

10-April-2025

**To Whomsoever It May Concern:**

This is to certify that **Sonali Singh**, working as a **Consultant - Retainer** for **ANAROCK Property Consultants Pvt Ltd** from **23-January-2025**.

She is drawing monthly consultancy fee as below:

Month	Name	Base Amount	TDS	Net Paid
Feb-25	Akshay Manik Biradar	30,968	3,097	27,871
Mar-25	Akshay Manik Biradar	24,000	2,400	21,600

This letter is issued to her on request for documentation purposes and cannot be used for any other purposes.

Yours sincerely,  
For & On Behalf of  
**ANAROCK Property Consultants Private Limited**



**Ankur Goel**  
**Senior Vice President – Human Resources**

**Regional Office:**

ANAROCK Property Consultants Pvt Ltd.  
1002, 10th Floor, B Wing, ONE BKC,  
G Block, Bandra Kurla Complex,  
Bandra East, Mumbai 400051  
Tel: +91 22 4293 4293  
CIN No. U70100MH2011PTC219140

**Registered Office:**

ANAROCK Property Consultants Pvt Ltd.  
1002, 10th Floor, B Wing, ONE BKC,  
G Block, Bandra Kurla Complex,  
Bandra East, Mumbai 400051  
Tel: +91 22 4293 4293  
CIN No. U70100MH2011PTC219140

## Kamlesh Chaudhary

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**From:** Mayank Nanda  
**Sent:** 10 April 2025 14:40  
**To:** SONALI SINGH1  
**Subject:** FW: Resignation Letter and Request for Reduced Notice Period

Best Regards,

**Mayank Nanda**  
Manager - HR

**ANAROCK Property Consultants Pvt. Ltd.**  
7th Floor, Building No. 9B, DLF Cyber City,  
Phase III, Gurgaon 122002

**M:** +91 8800448412  
**T:** +91 124 4885550  
**E:** Mayank.Nanda@anarock.com  
**W:** www.anarock.com

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HVS



**From:** Manoj Kumar8 <Manoj.Kumar8@anarock.com>  
**Sent:** Thursday, April 10, 2025 12:34 PM  
**To:** Mayank Nanda <Mayank.Nanda@anarock.com>  
**Cc:** Jatin Vasisht <Jatin.Vasisht@anarock.com>  
**Subject:** Re: Resignation Letter and Request for Reduced Notice Period

This is Okay.

Manoj

Best Regards,

**Manoj Kumar8**  
Assistant Vice President - Human Resources

**ANAROCK Property Consultants Pvt. Ltd.**  
7th Floor, Building No. 9B, DLF Cyber City,  
Phase III, Gurgaon 122002

**M:** +91 6300994673  
**T:** +91 124 4885550  
**E:** Manoj.Kumar8@anarock.com  
**W:** www.anarock.com



**From:** Mayank Nanda  
**Sent:** Thursday, April 10, 2025 12:32 PM  
**To:** Manoj Kumar8  
**Cc:** Jatin Vasisht  
**Subject:** RE: Resignation Letter and Request for Reduced Notice Period

Hi Manoj,

As per the email below, I am writing to seek your approval for the resignation of Sonali. Her last working day (LWD) is proposed to be **25th April 2025**.

Kindly review and confirm your approval at your earliest convenience.

Best Regards,

**Mayank Nanda**  
Manager - HR

**ANAROCK Property Consultants Pvt. Ltd.**  
7th Floor, Building No. 9B, DLF Cyber City,  
Phase III, Gurgaon 122002

**M:** +91 8800448412  
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**W:** www.anarock.com



**From:** Jatin Vasisht <[Jatin.Vasisht@anarock.com](mailto:Jatin.Vasisht@anarock.com)>  
**Sent:** Thursday, April 10, 2025 12:04 PM  
**To:** Mayank Nanda <[Mayank.Nanda@anarock.com](mailto:Mayank.Nanda@anarock.com)>  
**Cc:** Manoj Kumar8 <[Manoj.Kumar8@anarock.com](mailto:Manoj.Kumar8@anarock.com)>  
**Subject:** RE: Resignation Letter and Request for Reduced Notice Period

@Mayank Nanda Would request you to share approval and help us with LWD.

Best Regards,

**Jatin Vasisht**

Senior Manager - HR

**ANAROCK Property Consultants Pvt. Ltd.**

7th Floor, Building No. 9B, DLF Cyber City,  
Phase III, Gurgaon 122002

**M:** +91 88267 54877

**E:** [Jatin.Vasisht@anarock.com](mailto:Jatin.Vasisht@anarock.com)

**W:** [www.anarock.com](http://www.anarock.com)



**From:** SONALI SINGH1 <[SONALI.SINGH1@anarock.com](mailto:SONALI.SINGH1@anarock.com)>

**Sent:** Thursday, April 10, 2025 11:38 AM

**To:** Mayank Nanda <[Mayank.Nanda@anarock.com](mailto:Mayank.Nanda@anarock.com)>

**Cc:** Manoj Kumar8 <[Manoj.Kumar8@anarock.com](mailto:Manoj.Kumar8@anarock.com)>; Jatin Vasisht <[Jatin.Vasisht@anarock.com](mailto:Jatin.Vasisht@anarock.com)>

**Subject:** Resignation Letter and Request for Reduced Notice Period

Hi Mayank,

I am writing to formally resign from my position at **Anarock Property Consultant**, effective tomorrow , **11th April 2025**. Due to personal reasons, I kindly request that my notice period be reduced to **15 days**, making my last working day **25th April 2025**.

This decision has been a difficult one, but personal circumstances require my immediate attention. I truly apologize for any inconvenience caused and hope for your understanding and support in granting an early release.

I want to express my sincere gratitude for the valuable opportunities, support, and learning I've gained during my time with **Anarock**.

I am thankful for your guidance. I will ensure a smooth transition and will complete any necessary handover tasks or documentation to assist in the process.

I hope for your understanding and consideration regarding my early release request.

Best Regards,

**SONALI SINGH**

Consultant - Retainer - Human Resources

**ANAROCK Property Consultants Pvt. Ltd.**

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