



shalu verma <vermashalu774@gmail.com>

FW: Resignation - Shalu Verma

Rana, Mahavir <Mahavir.Rana@ampf.com>
To: "vermashalu774@gmail.com" <vermashalu774@gmail.com>

Wed, May 21, 2025 at 9:01 PM

Hello Shalu,

As requested, forwarding the resignation acceptance email to your email ID- vermashalu774@gmail.com

Thanks & Regards,

Mahavir Rana
Team Lead - Operations IND
Pronouns: he/him

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Ameriprise Financial
Plot No.14, Sector 18, Udyog Vihar
Gurgaon, Haryana 122015



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India



From: Rana, Mahavir
Sent: Thursday, March 13, 2025 4:56 PM
To: Verma, Shalu <Shalu.Verma@ampf.com>
Cc: Singh, Karan <Karan.Singh@ampf.com>
Subject: Resignation - Shalu Verma

Hi Shalu,

With reference to your resignation letter dated 3rd March 2025, we are writing to confirm the acceptance of your resignation.

Based on your Letter of Appointment (where your notice period is mentioned as 2 months), your last working day is 2nd May, 2025.

Any shortfall in your notice period will be recovered in your full and final settlement which is obligatory as per your letter of appointment.

In order to minimize any disruption that may arise from your forthcoming departure, you should continue to comply with the terms and conditions of your Letter of Appointment and act in a manner which does not breach those terms and conditions or your implied duties, including those in good faith and fidelity to the Company. Please be advised to review the terms and conditions contained in your Letter of Appointment that applies and those that will continue to survive beyond the termination of your employment, particularly the clauses relating to confidentiality and protection of intellectual property. You are required to handover all the company property to your respective point of contact before your last working day.

You will be paid your due salary and benefits up to the date of the termination of your employment, together with a sum in respect of accrued but untaken annual leave entitlement (if any) in your full and final settlement. If, by your termination date, you have taken more annual leaves than you have accrued for the current calendar year, the Company reserves the right to deduct, from your final salary payment, a sum equivalent to the excess leave(s) taken. During the

course of the next few days, we will formalize an appropriate transition plan with respect to your tasks and responsibilities and will communicate this to you in due course.

By receiving this resignation acceptance, you are hereby informed that approval of resignation withdrawal request post the acceptance is subject to discretion of Ameriprise India LLP.

Thank you for your service at Ameriprise India LLP. We value your contributions and wish you all the best in your future endeavors.

Thanks & Regards,

Mahavir Rana

Team Lead - Operations IND

Pronouns: he/him

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