



Vaani Vaani 10/10/2024

to hr, vaani@ajantabottle.co... ▾



Dear sir/ma'am

Please accept this letter as my formal resignation from the position of Sales Trainee at Ajanta Bottle Pvt. Ltd., effective from 10th October 2024.

After much thought, I have decided to pursue further education and complete my postgraduate studies. I have truly valued my time here and the experience I've gained. I am incredibly grateful for the opportunities provided to me and the support extended by the entire team.

I believe this next phase in my academic journey will allow me to expand my knowledge and further my career in the long term.

Please let me know how I can assist in making the transition as smooth as possible.

Warm regards,

Vaani

Sales Trainee

Ajanta Bottle Pvt. Ltd.

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Deepak Ajanta 17/10/2024

to me, hr, vaani@ajantabottl... ▾



Accepted,

Dear Sonia Ji

Kindly release her from her duties after completing all the formalities

Regards

Deepak Oberoi
General Manager-Sales, Ajanta Bottle Pvt. Ltd.
Mob: 9811215550