


# Khushi Arora

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## Education

**Mody university, Rajasthan**

**SEP 2020 – MAY 2023**

*BBA(Finance)*

*7.88 cgpa*

**The Genius School**

**C.B.S.E.(ENGLISH)(2020)**

*Intermediate Commerce*

*76%*

**The Genius school**

**C.B.S.E (ENGLISH)(2018)**

*High School*

*78%*

## Experience

**Eclerx**

**(2Feb–Present)**

*Analyst(KYC-AML)*

*Chandigarh*

- Conducting KYC Of Entities For **Bank Of America(BOFA)**.
- Using BOFA Tools with keeping a track on their policies and procedures.
- Searching for documents from public or client sources and verifying them.
- Perform Periodic Reviews and updates of customer Information and documentation.
- Presentations and Direct conversations with client ( Bank of America managers ) related to data analysed.

**Globallogic**

**Nov 2024 — jan 2024**

*Data-Pipeline analyst ( Apprenticeship)*

*- Hitachi(Globallogic), Gurugram*

- **Product : Knowledge panel and Information box(google search page)**
- Make report for 50+ Data pipelines including 195 countries weather pipeline , AQI global
- Involved in maintenance of ETL (Extract Transform Load )pipeline and Debugging
- Proficient in Linux environment, adept at creating and managing directories on remote servers. Experienced in designing and implementing data pipelines for experimentation and analysis
- XENON- Data loading from third party Data resources to local cns file system
- KETL : Raw Data conversion to TRIPLIFY and TRANSFORM AS per Schema rules
- HUME(Database management system) : Debugging livegraph data
- Understand and analyze KNOWLEDGE Graph.
- **Tools used: GOOGLE SHEETS , KETL , HUME**

**Arora Ashwani And Corporation,(Internship under C.A)**

**July 2023 – Nov 2023**

*Accounting Assistant*

*Sirsa*

- Maintained accurate records of financial transactions using Microsoft Excel and assisted in journal entries for daily transactions, ensuring proper classification.
- Supported the preparation of balance sheets, profit and loss statements, and other financial reports, ensuring compliance with accounting standards.
- Reconciled bank accounts and assisted in identifying discrepancies to ensure accuracy in financial data.
- Collaborated with senior accountants on tax filings, year-end closing procedures, and financial analysis for business improvement.

## SKILLS AND INTERESTS

**Technical:** MS Excel — MS PowerPoint — MS Word

**Languages:** English ,French ,Hindi ,Punjabi

**Soft Skills :** Leadership, Communication, Analytical skills

## Projects

**TATA MOTORS |**

**October 2020**

- Researched and compiled financial data from Tata Motors annual report
- Interpreted and validated conclusions from the data set .
- Prepared an excel sheet to analyse the financial statements of the company
- <https://docs.google.com/spreadsheets/d/1-HHnbM0dupdmPpT684qkcMSlqPS2IPu/edit?gid=1314218723gid=1314218723>