

HR/185199/RL/3288730125049

Date: January 01, 2025

MR. BIPIN KUMAR SINGH

Sir,

Relieving Letter

This has reference to your resignation letter dated **September 02, 2024**. The Competent Authority has accepted the same and you stand relieved from the services of the Bank as at the close of business on **November 30, 2024**.

You are advised that you will continue your obligations under the banking secrecy provisions to keep confidential all the customer data and the other information in respect of the Bank's business which have come to your knowledge while in services of the bank.

We thank you for your contributions made during your services with the Bank.

We wish you success in all your future endeavors.

Regards,

Suraj Kumar
Human Resources
Axis Bank Ltd.

Signature Not Verified

Digitally Signed by: Suraj Kumar
Date : 01-Jan-2025 04:05:30
Location : MUMBAI

This is a digitally signed document and does not require physical signature.



Separation process has been initiated for Mr. Bipin Kumar Singh (328873)

1 message

AxisBank <donotreply@tsrdarashaw.com>
To: bipin5.singh@axisbank.com, bipinaxis2717@gmail.com
Cc: HR.DoNotReply@axisbank.com, axisbank@tsrdarashaw.com

Thu, Nov 21, 2024 at 8:09 PM

Dear Mr. Bipin Kumar Singh,

This is to confirm that your Last Working Date as approved by the competent authority is 30-11-2024.

Please refer to the attached separation guidelines which will ensure a hassle-free exit.

Commonly asked questions about Employee Exit procedure are also attached for your reference.

Your relieving formalities will be completed in 30 days from the date of your all 'Exit Checklist' item clearance or relieving date, whichever is later.

Please raise tickets through Unidesk in case of any queries.

Regards,
Team HR
Axis Bank Ltd.

*****This is a system generated communication and does not require signature.*****

Attachments :

- 1) Commonly asked questions about Employee Exit procedure

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AXIS BANK LTD

PAYSHEET FOR THE MONTH OF AUGUST - 2024

EMPLOYEE NUMBER	: 328873	BANK ACCOUNT	: 920010055432856	STANDARD DAYS	: 31
NAME	: BIPIN KUMAR SINGH	PF ACCOUNT	: 328873	LOP DAYS	: 1
DESIGNATION	: DEPUTY MANAGER	JOINING DATE	: 28-SEP-2021	REFUND DAYS	: 3
POSTED LOCATION	: N223:KAROL BAGH DELHI				
GROUP DOJ	: 28-SEP-2021				

EARNINGS	MONTHLY RATE	CURRENT MONTH	ARREARS	TOTAL	DEDUCTIONS	TOTAL
BASIC	11,588.00	11,214.00	1,121.00	12,335.00	EMPLOYEE PF	1,800.00
HOUSE RENT ALLOWANCE	5,794.00	5,607.00	561.00	6,168.00	BENEVOLENT FUND	330.00
LOCATION PAY	4,056.00	3,925.00	393.00	4,318.00	BROADBAND DED WALLET	1,065.00
LEAVE TRAVEL ALLOWANCE	1,667.00	1,613.00	161.00	1,774.00		
SPECIAL ALLOWANCE	7,806.00	7,554.00	755.00	8,309.00		
MOBILE HANDSET ALLOWANCE	3,333.00	3,225.00	323.00	3,548.00		
BROADBAND INTERNET	1,000.00	968.00	97.00	1,065.00		
STATUTORY BONUS..	1,400.00	1,355.00	135.00	1,490.00		
GROSS EARNINGS				39,007.00	GROSS DEDUCTIONS	
NET SALARY PAYABLE				35,812.00		
NET SALARY PAYABLE(IN WORDS) : THIRTY FIVE THOUSAND EIGHT HUNDRED TWELVE ONLY						

INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 2024 - 2025

PARTICULARS	INCOME TAX CALCULATION				DETAILS OF PERQUISITES			
	CUMULATIVE ADD: PROJECTED	ADD: CURRENT	ANNUAL	INVESTMENT DETAILS				
	(UP TO JUL 24)	(FOR 7 MONTHS)	(AUG 24)	SLAB WISE TAX DETAILS				
BASIC	45,231.00	81,116.00	12,335.00	1,38,682.00				
HOUSE RENT ALLOWANCE	22,615.00	40,558.00	6,168.00	69,341.00				
LOCATION PAY	15,831.00	28,392.00	4,318.00	48,541.00				
LEAVE TRAVEL ALLOWANCE	6,507.00	11,669.00	1,774.00	19,950.00				
SPECIAL ALLOWANCE	30,469.00	54,642.00	8,309.00	93,420.00				
MOBILE HANDSET ALLOWANCE	13,009.00	23,331.00	3,548.00	39,888.00				
BROADBAND INTERNET	3,903.00	7,000.00	1,065.00	11,968.00				
STATUTORY BONUS..	5,465.00	9,800.00	1,490.00	16,755.00				
PERFORMANCE BONUS 23-24	45,000.00	0.00	0.00	45,000.00				
TOTAL	1,88,030.00	2,56,508.00	39,007.00	4,83,545.00	DETAIL OF TAX DEDUCTED TILL CURRENT MONTH			
SALARY FOR THE YEAR				4,83,545.00	ELEMENT DESCRIPTION			
ADD : INCOME RECEIVED FROM PREVIOUS EMPLOYER SALARY				0.00	TAX AMT			
GROSS INCOME				4,83,545.00				
LESS : STANDARD DEDUCTION				75,000.00				
ADD : OTHER TAXABLE INCOME REPORTED BY THE EMPLOYEE				0.00				
GROSS TAXABLE INCOME				4,08,545.00				
Less: Deductions U/s 80CCD(1b), 80CCD(2)				0.00				
INCOME CHARGEABLE TO TAX (ROUNDED OFF)				4,08,550.00				
INCOME TAX DEDUCTION								
INCOME TAX PAYABLE				5,428.00				
LESS : REBATE UNDER SECTION 87A				5,428.00				
TOTAL INCOME TAX PAYABLE				0.00				
MARGINAL TAX TO BE RECOVERED FOR THIS MONTH				0.00				
LESS TAX DEDUCTED AT SOURCE TILL CURRENT MONTH				0.00				
REMAINING TAX PAYABLE/REFUNDABLE				0.00				
TAX PAYABLE/REFUNDABLE PER MONTH				0.00				

LEAVE DETAILS

LOP DETAILS

EMP NO	EMP NAME	LOP TYPE	FROM DATE	TO DATE
328873	BIPIN KUMAR SINGH	UNAUTHORIZED LOP	26-AUG-2024	26-AUG-2024

LOP REFUND DETAILS

EMP NO	EMP NAME	LOP TYPE	FROM DATE	TO DATE
328873	BIPIN KUMAR SINGH	UNAUTHORIZED LOP	02-JUL-2024	02-JUL-2024
328873	BIPIN KUMAR SINGH	UNAUTHORIZED LOP	04-JUL-2024	05-JUL-2024

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PAYSHEET FOR THE MONTH OF SEPTEMBER - 2024

EMPLOYEE NUMBER	: 328873	BANK ACCOUNT	: 920010055432856	STANDARD DAYS	: 30
NAME	: BIPIN KUMAR SINGH	PF ACCOUNT	: 328873	LOP DAYS	: 8
DESIGNATION	: DEPUTY MANAGER	JOINING DATE	: 28-SEP-2021	REFUND DAYS	: 1
POSTED LOCATION	: N223:KAROL BAGH DELHI	LWD	: 30-NOV-2024		
GROUP DOJ	: 28-SEP-2021				

EARNINGS	MONTHLY RATE	CURRENT MONTH	ARREARS	TOTAL	DEDUCTIONS	TOTAL
BASIC	11,588.00	8,498.00	374.00	8,872.00	EMPLOYEE PF	1,800.00
HOUSE RENT ALLOWANCE	5,794.00	4,249.00	187.00	4,436.00	BENEVOLENT FUND	330.00
LOCATION PAY	4,056.00	2,974.00	131.00	3,105.00	BROADBAND DED WALLET	765.00
LEAVE TRAVEL ALLOWANCE	1,667.00	1,222.00	54.00	1,276.00		
SPECIAL ALLOWANCE	7,806.00	5,724.00	252.00	5,976.00		
MOBILE HANDSET ALLOWANCE	3,333.00	2,444.00	108.00	2,552.00		
BROADBAND INTERNET	1,000.00	733.00	32.00	765.00		
STATUTORY BONUS..	1,400.00	1,027.00	45.00	1,072.00		
GROSS EARNINGS				28,054.00	GROSS DEDUCTIONS	
NET SALARY PAYABLE				25,159.00		
NET SALARY PAYABLE(IN WORDS) : TWENTY FIVE THOUSAND ONE HUNDRED FIFTY NINE ONLY						

INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 2024 - 2025

PARTICULARS	INCOME TAX CALCULATION				DETAILS OF PERQUISITES	
	CUMULATIVE ADD: PROJECTED (UP TO AUG 24)	ADD: CURRENT (FOR 2 MONTHS)	ANNUAL (SEP 24)		INVESTMENT DETAILS	
BASIC	57,566.00	23,176.00	8,872.00	89,614.00		
HOUSE RENT ALLOWANCE	28,783.00	11,588.00	4,436.00	44,807.00		
LOCATION PAY	20,149.00	8,112.00	3,105.00	31,366.00	SLAB WISE TAX DETAILS	
LEAVE TRAVEL ALLOWANCE	8,281.00	3,334.00	1,276.00	12,891.00	FROM AMT	TO AMT
SPECIAL ALLOWANCE	38,778.00	15,612.00	5,976.00	60,366.00		TAX RATE %
MOBILE HANDSET ALLOWANCE	16,557.00	6,666.00	2,552.00	25,775.00		TAX AMT
BROADBAND INTERNET	4,968.00	2,000.00	765.00	7,733.00	0.00	2,53,380.00
STATUTORY BONUS..	6,955.00	2,800.00	1,072.00	10,827.00		0.00
PERFORMANCE BONUS 23-24	45,000.00	0.00	0.00	45,000.00	DETAIL OF TAX DEDUCTED TILL CURRENT MONTH	
TOTAL	2,27,037.00	73,288.00	28,054.00	3,28,379.00	ELEMENT	TAX AMT
SALARY FOR THE YEAR				3,28,379.00	DESCRIPTION	
ADD : INCOME RECEIVED FROM PREVIOUS EMPLOYER SALARY				0.00		
GROSS INCOME				3,28,379.00		
LESS : STANDARD DEDUCTION				75,000.00		
ADD : OTHER TAXABLE INCOME REPORTED BY THE EMPLOYEE				0.00		
GROSS TAXABLE INCOME				2,53,379.00		
Less: Deductions U/s 80CCD(1b), 80CCD(2)				0.00		
INCOME CHARGEABLE TO TAX (ROUNDED OFF)				2,53,380.00		
INCOME TAX DEDUCTION						
TOTAL INCOME TAX PAYABLE				0.00		
MARGINAL TAX TO BE RECOVERED FOR THIS MONTH				0.00		
LESS TAX DEDUCTED AT SOURCE TILL CURRENT MONTH				0.00		
REMAINING TAX PAYABLE/REFUNDABLE				0.00		
TAX PAYABLE/REFUNDABLE PER MONTH				0.00		

LEAVE DETAILS

LOP DETAILS

EMP NO	EMP NAME	LOP TYPE	FROM DATE	TO DATE
328873	BIPIN KUMAR SINGH	RESIGNATION SALARY HOLD	23-SEP-2024	30-SEP-2024

LOP REFUND DETAILS

EMP NO	EMP NAME	LOP TYPE	FROM DATE	TO DATE
328873	BIPIN KUMAR SINGH	UNAUTHORIZED LOP	26-AUG-2024	26-AUG-2024

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PAYSHEET FOR THE MONTH OF OCTOBER - 2024

EMPLOYEE NUMBER	: 328873	BANK ACCOUNT	: 920010055432856	STANDARD DAYS	: 31
NAME	: BIPIN KUMAR SINGH	PF ACCOUNT	: 328873	LOP DAYS	: 11
DESIGNATION	: DEPUTY MANAGER	JOINING DATE	: 28-SEP-2021	REFUND DAYS	: 8
POSTED LOCATION	: N223:KAROL BAGH DELHI	LWD	: 30-NOV-2024		
GROUP DOJ	: 28-SEP-2021				

EARNINGS	MONTHLY RATE	CURRENT MONTH	ARREARS	TOTAL	DEDUCTIONS	TOTAL
BASIC	11,588.00	7,476.00	3,090.00	10,566.00	EMPLOYEE PF	1,800.00
HOUSE RENT ALLOWANCE	5,794.00	3,738.00	1,545.00	5,283.00	BROADBAND DED WALLET	912.00
LOCATION PAY	4,056.00	2,617.00	1,082.00	3,699.00		
LEAVE TRAVEL ALLOWANCE	1,667.00	1,075.00	445.00	1,520.00		
SPECIAL ALLOWANCE	7,806.00	5,036.00	2,082.00	7,118.00		
MOBILE HANDSET ALLOWANCE	3,333.00	2,150.00	889.00	3,039.00		
BROADBAND INTERNET	1,000.00	645.00	267.00	912.00		
STATUTORY BONUS..	1,400.00	903.00	373.00	1,276.00		
GROSS EARNINGS				33,413.00	GROSS DEDUCTIONS	
NET SALARY PAYABLE				30,701.00		
NET SALARY PAYABLE(IN WORDS) : THIRTY THOUSAND SEVEN HUNDRED ONE ONLY						

INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 2024 - 2025

PARTICULARS	INCOME TAX CALCULATION				DETAILS OF PERQUISITES	
	CUMULATIVE ADD: PROJECTED (UP TO SEP 24)	ADD: CURRENT (FOR 1 MONTHS)	ANNUAL (OCT 24)		INVESTMENT DETAILS	
BASIC	66,438.00	11,588.00	10,566.00	88,592.00		
HOUSE RENT ALLOWANCE	33,219.00	5,794.00	5,283.00	44,296.00		
LOCATION PAY	23,254.00	4,056.00	3,699.00	31,009.00	SLAB WISE TAX DETAILS	
LEAVE TRAVEL ALLOWANCE	9,557.00	1,667.00	1,520.00	12,744.00	FROM AMT	TO AMT
SPECIAL ALLOWANCE	44,754.00	7,806.00	7,118.00	59,678.00		TAX RATE %
MOBILE HANDSET ALLOWANCE	19,109.00	3,333.00	3,039.00	25,481.00	0.00	0.00
BROADBAND INTERNET	5,733.00	1,000.00	912.00	7,645.00		Total
STATUTORY BONUS..	8,027.00	1,400.00	1,276.00	10,703.00		0.00
PERFORMANCE BONUS 23-24	45,000.00	0.00	0.00	45,000.00	DETAIL OF TAX DEDUCTED TILL CURRENT MONTH	
TOTAL	2,55,091.00	36,644.00	33,413.00	3,25,148.00	ELEMENT	TAX AMT
SALARY FOR THE YEAR				3,25,148.00	DESCRIPTION	
ADD : INCOME RECEIVED FROM PREVIOUS EMPLOYER SALARY				0.00		
GROSS INCOME				3,25,148.00		
LESS : STANDARD DEDUCTION				75,000.00		
ADD : OTHER TAXABLE INCOME REPORTED BY THE EMPLOYEE				0.00		
GROSS TAXABLE INCOME				2,50,148.00		
Less: Deductions U/s 80CCD(1b), 80CCD(2)				0.00		
INCOME CHARGEABLE TO TAX (ROUNDED OFF)				2,50,150.00		
INCOME TAX DEDUCTION						
TOTAL INCOME TAX PAYABLE				0.00		
MARGINAL TAX TO BE RECOVERED FOR THIS MONTH				0.00		
LESS TAX DEDUCTED AT SOURCE TILL CURRENT MONTH				0.00		
REMAINING TAX PAYABLE/REFUNDABLE				0.00		
TAX PAYABLE/REFUNDABLE PER MONTH				0.00		

LEAVE DETAILS

LOP DETAILS

EMP NO	EMP NAME	LOP TYPE	FROM DATE	TO DATE
328873	BIPIN KUMAR SINGH	RESIGNATION SALARY HOLD	21-OCT-2024	31-OCT-2024

LOP REFUND DETAILS

EMP NO	EMP NAME	LOP TYPE	FROM DATE	TO DATE
328873	BIPIN KUMAR SINGH	RESIGNATION SALARY HOLD	23-SEP-2024	30-SEP-2024

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