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Lajpat Nagar, Delhi

Certifications

Principles of Management – NPTEL

Data Dynamics : Mastering Power BI – 2 days workshop

Skills

- Proficient in Microsoft Word, Excel, and PowerPoint
- Strong written and verbal communication skills
- Excellent problem-solving abilities
- Effective time management and multi-tasking skills
- Team management and leadership capabilities
- Analytical thinking

Language

Hindi – Native

English – Basic

ANJALI VAID

MBA – Finance & Marketing

Professional Summary

Highly driven MBA finance student with strong analytical skills and a solid foundation in financial analysis and market analytics. Seeking a full-time position in the finance domain to leverage my knowledge and skills to help organizations improve profitability.



Work Experience

July
2024

-

Sept
2024

ONGC Videsh Ltd. Finance Intern

- Collaborated with the finance team to streamline financial processes.
- Assisted in management accounting and deriving profitability for various projects.
- Assisted the treasury department in making informed investment decisions.
- Collaborated with the Materials Management (MM) department to analyze their functioning.
- Acquired practical experience in SAP, boosting both analytical capabilities and financial knowledge.

March
2022

-

Sept
2023

Concentrix Technical Advisor

- Provided customer support for Comcast's Xfinity Mobile customers via chat, resolving concerns and issues.
- Contributed to sales by upselling mobile lines, achieving a 2.8% sales rate with an 80% Net Promoter Score (NPS).
- Promoted to Tier 2 advanced support team after a year assisting as Tier 1 advisors, achieved a 100% resolution rate for six months as Tier 2 advisor



Education

2023
-
2025

MBA | Finance & Marketing

Rukmini Devi Institute of Advance Studies

2018
-
2021

B.com Honors |

Ramanujan College, Delhi University

2017
-
2018

12th Grade |

Navyug School, Laxmi Bai Nagar, CBSE

2015
-
2016

10th Grade |

Navyug School, Laxmi Bai Nagar, CBSE