

ABHAY BALONI

CONTACT

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EDUCATION

BA Honors French and Francophone studies

Doon University
2021- 2024

Intermediate(Science)

Manav Bharti India International
2016 - 2017

Matriculation

St Clare's Convent School
2014 - 2015

SKILLS

- Microsoft Office Suite (Word, Excel, PowerPoint)
- KYC
- Basic Fundamentals of Programming
- AML
- French B2 Level
- EDD
- Problem Solving
- CDD
- Time Management
- Critical thinking

ABOUT ME

Abhay is a graduate in Bachelors of Arts(French and Francophone studies), Seeking an opportunity in an esteemed organization. His academic skills include knowledge in French literature, linguistic, and is open to learn and taking on new challenges.

WORK EXPERIENCE

Three Heart Trust(NGO) - Organization Representative

Aug 2019 - Sep 2021

- The work consisted of engaging individuals in the community and sharing information with them about their objectives with the main aim of protecting the rights of most marginalized groups in society by promoting human rights.

Foundever - CSP(Customer Service Professional)

Oct 2024 - Nov 2024

- As a Customer service representatives I was responsible for addressing customer inquiries, resolving complaints, processing orders, and providing information about products and services. In addition to this I handled returns, refunds, and exchanges, as well as maintained customer records and ensured customer satisfaction.

ACHIEVEMENTS

- State level football player
- National level throwball player
- Participated in Fête de la francophonie(departmental fest)

■ LANGUAGES

Hindi	
French	
English	

■ PASSION

- Football
- Bike Riding
- Hiking & Trekking