

CURRICULUM VITAE

Prachi Bhardwaj

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Objective

A dedicated and multilingual Customer Support Executive with over a year of experience in delivering high-quality customer service in fast-paced environments. Skilled in resolving customer issues, managing queries, and maintaining satisfaction levels through effective communication and problem-solving. Seeking to leverage my skills in customer service while continuing to grow professionally in a supportive environment.

Education Qualification

- MA in Environmental Science - Indira Gandhi National Open University (Ongoing)
- BA Program - Delhi University (School of Open Learning)
- 12th passed - UK Board (2019)
- 10th passed - UK Board (2017)

Additional Qualification

- Training in Electronics Service and Training Centre
- Completed two levels in Chinese language - Meiyu Chinese Language Centre
- Learning Spanish - Instituto Cervantes

Skills

- Customer Support
- Communication in Hindi and English
- Problem Solving
- Team Collaboration
- Multitasking

Personal Details

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|------------------|---|
| ○ Name | Prachi Bhardwaj |
| ○ Father's Name | Dinesh Bhardwaj |
| ○ Date of Birth | 05-02-2002 |
| ○ Sex | Female |
| ○ Language Known | Hindi, English, Chinese (Basic), Spanish (Learning) |
| ○ Hobbies | Arts and Craft |

Declaration

I hereby affirm the information given in their document is correct to best of my knowledge

Prachi Bhardwaj

