONS		
Basic Salary	5800.00	Provident Fund		696.00
House Rent Allowance	3480.00	Canteen 23.00Days		230.00
Conveyance Allowance	660.00	I.Tax Deduction		0.00
Incentive	0.00	I.Tax Cess		0.00
City Compen Allowance	810.00	Salary Savings		0.00
Special Pay	850.00	House Rent		0.00
LEAVE ENCASH/EXTRA RIM	1700.00	ESI Deduction		87.00
		WB Prof Tax Deduction		110.00
		LOAN/ADVANCE	DEDUCTION	OUTSTNDG
		General Fund	0.00	0.00
		Salary Advnc	0.00	0.00
		Purchase Advnc	0.00	0.00
GROSS PAYMENT	13300.00	Travel Advnc	0.00	0.00
TOTAL DEDUCTION	1123.00	Staff Fund	0.00	0.00
NET PAYMENT	12177.00	TOTAL DEDUCTION :	1123.00	

LEAVE STATUS	OTHER INFORMATION		
	DEDUCTION	OUTSTANDING	
Casual	1.00	9.00	Taxable Income 96182.00
Earned	2.00	12.00/0.00	I.Tax Deductn Till Date 0.00
Medical	0.00	52.00/0.00	I.Tax Cess Till Date 0.00
			Rebate U/S 80C Declared 0.00
			Rebate U/S 80 Declared & Others 0.00
			HB Loan 0.00
			House Rent Rebate 0.00
			WB Prof Tax Cumulative 1100.00
			Other Income 0.00
			Savings Bank Interest 0.00

- 1) Please check PAN, Investment U/S 80, 80C etc, Rent P/M, Interest on H/B Loan & other information. For any discrepancies contact Accounts Dept.
- 2) Please arrange to submit Tax savings declaration form within 20th April every F.Y. Year, which may be modified in any month within current F.Y. No Tax refund will be made through payslip.
- 3) Net payment will be deposited to Bank, if Bank Account is already opened, Otherwise Payment will be made vide cheque till Bank A/C is opened.



EEDF - ECONOMIC & ENTREPRENEURSHIP DEVELOPMENT FOUNDATION
1-H, GARIOHAT ROAD (SOUTH), JODHPUR PARK, KOLKATA - 700 068

NAME: MS AMRITA JANA NDS : 3 NGS: 2678 UAN NO: 101802008984 SCALE : 5
LOCATION: 100 MN/YR : 3/2025 PAN: CEKpj9513H CCR: 29000
ESI NO: 4118347701

All figures in Rupees			
BASIC PAY	: 5800.00	DAYS WORKED	: 28
<u>SALARY DETAILS</u>		<u>DEDUCTIONS</u>	
Basic Salary	5800.00	Provident Fund	696.00
House Rent Allowance	3480.00	Canteen 15.00Days	150.00
Conveyance Allowance	660.00	I.Tax Deduction	0.00
Incentive	0.00	I.Tax Cess	0.00
City Compen Allowance	810.00	Salary Savings	0.00
Special Pay	850.00	House Rent	0.00
LEAVE ENCASH/EXTRA RIM	200.00	ESI Deduction	87.00
		WB Prof Tax Deduction	110.00
		<u>LOAN/ADVANCE</u>	<u>DEDUCTION</u>
		General Fund	0.00
		Salary Advnc	0.00
		Purchase Advnc	0.00
GROSS PAYMENT	11800.00	Travel Advnc	0.00
TOTAL DEDUCTION	1043.00	Staff Fund	0.00
NET PAYMENT	10757.00	TOTAL DEDUCTION :	1043.00

<u>LEAVE STATUS</u>		<u>OTHER INFORMATION</u>	
	DEDUCTION	OUTSTANDING	
Casual	0.00	7.00	Taxable Income 97982.00
Earned	7.00	3.00/0.00	I.Tax Deductn Till Date 0.00
Medical	0.00	52.00/0.00	I.Tax Cess Till Date 0.00
			Rebate U/S 80C Declared 0.00
			Rebate U/S 80 Declared & 0.00
			Others 0.00
			HB Loan 0.00
			House Rent Rebate 0.00
			WB Prof Tax Cumulative 1320.00
			Other Income 0.00
			Savings Bank Interest 0.00

- 1) Please check PAN, Investment U/S 80, 80C etc, Rent P/M, Interest on H/B Loan & other information. For any discrepancies contact Accounts Dept.
- 2) Please arrange to submit Tax savings declaration form within 20th April every F.Y. Year, which may be modified in any month within current F.Y. No Tax refund will be made through payslip.
- 3) Net payment will be deposited to Bank, if Bank Account is already opened, Otherwise Payment will be made vide cheque till Bank A/C is opened.

EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	
College Name:	Goenka College of Commerce
College Location:	College Square
University Name:	Netaji Subhas Open University
Major / Specialisation	Commerce
Course / Qualification:	MCom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	00100558264
From:	2021-01-04
To:	2023-04-16
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1



NETAJI SUBHAS OPEN UNIVERSITY

22/035735/60

MASTER OF COMMERCE (M.Com.) EXAMINATION

XXIII 0535327

STATEMENT OF MARKS

Term End Examination : December 2022



Amrita Jana

NAME : AMRITA JANA

ENROLMENT NO: 2110 0522 0002 ROLL : 001005 NUMBER : 58264

AADHAAR NO.: 493746312875

STUDY CENTRE: GOENKA COLLEGE OF COMMERCE STUDY CENTRE (A-05)

EXAMINATION CENTRE: DUM DUM MOTIJHEEL COLLEGE STUDY CENTRE (A-01)

PAPER CODE	DESCRIPTION	FULL MARKS	ASSIGNMENT MARKS		TERM-END MARKS		MARKS OBTAINED (A+B)
			M.O.	20% (A)	M.O.	80% (B)	
1	PRINCIPLES & PRACTICE OF MANAGEMENT	50	50	10.0	50	40.0	50
2	MANAGERIAL ECONOMICS	50	50	10.0	20	16.0	26
3	MACRO ECONOMICS AND INTERNATIONAL ECONOMIC PROBLEMS	50	35	7.0	40	32.0	39
4	BUSINESS ENVIRONMENT	50	50	10.0	40	32.0	42
5	DIRECT & INDIRECT TAXATION	50	40	8.0	35	28.0	36
6	ACCOUNTING THEORY	50	50	10.0	45	36.0	46
7	BASIC STATISTICAL CONCEPTS & TOOLS	50	50	10.0	45	36.0	46
8	QUANTITATIVE TECHNIQUES	50	50	10.0	35	28.0	38
9	COST ACCOUNTING	50	50	10.0	50	40.0	50
10	ADVANCED FINANCIAL ACCOUNTING	50	50	10.0	50	40.0	50
11	STRATEGIC MANAGEMENT	50	50	10.0	20	16.0	26
12	MARKETING AND HUMAN RESOURCE MANAGEMENT	50	40	8.0	20	16.0	24
13	CORPORATE FINANCIAL ENVIRONMENT	50	35	7.0	20	16.0	23
14	ADVANCED STATISTICAL CONCEPTS & TOOLS	50	50	10.0	20	16.0	26
15	FINANCIAL STATEMENT ANALYSIS & REPORTING	50	50	10.0	20	16.0	26
16	CORPORATE TAX PLANNING AND MANAGEMENT	50	45	9.0	20	16.0	26
17	MANAGEMENT ACCOUNTING	50	50	10.0	13	10.4	25
18	FINANCIAL MANAGEMENT	50	50	10.0	14	11.2	21
19	AUDITING	50	50	10.0	21	16.8	27
20	COMPUTER APPLICATIONS IN BUSINESS	50	50	10.0	36	28.8	39

Result: 1st Class

Grade: 'A'

Total Percentage: 68.00%

GRAND TOTAL

FULL MARKS: 1000

680

The Final Gradation is as below

% of Marks obtained	Class	Grade
70% and above	1st Class	A+
60% and above	1st Class	A
55% and above	2nd Class	B+
45% and above	2nd Class	B
40% and above	2nd Class	C

M.O. = Marks Obtained

Credit for Full Marks=50 is 4. Total Credit=80

Mode of Delivery: ODL/Distance Admission Session: January, 2021
 Date of Commencement: 19/02/2023 Date of Publication: 18/07/2023
 Date of Completion: 16/04/2023 Date of Issue: 18/07/2023

Lokeya Ray
 Controller of Examinations



XXIII 054762

This is to certify that

Shri Mata Janai

Matter of Common Law

Examination

December, 2022

and that she was placed in the *First Class and 2nd Grads.*

Mode of Delivery: ODL/Distance

Admission Session: January, 2021

Pass out Date : 18/07/2023

Date of Issue : 18/07/2023



GRADUATION

I haven't done my Graduation	
College Name:	Sivanath Sastri College
College Location:	Gariahat Road,Dhakuria
University Name:	Calcutta University
Major / Specialisation	Accountancy
Course / Qualification:	BCom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	171047110024
From:	2017-04-10
To:	2020-04-16
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

171047-11-0024

005961

University of Calcutta



This is to certify that

Amrita Jana

*obtained the degree of Bachelor of Commerce
(Three Year Course) with Honours in
Accountancy under the Semester-wise Choice
Based Credit System Examination in the year
2020, in this University and she obtained
Grade B with CGPA 5.854.*

Senate House,

The 22nd October, 2020

Sl. No. : 16/- 0057245

1100685020201150

*Sonali Chakravarti Banerjee
Vice-Chancellor.*



UNIVERSITY OF CALCUTTA
STATEMENT OF MARKS OBTAINED BY

Name : AMRITA JANA

Roll No. 171047-11-0024

Registration No. 047-1211-0967-17

Examination: B. COM 6th SEMESTER (HONOURS) EXAMINATION (UNDER CBCS)-2020

Paper Code	Full Marks	Year	Internal Marks Obtained	Year	End Semester Marks Obtained	Total Marks Obtained	Letter Grade Obtained	Numerical Grade Point	Credit	Total Grade Point
SEC6.1CHG	100	2020	19	2020	70	89	A+	8. 90	4	35. 60
CC6.1CH	100	2020	19	2020	77	77	A	7. 70	6	46. 20
DSE6.1AH	100	2020	19	2020	74	93	A++	9. 30	6	55. 80
DSE6.2AH	100	2020	19	2020	74	93	A++	9. 30	6	55. 80
AECC 1.1chg (Language)	50	2017	57	2017	295	352	B+	6. 00	2	193. 40
AECC 6.1chg	100	2020	Environmental Studies				SGPA	8. 791		
							Marks obtained		Credit	
			Communicative English				26		2	
			Indian Language (BNGL)				21			
							85		2	
Semester	Year	Full Marks	Marks Obtained	Semester Credit	SGPA	Cumulative Credit	CGPA	Letter Grade	Remarks	
I	2019	400	227	24	5. 675					
II	2019	400	218	24	5. 450					
III	2019	400	213	22	5. 091					
IV	2019	400	211	24	5. 275					
V	2020	400	201	24	5. 025					
VI	2020	400	352	22	8. 791	140	5. 854	B	Average	
Remarks: Semester Cleared With Honours.										
UG - C - SEM (O) - 020/ 0093759 06743 (VIDE REVERSE)										
CONTROLLER OF EXAMINATIONS (ACTING)										

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	St Joseph and Mary's School
School Location:	New alipore
Board Name/University Name:	ISC
Major Subjects	English, Bengali, Economics, Commerce, Accounts, Business Studies
Course / Qualification:	Higher Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6023569
From:	2015-04-10
To:	2017-04-11
Marksheet	1

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
INDIAN SCHOOL CERTIFICATE EXAMINATION (CLASS - XII) - YEAR 2017

No. BR 30024793



2176347/238

STATEMENT OF MARKS

Name **AMRITA JANA**
of **ST. JOSEPH & MARY'S SCHOOL, KOLKATA**
UNIQUE ID **6023569**
Daughter of
Smt RAMANI MANI JANA
Shri ABHAY CHARAN JANA



SUBJECTS

External Examination

ENGLISH

BENGALI

ECONOMICS

COMMERCE

ACCOUNTS

BUSINESS STUDIES

Percentage Marks

82	EIGHT TWO
80	EIGHT ZERO
79	SEVEN NINE
72	SEVEN TWO
59	FIVE NINE
79	SEVEN NINE

Internal Assessment

SUPW & COMMUNITY SERVICE

Grade

A

RESULT - PASS CERTIFICATE AWARDED

Date of declaration of Result - **29.05.2017**

Note: 1. The pass mark for each subject is 40%
2. No divisions are awarded.

Chief Executive & Secretary

(See Overleaf)

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Lycee
School Location:	Gariahat
Board Name/University Name:	ICSE
Major Subjects	English, Bengali, History, Civics, Geography, Mathematica, Science, Commerce Application
Course / Qualification:	Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6023569
From:	2014-04-10
To:	2015-04-16
Marksheet	1

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION (CLASS - X) - YEAR 2015

No. TG 20069580



1153832/055

STATEMENT OF MARKS

Name **AMRITA JANA**
of **LYCEE, KOLKATA**
UNIQUE ID **6023569**
Daughter of
Smt **RAMANI MANI JANA**
Shri **ABHAY CHARAN JANA**

SUBJECTS
External Examination
ENGLISH
BENGALI
HISTORY, CIVICS & GEOGRAPHY (HCS-B, GEO-C)
MATHEMATICS
SCIENCE (PHY-D, CHE-D, BIO-B)
COMMERCIAL APPLICATIONS



Percentage Marks

76	SEVEN	SIX
66	SIX	SIX
69	SIX	NINE
60	SIX	ZERO
58	FIVE	EIGHT
66	SIX	SIX

Internal Assessment
SUPW & COMMUNITY SERVICE

Grade

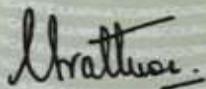
A

Date of birth as
certified by the (in words) **Seventeenth December Nineteen Hundred Ninety Eight**
Head of the School
at the time of (in figures) **17.12.1998**
registration

RESULT - PASS CERTIFICATE AWARDED

Date of Issue - 16.05.2015

**Note : 1. The pass mark for each subject is 35%
2. No divisions are awarded.**


Chief Executive & Secretary

(See Overleaf)

DIPLOMA

I haven't done my DIPLOMA	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Diploma Certificate / Other Certificates	

POST GRADUATION

University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

GRADUATION

University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

SENIOR SECONDARY

School Name	N/A
Start Date	N/A

SENIOR SECONDARY

End Date	N/A
Gap Status	0 years and 0 months

SECONDARY

School Name	N/A
Start Date	N/A
End Date	N/A

Employment Details

Years of Experience	
No of Employment	0