

# SHAWN SIMON

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## PROFESSIONAL SUMMARY

Highly motivated final-year BCom (Honours) student with foundational knowledge in finance, accounting, and business operations, seeking challenging analyst positions to apply strong quantitative and analytical skills. Eager to leverage academic background and practical exposure to contribute to financial analysis, reporting, and operational efficiency. Possess a strong work ethic, adaptability, and a commitment to continuous learning in dynamic financial environments.

## EDUCATION

- **BACHELOR OF COMMERCE (Honours)**  
College of Vocational Studies, University of Delhi | Expected June 2025  
**Relevant Coursework:** Financial Accounting, Corporate Accounting, Economics, Business Analysis, Corporate Governance, Business Mathematics, Business Statistics  
**Skills Developed:** Analytical Thinking, Communication, Adaptability, Cross-functional Collaboration, Quantitative Reasoning
- **NOTRE DAME SCHOOL (CBSE)**  
Class 12 (Commerce with Mathematics): 87% (2022) | Class 10: 91% (2020)

## SKILLS

- **Technical Skills:** Financial Statements Analysis, MS Excel, G-Suite, Data Interpretation, Data Visualization (using Power BI), Outlook, R language, Tally (Basic)
- **Core:** Analytical Thinking, Problem Solving, Critical Thinking, Attention to Detail, Teamwork and Collaboration, Adaptability, Time Management
- **Interpersonal:** Strong Communication (Written & Verbal), Relationship Management
- **Languages Known:** English (Fluent), Hindi (Native), Malayalam (Native)

## CERTIFICATES AND COURSES

- **Goldman Sachs Operations Job Simulation (Forage):** Gained practical understanding of financial services workflows, including resolving trade settlement issues and collaborating with compliance teams.
- **NISM National Financial Literacy Quiz 2025:** Acquired and demonstrated knowledge of fundamental financial concepts and practices.
- **TCS iON Career Edge - Young Professional:** Enhanced professional communication and business etiquette skills applicable to client interactions and professional environments.

## VOLUNTEER EXPERIENCE

### Event Coordinator & Team Lead | Jesus Youth Delhi | 2024–Present

- Contributed to the organization of bi-monthly youth programs titled 'Cross-Connection', leading a team of 8 to effectively mobilize and engage over 130 participants by enhancing outreach strategies.

- Maintained Google Sheets to systematically track participant registration and attendance, streamlining event workflows and demonstrating meticulous attention to detail.
- Collaborated with external vendors and speakers to optimize resource allocation and foster strong partnerships, showcasing effective communication and teamwork skills.

## **ACADEMIC PROJECTS & INVOLVEMENT**

**Society Fest Organizer:** Contributed to the successful organization of fests with 150+ attendees, managing budgets and stakeholder timelines, and enhancing **teamwork and problem-solving** abilities.

**Group Projects:** Participated in various group projects, improving **teamwork, communication, and stakeholder engagement** skills.

**School House Captain:** Resolved conflicts within the team, improving productivity by 25% and fostering a positive work environment, demonstrating **problem-solving and leadership** within a team context.