

**21 October 2024**

KHYATI SAXENA

Employee ID: G01390835

Dear KHYATI,

**Sub: Relieving Letter and Certificate of Employment**

This is to confirm that you have been relieved from your services with Barclays Global Service Centre Private Limited "the Company" with effect from the close of business on **02 October 2024** and you have no pending dues to or from the Company.

We further certify that you were employed with the Company from **11 March 2022 to 02 October 2024**. Your designation at the time of leaving your employment was **PROCESS ADVISOR - BA2**.

Please note that your obligations such as Confidentiality, Data Privacy, Protection of Intellectual Property, Non-solicitation, etc. as set forth in the Employment Letter or required under applicable Company policies/ procedures/ guidelines (as may be appropriate) shall continue to be binding upon you even after you have ceased working for the Company.

If you have any questions regarding the contents, please do not hesitate to contact us on [hroperationsindiahelpdesk@barclays.com](mailto:hroperationsindiahelpdesk@barclays.com).

We thank you for your contribution to BGSC and wish you the very best in your future endeavors.

Yours sincerely;

**For Barclays Global Service Centre Private Limited**



**Authorized Signatory**  
Human Resources

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