

CURRICULUM VITAE

Prachi Bhardwaj

Mobile: 7078155054

Email: prachi05bhardwaj@gmail.com

Add: G-18 E/2 Jia Sarai, Delhi, 110016

Objective

A dedicated and multilingual Customer Support Executive with over a year of experience in delivering high-quality customer service in fast-paced environments. Skilled in resolving customer issues, managing queries, and maintaining satisfaction levels through effective communication and problem-solving. Seeking to leverage my skills in customer service while continuing to grow professionally in a supportive environment.

Education Qualification

- MA in Environmental Science - Indira Gandhi National Open University (Ongoing)
- BA Program - Delhi University (School of Open Learning)
- 12th passed - UK Board (2019)
- 10th passed - UK Board (2017)

Additional Qualification

- Training in Electronics Service and Training Centre
- Completed two levels in Chinese language - Meiyu Chinese Language Centre
- Learning Spanish - Instituto Cervantes

Skills

- Customer Support
- Communication in Hindi and English
- Problem Solving
- Team Collaboration
- Multitasking

Personal Details

○ Name	Prachi Bhardwaj
○ Father's Name	Dinesh Bhardwaj
○ Date of Birth	05-02-2002
○ Sex	Female
○ Language Known	Hindi, English, Chinese (Basic), Spanish (Learning)
○ Hobbies	Arts and Craft

Declaration

I hereby affirm the information given in their document is correct to best of my knowledge

Prachi Bhardwaj

