

# Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

<b>SATYAM SARAF</b>		satyamsaraf20@gmail.com	
		+91 8789460095 Daltonganj	
		http://www.linkedin.com/in/satyamsaraf095	
<b>SUMMARY</b>	I hold an M.Com degree from St.Xavier's College ,Ranchi, with a strong foundation in business strategy and financial analysis. As a marketing intern, I gained hands-on experience organising events and promoting brand awareness. My strength in Leadership, innovation and communication helps me excel in dynamics, team-oriented environments. In my free time, I enjoy cooking, gardening, and reading novels which foster my creativity and balance. I am eager to apply my skills and continue growing.		
<b>STRENGTHS</b>	• Leadership • Communication • Innovation Skills		
<b>EXPERIENCE</b>	<b>Project on Impact of Financial Literacy on Investment and debt management. (03/2024-06/2024)</b> <b>St Xavier's College-Ranchi</b> <ul style="list-style-type: none"><li>Conducted a case study to assess the level of financial literacy among individuals in Ranchi and its correlation with investment decisions and debt management practices.</li><li>The case study contributed to raise the awareness on the importance of financial education in empowering individuals to manage their finances more effectively.</li></ul> <b>Marketing Intern (01/2024-04/2024)</b> <b>Masterminds - Ranchi</b> <ul style="list-style-type: none"><li>Played a key role in organising and executing a variety of promotional events, contributing to the companies branding and customers engagement initiatives.</li><li>Developed comprehensive advertisement campaigns across multiple channels, including social media and offline promotions, to drive brand visibility and engagements.</li><li>Strengthened relationships with external vendors and partners to ensure smooth execution of events and promotional</li></ul>		
<b>EDUCATION</b>	<b>St.Xavier's College - Ranchi</b> <b>M.COM (72.31%) , 07/2024</b> <b>Gossner College - Ranchi</b> <b>B.COM Honours (80.33%) , 06/2022</b> <b>DAV Public School ,Hehal - Ranchi</b> <b>Senior secondary-XII-CBSE (69.2%) , 04/2019</b> <b>Bright Land School , Daltonganj</b> <b>Secondary -X-CBSE (79.8%) 04/2016</b>		
<b>OTHER QUALIFICATIONS</b>	<b>MICROSOFT OFFICE</b> 4P Model of strategic leadership, Harvard University TCS Youth Employment Program, TATA Great Learnings- Introduction to Financial Marketing Introduction to Management Patanjali YOG-PEETH , Assistant Yoga Teacher		
<b>CERTIFICATIONS</b>	<b>ENGLISH, Proficient</b> <b>HINDI, Proficient</b>		
<b>LANGUAGES</b>			

Govt ID #1



## Personal Information

Full Name	Satyam Saraf
Former Name / Maiden Name	N/A
Mobile Number	8789460095
Father's Name	Rajesh Kumar Saraf
Spouse's Name	N/A
Date of Birth	09-10-2000
Age	24 years 6 months
Gender	male
Alternative Mobile Number	7488416291
Aadhar Card Number	500226590801
Aadhar Card Number	N/A
Pan Card Number	OEIPS4758K
Nationality	INDIAN
Marital Status	Single

## Permanent Address

House no	H52
Street	MADAN MOHAN ROAD
District	N/A
City	DALTONGANJ
State	Jharkhand
Pincode	822101

## Current Address

House no	I-40
Street	RAIPUR KHADAR
District	SECTOR-126
City	NOIDA
State	Uttar Pradesh
Pincode	201304

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience

1

## EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2

1

PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3

PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4

PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5



## POST GRADUATION

I haven't done my Post Graduation	
College Name:	ST.XAVIER COLLEGE
College Location:	RANCHI,JHARKHAND
University Name:	RANCHI UNIVERSITY
Major / Specialisation	COMMERCE
Course / Qualification:	M.COM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	22PGCOM06289/22SXCPG06289
From:	02-10-2022
To:	14-07-2024
Marksheet	0
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	



**ST. XAVIER'S COLLEGE, RANCHI**  
(An Autonomous College of Ranchi University)

Serial No.: PG/23-24/04162



Print Date: 22/11/2024

## **PROVISIONAL CERTIFICATE**

This is to certify that **SATYAM SARAF**  
bearing Registration No. **22SXCPG06289** Roll No.  
**22PGCOM06289** has passed the **Master of**  
**Commerce** Examination, held in the month of **July,**  
**2024** and obtained grade "**A**".

Controller of Examination



Principal

Marks in Percentage	Grade	Marks in Percentage	Grade
91-100	O (Outstanding)	51-60	B (Above Average)
81-90	A+ (Excellent)	46-50	C (Average)
71-80	A (Very Good)	45	P (Pass)
61-70	B+(Good)	<45	F (Fail)

## GRADUATION

I haven't done my Graduation	
College Name:	GOSSNER COLLEGE
College Location:	SUJATA CHOWK
University Name:	RANCHI UNIVERSITY
Major / Specialisation	COMMERCE
Course / Qualification:	B.COM HONOURS
Part Time/ Full Time:	full_time
Roll Number / Register Number:	19BC8170721/1970721
From:	29-07-2019
To:	30-08-2022
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

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## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	DAV PUBLIC SCHOOL
School Location:	HEHAL
Board Name/University Name:	CBSE
Major Subjects	ACCOUNTS ,BUSINESS STUDIES,ECONOMICS,ENGLISH
Course / Qualification:	COMMERCE
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7700934
From:	11-06-2016
To:	02-05-2019
Marksheet	1

[Click to open the file](#)

## PROFESSIONAL REFERENCE 1

Name of the Person:	ANKITA SARAF
Designation:	PROJECT MANAGER
Contact No:	8789433973
Email ID:	ankitasaraf07@gmail.com
Name of the Organisation:	EXL SERVICES INDIA PRIVATE LIMITED

## PROFESSIONAL REFERENCE 2

Name of the Person:	shubham saraf
Designation:	SENIOR DATA ENGINEER
Contact No:	7488416291
Email ID:	shubham2290@gmail.com
Name of the Organisation:	LARSON and TOURBO INFOTECH MINDTREE



POST GRADUATION	
University / Institute Name	RANCHI UNIVERSITY/ST.XAVIER COLLEGE
Course	M.COM
Specialization Major	COMMERCE
Start Date	2022-10-02
End Date	2024-07-14
Gap Status	0 years and 2 months

GRADUATION	
University / Institute Name	RANCHI UNIVESITY/GOSSNER COLLEGE
Course	B.COM
Specialization Major	ACCOUNTS HONOURS
Start Date	2019-08-29
End Date	2022-08-30
Gap Status	0 years and 3 months

SENIOR SECONDARY	
School Name	DAV PUBLIC SCHOOL ,HEHAL
Start Date	2016-06-11



SENIOR SECONDARY

End Date	2019-05-02
Gap Status	0 years and 1 months

SECONDARY	
School Name	BRIGHT LAND SCHOOL
Start Date	2015-04-01
End Date	2016-05-28

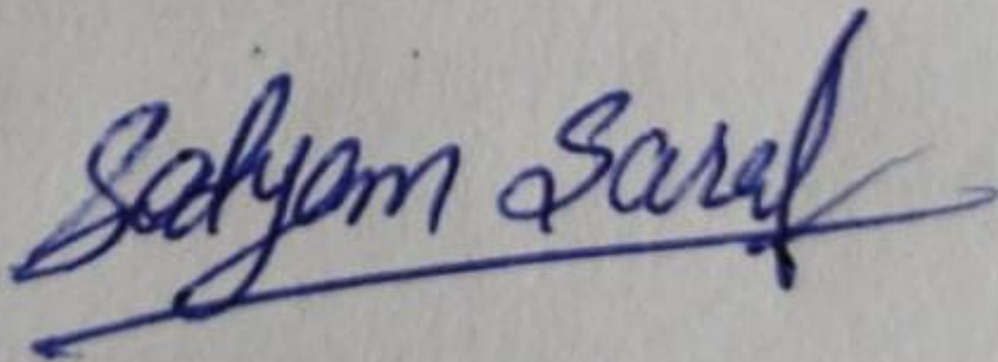
Employment Deails	
Years of Experience	
No of Employment	0

## Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure. I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Name	N/A	Date	01-01-1970
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Attach Signature.

A handwritten signature in blue ink on a light-colored background. The signature is written in a cursive style and appears to read 'Sahyam Saref'. There is a long horizontal stroke underneath the main text of the signature.

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).