

## **Dipan Sikder**

Chinsurah, India

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Date of Birth: 26th July 1999

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### **Career Objective:**

I am a motivated and adaptable professional seeking to contribute my skills and knowledge to a dynamic and innovative organization. With a strong foundation in engineering principles, business development, and cross-functional collaboration, I aim to leverage my abilities to solve complex challenges and drive growth. I am eager to continuously learn, grow, and make meaningful contributions, while supporting the success and progress of the organization I work with.

### **Experience:**

#### **Graduate Apprentice Trainee - Retail Engineer**

*Hindustan Petroleum Corporation Limited, Scope Minar Delhi*

*April 2024 – April 2025*

Responsibilities:

- **Prepare Purchase Orders (PO) in SAP**, along with tender documentation and counteroffers to L1, L2, and L3 bidders.
- **Coordinate with vendors and contractors** to ensure smooth operations and timely execution of projects.
- Managed **video analytics portal coordination** with **Techsis, Sparkcognito, and ProxPC** for effective project monitoring.
- Handled **AMTA work** for various outlets, along with **procurement tasks in SAP**, ensuring streamlined and accurate inventory management.

#### **Business Development Executive**

*Zelfstudie, Hyderabad, Telangana*

*February 2022 – May 2022*

Responsibilities:

- **Identified and generated new business opportunities** through market research, lead generation by TL, and networking to increase sales through various platforms.
- **Developed and maintained relationships** with existing clients, ensuring their needs were met and providing tailored solutions.
- **Collaborated with cross-functional teams** to design and implement strategies for business growth and client acquisition.

## **Academic Qualifications:**

Degree/Class	School/College	Board/University	Year	Percentage
B.Tech in Mechanical Engineering	Vel Tech Institute of Science & Technology	VelTech University	2022	76.67%
Higher Secondary (12th)	Sri Chaitanya Vidyaniketan, Vishakapatnam	Central Board of Secondary Education	2017	56%
Secondary School (10th)	Sri Chaitanya Vidyaniketan, Vishakapatnam	Central Board of Secondary Education	2015	77.9%

## **Research Paper Published**

- **Simulation of AWJ Drilling Process**

Published on ELSEVIER

[Read paper](#)

## **Certificates of Online Courses (Foreign Universities):**

- **Advanced Manufacturing Process Analysis** (July 2020)
  - **University at Buffalo, The State University of New York**
  - **Grade:** 92% [View Certificate](#)
- **Introduction to HTML5** (August 2020)
  - **University of Michigan**
  - **Grade:** 91% [View Certificate](#)
- **Managing Responsibility: Practicing Sustainability, Responsibility & Ethics** (July 2022)
  - **University of Manchester**
  - **Grade:** 100% [View Certificate](#)
- **Modalities of Everyday Life** (June 2022)
  - **Yale University**
  - **Grade:** 91% [View Certificate](#)

## **Languages:**

- **English:** Full Professional Proficiency
- **Hindi:** Full Professional Proficiency
- **Bengali:** Full Professional Proficiency
- **Tamil:** Elementary Proficiency
- **Telugu:** Elementary Proficiency

**Area of Interest:**

- Additive Manufacturing
- Designing
- Automotive and Electrical
- Non-Traditional Machine Processes

**Knowledge & Experience:**

- Proficient in **Microsoft Excel**
- Experienced with **SAP**
- Strong **communication skills**

**Declaration**

I hereby declare that the information provided above is true to the best of my knowledge and belief.