

Unnati Sharma



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Management Student

Management student looking to seek opportunity in the field of finance domain, Ready to work alone or as a part of the team. Quick learner and ready to relish any challenge. Seeking an opportunity to grow my skills and gain experience to drive positive change in the organization.

Skills:

Microsoft Office	GST	Stock Management
Tally Prime	TDS	HIS Tree
Power BI	Bank Reconciliation	Event Management

Professional Experience

Epitome Kidney Urology Institute and Lions Hospital (Unit of Integrated Kaidney Solution Pvt. Ltd.)

June 2024 - August 2024

Finance Intern

- Utilized Tally Prime for various financial operations, including:
 - Booking revenue and managing cash collections
 - Handling credit receivables and bank reconciliation
 - Recording expenses and vouchers filling
 - Purchase Process and Booking.
- Ensured accurate and timely financial record-keeping
- Assisted in streamlining financial processes and improving efficiency
- learned Tax Calculation Process .

Guby Rogers

Online June 2022- August 2022

Possess 3 months of internship in Guby Rogers as a campus representative for creating awareness among people towards entrepreneurship.

Education Background

Masters of Business Administration

Finance and Operations 2023-2025
Rukmini Devi Institute of Advanced Studies

Bachelors of Art

Gargi College, University of Delhi 2019-2024
CGPA- 7.909/10

Senior Secondary, Commerce

Saraswati Vidya Mandir Ghaziabad(CBSE) 2018-2019
Percentage:- 90.5%

Secondary

Saraswati Vidya Mandir Ghaziabad (CBSE) 2016-2017
Percentage:- 10 CGPA

Certifications:

- Leadership and Team Effectiveness
- Learn and Master the Basic Finance
- Business Intelligence Using Power BI From EY
- Applied Business Analytics from KPMG
- Digital Marketing from NPTEL
- Certificate of coordination in Ideathon 2.0.
- Certificate of coordination in MUN 4.0

Achievements:

- Secured 1st Position in The Great Indian Constitution Quiz;
- Awarded 3rd Position in Ideathon – Business Plan Competition;
- Participated at Ideathon 3.0 & 4.0;
- Selected for Business Plan Presentation under the ATAL Incubation SPARK Program;
- Won 1st Position in Tug of War, Achieved 2nd Position in Volleyball & Secured 1st Position in Basketball at the Annual Sports Meet "Spirit-2023".

Projects:

- Analyzing Working Capital Efficiency: A Comparative Study of FMCG Industries
- Effect of Internal Audit Practices on Financial Management: Insights from Epitome
- A study on Determinants of Capital Structure: Insights from the Automobile Industry.

Publication:

- Effect of Internal Audit Practices on Financial Management: Insights from Epitome
Cite: <https://mbajournals.in/index.php/JoBEC/article/view/1522>