

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

ARCHANA KUMARI

SUMMARY

Experienced in sales and marketing at an insurance company, leveraging MBA specialization in marketing. Skilled in developing successful brand awareness strategies and proficient in market research techniques, gained through internships with leading companies.

EXPERIENCE

Senior Financial Service Manager, 06/2023 – 01/2025

ICICI Prudential Life Insurance – Muzaffarpur, India

- Engage with potential customers to generate new business
- Explain plan benefits added needs, and provide tailored solutions
- Conduct pre-fixed appointment provided by the company for sales visits
- Explain plan benefits, assess customer needs and convert leads to sales
- Additionally, self-source customer leads from natural market to effectively sell life insurance products
- Maintain data integrity ensure achievement of business targets as per goal sheet requirements
- Utilize strong customer relationship management skills to maintain positive customer relations effectively manage customer concerns and provide optimal solutions in a timely manner.

Summer Marketing Intern, 06/2022 – 07/2022

Varun Beverages Ltd. – Muzaffarpur, India

- Conducted market survey of high-selling Pepsi products and compared them with Coca-Cola products.

Intern, Business Development, 03/2022 – 04/2022

Shriram Life Insurance

- Sold life insurance products, maintained customer relationships, and educated clients about insurance benefits

Intern, Business Development, 03/2020 – 04/2020

Extramarks

Business development through inside sales



CONTACT

Address: Muzaffarpur India

Phone: 9097648636

Email: archanamishra8873@gmail.com

SKILLS

- Business Development
- Investment Management
- Market Research
- Customer Relationship Management
- Sales and Marketing
- Marketing Strategy
- Decision Making

EDUCATION

MBA, Marketing, 07/2023

LN Mishra College of Business

Management – Muzaffarpur

BBA, Marketing, 07/2021

RDS College – Muzaffarpur

CERTIFICATIONS

- Advance Diploma in Computer Application (ADCA)
- Digital Marketing Fundamentals

LANGUAGES

- English
- Hindi

Govt ID #1



Personal Information

Full Name	Archana Kumari
Former Name / Maiden Name	N/A
Mobile Number	9097648636
Father's Name	Arun Kumar Mishra
Spouse's Name	N/A
Date of Birth	02-12-1998
Age	26 years 6 months
Gender	female
Alternative Mobile Number	9097648636
Aadhar Card Number	975173531420
Aadhar Card Number	8809291391
Pan Card Number	FSTPK0807H
Nationality	Indian
Marital Status	Single

Permanent Address

House no	Ward no.1
Street	Jagdishpur Baghnagri
District	Jagdishpur Baghnagri
City	Muzaffarpur
State	Bihar
Pincode	843139

Current Address

House no	No.3 Satguru enclave , little paradise girls PG
Street	Gali no.1
District	Satguru enclave, lane no. 3A
City	Gurgaon
State	Haryana
Pincode	1222015

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	ICICI prudential life insurance
Job Location:	Muzaffarpur
Employee ID:	5100376
Designation:	Senior financial service manager
UAN Number:	101979388997
From Date:	27-06-2023
To Date:	22-01-2025
Name of the Reporting Manager:	Manish Kumar
Manager's Contact No:	9155097601
Manager's Contact Email:	
Reasons for leaving:	For better opportunity
HR Name:	Swanand Joshi
HR Contact No:	
HR Email ID:	swanand.joshi@iciciprulife.com
Last Salary Drawn:	29083
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	ICICI prudential life insurance
Job Location:	Muzaffarpur
Employee ID:	5100376
Designation:	Senior financial service manager
UAN Number:	101979388997
From Date:	27-06-2023
To Date:	22-01-2025
Name of the Reporting Manager:	Manish Kumar
Manager's Contact No:	9155097601
Manager's Contact Email:	

LATEST EMPLOYMENT 1

Reasons for leaving:	For better opportunity
HR Name:	Swanand Joshi
HR Contact No:	
HR Email ID:	swanand.joshi@iciciprulife.com
Last Salary Drawn:	29083
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1

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POST GRADUATION

I haven't done my Post Graduation	
College Name:	LN Mishra college of business management
College Location:	Muzaffarpur
University Name:	B R A B University
Major / Specialisation	Marketing
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	211023
From:	17-08-2021
To:	24-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	
College Name:	LN Mishra college of business management
College Location:	Muzaffarpur
University Name:	B R A B University
Major / Specialisation	Marketing
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	211023
From:	17-08-2021
To:	24-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

No. : 0186

ORIGINAL
FULL TIME (TWO YEARS) COURSE

L.N.Mishra College of Business Management

An Autonomous College under B.R.Ambedkar Bihar University

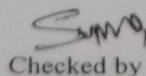
(Approved by A.I.C.T.E., New Delhi)

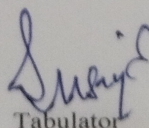
Muzaffarpur

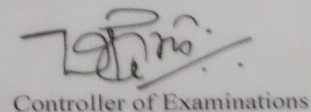
The following are the grades obtained by **ARCHANA KUMARI** Roll No.211023
Regd. No.896/16 at the **Master of Business Administration 4th Semester**
Examination, 2023 held in the month of **JUNE 2023**.

Paper	Subjects	Grade
MB-401	Corporate Governance and Business Ethics	A+
MB-402	Computer Application and Management Information System	A+
MB-403	Comprehensive Viva-Voce	A
MB-404	Business Communication	A
Specialization - MARKETING		
MB-MC-41	Sales and Distribution Management	A
MB-MC-44	Strategic Marketing	A+
GPA		7.60
GPA in First Semester		8.17
GPA in Second Semester		7.33
GPA in Third Semester		8.13
Remarks : Very Good		CGPA : 7.84 Grade : A+


Prepared by


Checked by


Tabulator


Controller of Examinations

GRADUATION

I haven't done my Graduation	
College Name:	R.D.S. College
College Location:	Muzaffarpur
University Name:	B R A B University
Major / Specialisation	Marketing
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1501
From:	15-07-2016
To:	24-05-2021
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	R.D.S. College
College Location:	Muzaffarpur
University Name:	B R A B University
Major / Specialisation	Marketing
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1501
From:	15-07-2016
To:	24-05-2021
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

BABASAHEB BHIMRAO AMBEDKAR BIHAR UNIVERSITY MUZAFFARPUR(BIHAR)

Three Year B.B.A. Course

Institution: R.D.S. College, Muzaffarpur

*The following are the marks obtained by ARCHANA KUMARI Roll No 1501
Registration No. 896/16 at the Bachelor of Business Administration 6th Semester
Examination 2019 held in the month of December 2020*

STATEMENT OF MARKS

Papers	Subjects	Full Marks	Pass Marks	Obtained Marks
601/Gr.-A	Advertising & Sales Management	100	40	68
602/Gr.-A	Consumer Behaviour	100	40	70
601/Gr.-B	Human Resource Development	100	40	
602/Gr.-B	Industrial Relations	100	40	
601/Gr.-C	Securities and Securities market	100	40	
602/Gr.-C	International Finance	100	40	
	Project Report	50	25	41
	Viva-Voce	50	25	40
	Aggregate	300		219
	Aggregate in First Semester	500		342
	Aggregate in Second Semester	500		364
	Aggregate in Third Semester	500		334
	Aggregate in Fourth Semester	500		347
	Aggregate in Fifth Semester	500		333
	Grand Total	2800	1260	1939
Remarks :		Result : First Class		

Regulations:

First Class: 60% marks and above in Total

Second Class: 45% and less than 60% marks in Total

TABULATOR

CONTROLLER OF EXAMINATIONS

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	RBBM College
School Location:	Muzaffarpur
Board Name/University Name:	B R A B University
Major Subjects	Arts
Course / Qualification:	Arts
Part Time/ Full Time:	full_time
Roll Number / Register Number:	30030
From:	24-07-2014
To:	24-05-2016
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	RBBM College
School Location:	Muzaffarpur
Board Name/University Name:	B R A B University
Major Subjects	Arts
Course / Qualification:	Arts
Part Time/ Full Time:	full_time
Roll Number / Register Number:	30030
From:	24-07-2014
To:	24-05-2016
Marksheet	1



बिहार विद्यालय परीक्षा समिति, पटना
BIHAR SCHOOL EXAMINATION BOARD, PATNA
अंक विवरणिका MARKS STATEMENT
इन्टरमीडिएट परीक्षा, 2016 INTERMEDIATE EXAMINATION, 2016

अंक पत्रक सं० M.S. No.

A165055

नाम Name ARCHANA KUMARI		
पिता का नाम Father's Name ARUN KUMAR MISHRA		
रोल कोड Roll Code 31010	क्रमांक Roll No. 30030	
सूची संख्या Enlistment No. 31010-R-0028/14	संकाय Faculty ARTS	
महाविद्यालय College R B B M COLLEGE, MUZAFFARPUR		

विषय का नाम SUBJECT NAME	कुल अंक F.Marks	पास अंक P.Marks	प्राप्तांक MARKS OBTAINED				विषयवार प्राप्तांक Subject Total
			सै. कुल Theory	प्रायोगिक Practical	Reg. Th. Pr.		
1. अनिवार्य COMPULSORY :							
R B NON-HINDI	050	015	026				
ALTERNATIVE ENGLISH	050	015	024				050
HINDI	100	030	057				057
2. ऐच्छिक OPTIONAL :							
ECONOMICS	100	030	045				045
HISTORY	100	030	067				067
PSYCHOLOGY	100	033	034	022			056
3. अतिरिक्त ADDITIONAL :							
प्राप्तांक AGGREGATE MARKS : TWO HUNDRED SEVENTY FIVE							275
परिणाम RESULT : 2ND DIVISION							

Dated : 28-05-2016

PATNA-800 001

Harish Nath Sharma
Secretary

PROFESSIONAL REFERENCE 1

Name of the Person:	Vandana Kumari
Designation:	Assistant manager
Contact No:	8789402972
Email ID:	vandanamishra9097@gmail.com
Name of the Organisation:	ICICI Bank
Name of the Person:	Vandana Kumari
Designation:	Assistant manager
Contact No:	8789402972
Email ID:	vandanamishra9097@gmail.com
Name of the Organisation:	ICICI Bank

PROFESSIONAL REFERENCE 2

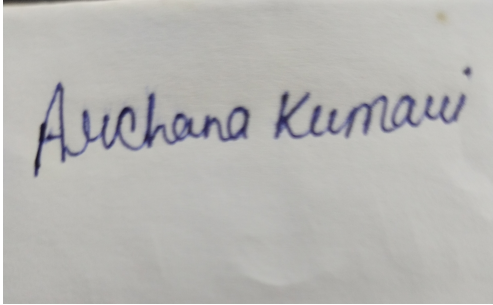
Name of the Person:	Pranav Kumar
Designation:	
Contact No:	9761285494
Email ID:	
Name of the Organisation:	British telecom
Name of the Person:	Pranav Kumar
Designation:	
Contact No:	9761285494
Email ID:	
Name of the Organisation:	British telecom

Employment Deails	
Years of Experience	
No of Employment	0

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.