



## RE: Resignation Mail



Singh, Navneet (Retail Banking, India)

To: Singh, Harshita (Retail Banking Complaints, India)

Follow up. Start by 04 August 2023. Due by 04 August 2023.

Start your reply all with:

I accept the offer.

Thank you!

Thank you for your confirmation.

Feedback

Reply | Reply All

Hi Harshita,

Please find this mail as acceptance of your resignation.

The last working day as per 90 days' notice period effective today will be 31/10/2023

Best Regards,  
Navneet Singh | Customer Service & Operations Delivery Manager | Concern & Queries

Retail Banking | Natwest Group

DMRC IT Park, Shastri Park, New Delhi - 110053

Tel: +91 11 8605 2534 (int. 8605 2534) |

DATA CLASSIFICATION: unless otherwise stated the information contained within this email is **CONFIDENTIAL**.

**From:** Singh, Harshita (Retail Banking Complaints, India) <[singhfh@rbos.co.uk](mailto:singhfh@rbos.co.uk)>

**Sent:** 03 August 2023 09:55

**To:** Singh, Navneet (Retail Banking, India) <[singhnr@rbos.co.uk](mailto:singhnr@rbos.co.uk)>

**Subject:** Resignation Mail

Dear Sir,

Please accept this mail as formal notice of my resignation from the position of CS&O analyst. I would like to thank you for all the opportunities you have given but my personal circumstances need me to take a break. I intend to fulfil the notice period required for the same. Please let me know if there is anything further I can do to assist.

**Thanks & Regards**

Harshita Singh

