

Inbox

3,490

Starred

Snoozed

Sent

Drafts

5

More

Labels

+

Notes



**Utwani, Hardik** <hardik.utwani@ttec.com>  
to Yasir, Hitesh, Jotis, airbnbacileadteam.amd, me, airbnbwm.amd, Pratikkumar ▾

Tue, Apr 29, 7:32 PM (6 days ago) ☆ 😊 ↶ ⋮

Hi Yasir,

As discussed, we have accepted your resignation. You will be relieved from your duties effective 23rd May 2025, and your last working day will be 22nd May 2025.

As per company policy, employees are required to serve a 60-day notice period. Any shortfall in the notice period will be adjusted against your Full and Final (F&F) settlement. You will be required to compensate for any notice period deficit accordingly. The F&F settlement will be processed by 30th June 2025. After this date, you may request your relieving documents through the external employee portal: [External Employee Portal](#) | [ServiceNow](#).

Kindly use the "Reply All" option when responding to this email.