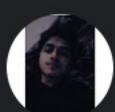




Resignation due to family emergency



me 28 Nov 2024

to Hardeep.singh, angshuman.sandilya ▾



Dear Hardeep singh,

I hope this message finds you well.

I am writing to formally resign from my position as Customer support professional at **Foundever**, effective 28th November, effective immediately. Unfortunately, due to an unforeseen family emergency, I need to step away from my role to support my family.

This decision was incredibly difficult, as I have greatly valued my time at **Foundever**. I am truly grateful for the opportunities to grow professionally and personally, and I deeply appreciate the support and collaboration from you and the entire team.

I am committed to ensuring a smooth transition and will do everything I can to assist in transferring my responsibilities.

Thank you once again for your understanding and support. I hope we can stay in touch, and I wish **Foundever** continued success.

Warm regards,
Abhay Baloni
+91 8433243065
Sent from my iPhone

HR Suite Employee Resignation Notification

Inbox

N

noreply-hrsuite 3 Jan

to me, HRSuite, IndiaHRG, Tejashree.Sawant ▾

Dear Abhay Baloni,

This has reference to your separation request / initiation dated 11/27/2024.

Your F&F inputs has been validated by the Admin, Payroll and IT team

Employee Code	1918940
Name of Employee	Abhay Baloni
Date of Joining	
Employee Personal Email	abhaybaloni3@gmail.com
Designation	Agent
Location	Gurgaon, India
Program / Dept	Operation
Process	
Supervisor Name	Hardeep Singh
Reason for Attrition	Other
Last Working Date	11/27/2024
Resignation / Abscond Date	11/27/2024
Performance Rating / Payout %	N/A
Payable Days	34.00
Leave without Pay	0.00
Leave Balance	1.75
Comp Off Balance	0.00
OT / 6th Day payout	0
Additional Incentives / payout	0
Additional Recovery (If applicable)	
Notice Recovery Applicable	NA
Notice Recovery Days	
Locker Released	Yes
System / Laptop Retrieved	Yes
Headset Retrieved	Yes
ID Card Returned	Yes
Other peripherals / assets returned	No
System returned without damage	Yes
Full and Final Settlement	Completed
Last Salary Paid	