



American Express (India) Private Limited  
Commercial Block – 3, (Zone -6)  
DLF City, Phase –V  
Gurgaon – 122 002 (Haryana)  
Tel: 91 (0124) 467 6002  
Fax: 91 (0124) 467 7655

March 28, 2024

Shantanu Kumar

People Soft ID: 7169038

Further to your resignation we would like to inform you that your resignation has been accepted and that you are relieved from your duties with effect from close of working hours of February 23, 2024

This is to put on record that you were a full time employee with American Express (India) Private Limited. Below are your employment details:

Date of Joining : December 2, 2022  
Designation : Customer Service Analyst  
Last Date Worked : February 23, 2024

We wish you all the best for your future endeavors.

**This is a computer generated statement, hence no signature are required.**

**Important Contacts**

**Payroll:** [payroll.india@aexp.com](mailto:payroll.india@aexp.com)

**F&F calculations:** 1800-266-4099 (ADP Toll Free)

**Retirals:** [retiralplansindia@aexp.com](mailto:retiralplansindia@aexp.com)

**Relieving letter or any other queries:** 000-800-440-2473