

Khushnuma Parveen

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OBJECTIVE

- To Pursue a highly rewarding career, seeking for a job in challenging and healthy work environment where I can utilize my skills and knowledge efficiently to contribute to the growth of organization and to know my leadership quality.

EDUCATIONAL QUALIFICATIONS

- IGNOU | DELHI | Bachelor of Science (Zoology Hons.) 2017- 2022
- 12th | CBSE | Kendriya Vidyalaya No.3 2016 - 2017

WORK EXPERIENCE

GERMANIUM TECHNOLOGIES LIMITED

1ST AUG 2019 - 12TH MAR 2020

(Customer Support Representative)

- Generated qualified leads through cold calling for Honda vehicles.
- Fixed test drive for customers to their doorstep.
- Educated to customers about product's benefits and features to drive brand interest.
- Given real time resolution and approached to visit the Dealership for final deal.

CHOICEFORCE INFOTECH PVT. LTD.

1ST MAR 2021 - 13TH MAY 2021

(Tele sales Executive)

- We used to pitch solar panels to the Australian clients (home owner) over the phone call.
- Fixed appointment with solar expert to visit client's location by capturing their address.
- Checked the eligibility criteria of installing solar panels on their roof.
- Informed that Australian government gave rebates to all the home owner to increase our sales.

SKILLS

- Hard work and confident • Good communication skills • Problem solving • Analytical thinking
- Detail oriented • Time Management • Leadership qualities • Critical Thinking • Fast learner.

