

Soni Singh

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Chhatarpur, New Delhi

Detail-oriented **Senior Analyst** with 3 years of experience in financial crime prevention and compliance. Skilled in identifying suspicious activities, analyzing transaction patterns, and conducting thorough investigations to mitigate risk. Strong knowledge of AML regulations and compliance frameworks, with proven success in collaborating with cross-functional teams and delivering actionable insights.

Experience

ONBOARDING ANALYST - TELEPERFORMANCE - NOV 2024 - PRESENT

- Conducted thorough due diligence to verify business clients and ensure AML compliance.
- Analyzed company documents, ownership structures, and financials to assess risk and legitimacy.
- Executed risk assessments, including PEP screening, sanctions checks, and adverse media reviews.
- Managed end-to-end onboarding process, ensuring timely collection and verification of KYC documents.
- Identified and escalated high-risk profiles to compliance and risk teams for further review.
- Contributed to reducing onboarding delays and enhancing compliance accuracy across client accounts.

SENIOR ANALYST - COGNIZANT - NOV 2022 - OCT 2024

- Monitored and analyzed financial transactions to detect potential fraud and money laundering.
- Conducted thorough investigations of flagged activities, escalating high-risk cases as needed.
- Prepared detailed reports and maintained accurate documentation for audits and compliance.
- Collaborated with investigation teams to ensure alignment with AML regulations and internal policies.

KYC & SCREENING ANALYST - MAJOREL PVT. LTD. - OCT 2020 - APRIL 2021

- Performed standard and enhanced due diligence, including PEP and high-risk client reviews.
- Assessed customer risk based on geography, industry, and transaction behavior.
- Ensured full compliance with local and global KYC/AML regulatory standards.
- Maintained accurate records to support audits and regulatory reporting.

Skills

- **AML & KYC Compliance** – Proficient in conducting CDD and EDD for individuals and entities, ensuring adherence to global regulatory standards, including PEP and sanctions screening.
- **Transaction Monitoring & Risk Assessment** – Skilled in identifying suspicious activity, analyzing financial patterns, and performing risk-based evaluations to prevent financial crime.
- **Investigation & Reporting** – Experienced in conducting in-depth investigations, preparing detailed reports, and documenting findings to support audits and compliance reviews.
- **Tools & Technologies** – Hands-on experience with industry tools like World-Check, and LexisNexis, along with advanced proficiency in MS Excel for data analysis.
- **Analytical & Communication Skills** – Strong attention to detail, analytical mindset, and ability to collaborate across teams while clearly communicating findings and recommendations.

Education

- University of Delhi - Bachelor's Degree in Commerce (H) - 2018 - 2021
- CBSE Board - Class X - XII - 2016 - 2018