

# Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

**Applicant's CV**

**[View Document](#)**

**Image #1 not found.**

## Personal Information

Full Name	Manvi Rana
Former Name / Maiden Name	N/A
Mobile Number	9654759506
Father's Name	Rajindra Singh Rana
Spouse's Name	N/A
Date of Birth	2000-07-01
Gender	female
Aadhar Card Number	575645085550
Pan Card Number	DRMPR0523K
Nationality	Indian
Marital Status	Single

## Permanent Address

Permanent Address	FF-35
Pin Code	110092
Mobile Number	9654759506
Current State	Delhi
Current Landmark	Laxmi Nagar
Current Address Stay No.	9958509530
Nearest Police Station	Preet Vihar

## Current Address

Current Address	FF-35
Pin Code	110092
Mobile Number	9654759506
Current State	Delhi
Current Landmark	Laxmi Nagar
Current Address Stay No.	9958509530
Nearest Police Station	Preet Vihar

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Manvi Rana
Job Location:	Noida
Employee ID:	NA
Designation:	Teacher
UAN Number:	NA
From Date:	2024-07-25
To Date:	2025-03-29
Name of the Reporting Manager:	NA
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	I wanted to explore opportunities that align more with my long-term goals.
HR Name:	
HR Contact No:	
HR Email ID:	NA
Last Salary Drawn:	22400
Position Type:	temporary
Agency Details:	Modern School
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	1

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## MODERN SCHOOL

E- 16, Sector- 12, NOIDA  
Under : Digamber Jain Society For Child Welfare (Regd.) Delhi  
(MINORITY INSTITUTION)

Dated 19-07-2024

Ms Manvi Rana,  
FF-35, Laxmi Nagar,  
Delhi

### Sub : Appointment for Fixed Tenure

Dear Sir / Madam,

Reference your application and interview for the post of Teacher the Management has been pleased to appoint you as PRT Teacher for period up to 29/03/2025 on a consolidated amount of Rs 22,400/- (Rupees Twenty Two thousand Four hundred only) per month.

1. That your appointment is being made for the fixed period as stated above. Your further continuation in service will not be guaranteed and your services will be deemed to have been considered terminated/ discontinued on expiry of said specific period.
2. That your services can also be discontinued any time in between without giving any notice and stating any reason whatsoever. No compensation or remaining wages of the unexpired period will be payable by the management if your services are discontinued before aforesaid period and also no notice pay or retrenchment compensation will be payable to you by the management.
3. That you will lose your lien / claim in the employment after the expiry of the period, even if a regular vacancy arises later. The post will be filled up as per the rules of the Management as fresh.
4. Your services can be transferred / utilized to any of the organization under this society at its sole discretion
5. You will be subjected to service rules, regulations and conditions as applicable to the establishment of posting, framed and amended by the Management from time to time and now being presently enforced.
6. In addition to your normal duties, you may be required to do any work for which you are capable of doing and which is required in the interest of the Institution.
7. The Management will deem to take the address mentioned above as your correct postal address for the communications. All correspondence and communications at your above noted address will be deemed to have been received by you. In case of any change in your postal address, you will have to intimate.
8. You can resign from the services on submitting one month's notice or surrendering one month salary in lieu of the notice. You will also not claim for EPF, ESIC, Gratuity, Pension or any other benefit which regular employee is entitled for.
9. Your signatures on the duplicate copy of this letter, which should be returned to us, will constitute your formal acceptance of offer.
10. You are required to report for your services on 25/07/2024

for and on behalf of the Management

  
MANAGER

I agree to accept the above offer / terms after thoroughly reading and understanding the terms and conditions. I have read staff regulation, code of conduct and service conditions of the school and assure to abide by them even modified or amended later.

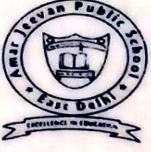
Signature of the employee

Received copy

  
Signature of the employee

## EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	Manvi Rana
Job Location:	Delhi
Employee ID:	NA
Designation:	Teacher
UAN Number:	NA
From Date:	2023-08-06
To Date:	2024-05-24
Name of the Reporting Manager:	NA
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	For better growth and career opportunity
HR Name:	
HR Contact No:	
HR Email ID:	NA
Last Salary Drawn:	16500
Position Type:	Teacher
Agency Details:	Amar Jeevan Public school
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	



# Amar Jeevan Public School

(RECOGNISED)

F-190, Laxmi Nagar, Delhi-110092

Ref. No.: .....

Dated : 31/07/2024.

To Whomsoever It May Concern.

This is to certify that Miss Manvi Rana D/o Sh. Rajendra Singh Rana Resident of FF-35, Laxmi Nagar, Delhi-110092 has worked in this Institution as a Primary Teacher w.e.f. August 1, 2023 to May 15th 2024. During her period of service, she was found to be sincere and hardworking in her duties.

I wish her best of luck in future.

Manager

Amar Jeevan Public School  
Laxmi Nagar, Delhi 110092

## PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## POST GRADUATION

I haven't done my Post Graduation	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

## GRADUATION

I haven't done my Graduation	
College Name:	Dr Bhim Rao Ambedkar College
College Location:	North East Delhi
University Name:	University of Delhi
Major / Specialisation	Geography
Course / Qualification:	BA( Honours) Geography
Part Time/ Full Time:	full_time
Roll Number / Register Number:	18010513045
From:	2018-08-06
To:	2021-07-05
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

नामांकन संख्या

Enrol No. 18BRACBHG000034

अनुक्रमांक

Roll No. 18010513045

दिल्ली विश्वविद्यालय



University of Delhi

कला-स्नातक (विज्ञ पाठ्यक्रम) \* Bachelor of Arts (Honours Course)

प्रमाणित किया जाता है कि सन् 2021 में परीक्षा के उपरान्त  
कला-स्नातक (विज्ञ पाठ्यक्रम) की उपाधि के योग्य सिद्ध होने पर

मानवी राणा सुपुत्री राजिंद्र सिंह राणा

को 2022 के दीक्षांत-समारोह में उक्त उपाधि प्रदान की गई ।

विषय : भूगोल

श्रेणी : प्रथम

This is to certify that having been examined in 2021 and found qualified  
for the degree of Bachelor of Arts (Honours Course)

Manvi Rana D/o Rajindra Singh Rana

was awarded the said degree at the Convocation held in 2022.

Subject : Geography

Division : First

*Yikes Gupta*

कुलसचिव

दिल्ली विश्वविद्यालय

Registrar

University of Delhi



दिल्ली, दिनांक 26 फरवरी 2022

Delhi, Dated the 26th February, 2022



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कुलपति

दिल्ली विश्वविद्यालय

Vice Chancellor

University of Delhi

807844

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Bharti Public School
School Location:	East Delhi
Board Name/University Name:	CBSE
Major Subjects	English, Political Science, Geography, Business Studies, Informatics Practices
Course / Qualification:	12
Part Time/ Full Time:	full_time
Roll Number / Register Number:	9124357
From:	2017-03-01
To:	2018-04-02
Marksheet	1

3146640

S.No. SBCE/2018

0459640



**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
**अंक विवरणिका**  
**MARKS STATEMENT**

**सीनियर स्कूल सर्टिफिकेट परीक्षा, 2018**

**ALL INDIA SENIOR SCHOOL CERTIFICATE EXAMINATION, 2018**

विद्यार्थी का नाम Name of Student **MANVI RANA**

अनुक्रमांक Roll No. **9124357**

माता का नाम Mother's Name **SHOBHA RANA**

पिता/संरक्षक का नाम Father's/Guardian's Name **RAJINDRA SINGH RANA**

विद्यालय School **65019 BHARTI PUBLIC SCHOOL SWASTHYA VIHAR DELHI**

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	प्रायोगिक PRACTICAL	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
301	ENGLISH CORE	078	XXX	078	SEVENTY EIGHT	B1
028	POLITICAL SCIENCE	065	XXX	065	SIXTY FIVE	B2
029	GEOGRAPHY	064	030	094	NINETY FOUR	A1
054	BUSINESS STUDIES	071	020	091	NINETY ONE	A2
065	INFORMATICS PRAC.	060	030	090	NINETY	B1
048	PHYSICAL EDUCATION	042	029	071	SEVENTY ONE	B2
500	WORK EXPERIENCE					A1
502	PHY & HEALTH EDUCA					B1
503	GENERAL STUDIES					A2

**संक्षिप्तियों का अर्थ : Abbreviations**

AB : अनुपस्थित Absent

FP : प्रयोगात्मक में असफल Fail in Practical

FT : लिखित में असफल Fail in Theory

परिणाम Result **PASS**

दिल्ली Delhi

दिनांक Dated : 26-05-2018

परीक्षा नियंत्रक  
 Controller of Examinations

## PROFESSIONAL REFERENCE 1

Name of the Person:	Muskan Rana
Designation:	Senior Analyst
Contact No:	9871884608
Email ID:	muskaan611@gmail.com
Name of the Organisation:	NatWest Group

## PROFESSIONAL REFERENCE 2

Name of the Person:	Tushar Rana
Designation:	Sr Analyst Language BSC
Contact No:	9650263077
Email ID:	rana.tushar398@gmail.com
Name of the Organisation:	INTERCONTINENTAL HOTELS GROUP INDIA PRIVATE LTD



Employment Deails	
Years of Experience	
No of Employment	0

## Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure. I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Name	
Date	

**Attach Signature.**

A handwritten signature in blue ink on a light-colored, slightly textured paper. The signature is written in a cursive, flowing style. It begins with a large, stylized capital 'M' that loops around. The rest of the signature is a series of connected loops and curves, ending with a long, horizontal stroke that extends to the right. The ink is a vibrant blue, and the background is a plain, off-white or light beige paper.

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).