

EDUCATION

B.Com (P)	Jesus and Mary College	8.091 CGPA	First division	2019-2022
Class XII	The Frank Anthony Public School	82.2%	ISC board	2018-2019
Class X	The Frank Anthony Public School	83%	ICSE board	2016-2017

PROFILE SUMMARY — Detail-oriented and analytical professional with hands-on experience of 1 year 6 months in financial and international banking operations at Fidelity International, specializing in trade processing, client onboarding, and regulatory documentation within global distribution operations. Adept at navigating complex financial environments with a strong foundation in compliance, risk mitigation, and transaction monitoring. Demonstrated ability to collaborate cross-functionally, maintain high accuracy under pressure, and ensure strict adherence to internal controls and global regulatory frameworks. Looking for another role in Anti-money laundering.

WORK EXPERIENCE

Associate Fidelity International Gurgaon Jan 2023 – July 2024	KEY RESULT AREAS <ul style="list-style-type: none"> <input type="checkbox"/> Ensured timely review and investigation of suspicious transactions, adhering to AML regulations and internal compliance standards. <input type="checkbox"/> Conducted thorough due diligence during client onboarding and periodic reviews, verifying KYC documentation and maintaining regulatory compliance. <input type="checkbox"/> Maintained 100% accuracy in processing financial transactions and reconciliations <input type="checkbox"/> contributing to clean audits and minimized risk exposure. <input type="checkbox"/> Prepared detailed compliance reports and maintained proper documentation trails to support audits and regulatory reviews. <input type="checkbox"/> Identified operational gaps and supported initiatives for automation and process streamlining, enhancing control frameworks and reducing manual errors.
KEY SKILLS McKinsey Forward Program (In Progress - 2025) Monitoring & Alert Investigation Suspicious Activity Reporting (SAR) Sanctions & PEP Screening Regulatory Compliance Risk Assessment & Mitigation Data Analysis & Financial Forensics Client Onboarding Compliance Reporting & Documentation Technical skills Microsoft Excel (VLOOKUP, Pivot Tables, Conditional Formatting), PowerPoint, Outlook	RESPONSIBILITIES <ul style="list-style-type: none"> <input type="checkbox"/> Processed high volumes of mutual fund transactions and reconciliations across multiple markets, ensuring accurate trade settlements and compliance with operational standards. <input type="checkbox"/> Managed client onboarding and account maintenance, ensuring KYC and regulatory documentation were complete and up to date. <input type="checkbox"/> Collaborated with internal teams including Compliance, Fund Managers, and Custodians to resolve data discrepancies and operational exceptions. <input type="checkbox"/> Ensured timely review and investigation of suspicious transactions, adhering to AML regulations and internal compliance standards. <input type="checkbox"/> Maintained detailed operational records, reports, and audit trails to support internal reviews and regulatory inspections. <input type="checkbox"/> Developed a strong understanding of the asset management lifecycle, contributing to continuous process improvements and system enhancements. <input type="checkbox"/> Conducted in-depth investigations of customer transactions to identify and escalate potentially suspicious activity in line with AML regulations. <input type="checkbox"/> Analysed transaction monitoring alerts and escalated red flags for further due diligence or regulatory reporting (e.g., SARs). <input type="checkbox"/> Performed comprehensive KYC and Enhanced Due Diligence (EDD) for high-risk clients to ensure compliance with global regulatory standards. <input type="checkbox"/> Maintained accurate and detailed documentation of investigations, supporting internal and external audit requirements. <input type="checkbox"/> Partnered with compliance and legal teams to respond to regulatory queries and ensure AML framework adherence. <input type="checkbox"/> Continuously monitored and analysed customer behaviour patterns to detect and prevent potential money laundering activities.
Honors and Awards Awarded with Quarterly debutant award, Making a difference award	

