

# NISHANT

• +91 9013053116

• nkumar100@gmail.com

• New Manglapuri, New Delhi- 110030

## PERSONAL PROFILE

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective. Flexible and hardworking team player focused on boosting productivity and performance with conscientious and detail-oriented approaches.

## EDUCATION

### GURU GOBIND SINGH INDRA PRASHTHA UNIVERSITY

Master of Computer Applications

### GD GOENKA UNIVERSITY

Bachelor of Computer Application

### KV JNU

12th (CBSE)  
Commerce

### KV VASANT KUNJ

10th (CBSE)

## SKILLS

- Proficient in MS Word, Excel, Powerpoint
- Implement Form, One Page website
- Communication skills
- Sound knowledge of SQL
- Problem solving skills
- Critical thinking

## INTERNSHIP EXPERIENCE

### Grant Thornton Bharat LLP

MAR 2022- JULY 2022

Summer Intern (Public Sector)

- Interacted with customers by email, or in-person to provide information.
- Participated in workshops and presentations related to projects.
- Gathered, organized and input information into digital database.
- Prepared project presentations and reports to assist senior staff.

### RD Enviro Engineers and Consultants Pvt. Ltd. , New Delhi

MAR 2018-JULY 2018

Summer Intern

- Tally data entry including sales, purchase, receipts, payments, bank reconciliation statement, and preparation of debtors / creditors statements.
- Creating spreadsheets.
- Entering data into appropriate fields.

## LANGUAGES

- English
- Hindi

## CERTIFICATIONS

- AML/KYC profile training at SIPT (35 days)
- HTML, CSS, and Javascript for Web Developers (Coursera)